

To: Mayor Pat Humphrey and the Clare City Commission
From: Steven J. Kingsbury, Treasurer and Finance Director
Date: December 30, 2009
Reference: Treasurer's Report for January 4, 2010

Fiscal 2008/09 Annual Audit: Following the presentation of the 2008/09 Fiscal Audit by Mr. Mark Freed, Managing Partner of Andrews, Hooper & Pavlik, P.L.C., a copy of our audit has been filed with the State Treasurer and also the USDA. The City's annual F-65 report has also been completed and filed with the State Treasury.

Clare County Land Bank: In an effort improve properties throughout Clare County that have been put up for tax foreclosure sale the Clare County Treasurer and Commission created a Land Bank Authority Board and provided initially operational funding. The initial meeting of the Land Bank Board was held on December 17, 2009 during which I was elected to serve as Vice Chairman. During the next several months we will be working on establishing the policies and procedures of the Land Bank Board to insure the proper redevelop of properties transferred into the Land Bank.



JENNY BEEMER-FRITZINGER

Clare County Treasurer

Janet Price—Chief Deputy

Cori Turner & Cindy Heintz—Deputy Treasurer's

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December 9, 2009

Clare County Land Bank Authority Board
Steven Kingsbury
202 W. Fifth
Clare, Michigan 48617

Dear Mr. Kingsbury,

The first meeting for the Clare County Land Bank Authority will be on Thursday, December 17, 2009 at 10:00 am in the County Board of Commissioners Room.

Enclosed, please find the tentative agenda for the meeting. Officers will be elected, the purpose of the Land Bank Authority will be discussed, and the Articles of Incorporation, along with the bylaws, will need to be adopted.

I look forward to meeting with you and to a productive and rewarding meeting. I believe the Land Bank will prove to be a positive addition to Clare County.

Sincerely,

Jenny Beemer-Fritzinger
Clare County Treasurer

Enclosure

CLARE COUNTY LAND BANK AUTHORITY
ORGANIZATIONAL MEETING

AGENDA

THURSDAY, DECEMBER 17, 2009

10:00 AM

BOARD OF COMMISSIONERS ROOM, CLARE COUNTY COURT HOUSE

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES
4. PUBLIC INPUT
5. ITEMS FOR CONSIDERATION
 - A. ELECT OFFICERS
 1. CHAIR
 2. VICE CHAIR
 3. TREASURER
 4. SECRETARY
 - B. GENERAL DISCUSSION OF LAND BANK AUTHORITY PURPOSE
 - C. ADOPT ARTICLES OF INCORPORATION
 - D. PROPOSED MEETING SCHEDULE
 1. ANNUAL MEETING:
THURSDAY, MAY 6, 2010 10:00 AM
 2. QUARTERLY MEETINGS:
THURSDAY, FEBRUARY 4, 2010 10:00 AM
THURSDAY, SEPTEMBER 9, 2010 10:00 AM
THURSDAY, NOVEMBER 4, 2010 10:00 AM
 - E. ADVISORY GROUP—MEMBERS? HOW OFTEN?
 - F. SOURCES OF FUNDING?
 - G. DISCUSSION—INTERGOVERNMENTAL AGREEMENT
 - H. AUTHORITY MEMBERS BONDED
6. UNFINISHED BUSINESS
7. NEW BUSINESS
8. MISCELLANEOUS
9. ADJOURNMENT