

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: January 13, 2010
RE: City Manager's Report



For the Agenda of January 18, 2010

Clare Planning Commission Meeting. The monthly City Planning Commission meeting is scheduled for 6:30pm on January 13th. Agenda items include an IDC presentation regarding industrial park development; consideration of Ordinance 2009-005; and the proposal to partner with MMCAA for rehabilitation of the Clare Railroad Depot. I will provide the City Commission a synopsis of the Planning Commission's decisions and recommendations at the January 18th meeting.

New Water/Wastewater Department Part-Time Employee. John Nabbelfele, our new WWT part-time employee, is scheduled to be present at the January 18th meeting to allow the City Commission an opportunity to meet him.

Main Street Accreditation. As the City Commission is aware, we receive an annual evaluation by representatives of the Michigan Main Street Program. We received accreditation as a full-fledged Main Street Community last year and expected that we would receive Master Main Street Community designation this year. But much to our surprise, the evaluation team informed us (*see copy of att'd letter*) that we were not complying with all administrative requirements of the Program; consequently, we are currently on "probation". The Main Street Board discussed the evaluation results and whether we desired to take the necessary actions to attain compliance or simply allow our Main Street designation lapse; the Board unanimously decided (*see copy of att'd letter*) to take the steps necessary to correct our deficiencies. We have started the necessary remedial/corrective actions.

Annual Drinking Water Quality Report. The Report is attached for the Commission's review and consideration.

ISO Rating Chief Chapman informed the City Commission at our last scheduled meeting that we had attained a new Protection Class Rating of 4; a copy of the letter outlining this new rating is attached for the Commission's review. We have provided a copy of the letter outlining the rating change to seven of our insurance agents/companies in Clare and have sent a letter (*see sample copy*) to approximately 330 business and property owners in the City informing them of the change in rating.

Summary of Work-Related Injuries & Illnesses. Our annual report to OSHA of work-related injuries for the past year is attached for the Commission's review. As indicated, we had five minor (cuts, bruises, slips & falls, etc.) reportable injuries but no loss of days from work.

Attachments.

1. Letter, Clare Main Street Status.
2. Response to Main Street Letter.
3. Annual Drinking Water Report.
4. ISO Letter.
5. ISO Rating Letter to Clare Businesses.
6. OSHA Form 300A



STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

LANSING

KEITH MOLIN
EXECUTIVE DIRECTOR

December 16, 2009

Mr. Jim Allen, Chair
Clare Main Street/DDA Board
516 North McEwan
Suite C
Clare, MI 48617

Subject: Clare Main Street Status, and Proposed Remediation Plan

Dear Mr. Allen,

While measurable achievements can be documented within the downtown district, the Clare Main Street program is currently not meeting the minimum expectations set forth for accreditation by MMSC. It is the intent of MMSC to utilize the six month postponement as a remediation period, in which both MMSC and Clare Main Street will agree upon an aggressive Remediation Plan. Further details can be found in the MMSC's Reaccreditation Policy (attachment 1).

Preliminary Remediation Plan:

The preliminary Plan, as outlined below, defines the deficient areas and MMSC's proposed solution to remedy each issue. MMSC will take suggestions and gather input from Clare Main Street to create the final plan. The final Plan will contain only those issues agreed upon between Clare Main Street and MMSC. MMSC must receive suggestions/recommendations for the final plan in writing from Clare Main Street by Friday, January 15, 2010. MMSC will provide Clare Main Street with a final plan by Wednesday, January 20, 2010.

1. Pursuant to achievement of #3 ["Has a comprehensive Main Street work plan with measurable objectives"] of the Ten Standards of Performance as directed to MMSC by the National Main Street Center, Clare Main Street is required to:

- Submit the preliminary project list for each committee based on your 2010 work plans to MMSC no later than February 5, 2010:
 - MMSC will review the project lists, making recommendations if necessary, and will communicate back to Clare Main Street no later than February 12, 2010.
- Prepare detailed work plans for all four committees, finalized and approved by Board:
 - Incorporate MMSC recommendations into the work planning process
 - Each Work Plan needs to be detailed and understandable, including:
 - Goal of the project
 - Steps toward successful completion of the project
 - Name of person(s) responsible for completion of each step
 - Timeline for doing work on the project
 - A budget



- Have regularly-scheduled meetings of all four committees, at which, agendas are set by the approved work plans.
 - Provide MMSC with detailed minutes from monthly meetings
- Schedule Committee Training and Work Plan Development Training with MMSC and participate in the trainings.
 - Available through MMSC starting in January 2010

2. Pursuant to achievement of #5 [“Active board and committees”] of the Ten Standards of Performance as directed to MMSC by the National Main Street Center, Clare Main Street is required to:

- Recruit enough committee members on ER and Design to be effective (recommended 5-7 per committee):
 - Provide MMSC with committee member lists by February 5
 - Create an orientation for new committee members and conduct within two weeks of a new member joining a committee
- Appoint committee chairs for ER and Design committees
 - Have the committee chairs set the agenda and run the meeting
 - Provide MMSC with signed committee chair commitment forms by February 5
- Hold regularly-scheduled monthly meetings with ER and Design:
 - Have set monthly dates for committee meetings
 - Have set agendas created from the work plans which are distributed prior to the meeting
 - Provide MMSC with meeting minutes from all committees on a monthly basis

MMSC staff is fully committed to the success of Clare Main Street. We look forward to moving ahead and working together to support Clare’s business district.

Sincerely,

Laura Krizov
 Manager, Michigan Main Street Center

cc: Lori Schuh; Clare Main Street Manager
 cc: Joe Borgstrom; Director, Specialized Technical Assistance & Revitalization Strategy



CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490
989/386-7541 • Fax 989/386-4508

www.cityofclare.org

January 8, 2010

CITY HALL

Ph 989/386-7541
Fx 989/386-4508
www.cityofclare.org

DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182
Fx 989/386-3445

W/WWT PLANT

Ph 989/386-2321
Fx 989/386-2387

POLICE DEPT.

Non-emergency
Ph 989/386-2121
Fx 989/386-0440

FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151
Fx 989/386-3020

PARKS & RECREATION

Ph 989/386-7541
Fx 989/386-4508

AIRPORT

Ph 989/386-0445
Fx 989/386-4508

MAIN STREET MANAGER

Ph 989/386-9190
Fx 989/386-9190

Laura Krizov
Manager, Michigan Main Street Center
MSHDA
735 E. Michigan Avenue
P.O. Box 30044
Lansing, MI 48909

Subject: Clare Main Street Status, and Proposed Remediation Plan

Dear Ms. Krizov,

The City of Clare has enjoyed the benefits of being a Selected and Accredited Michigan Main Street Community. We have worked very hard over the course of the last six years to maintain the standards required by Michigan Main Street to continue to hold this title. We understand that our efforts last year fell short of the minimum expectations to achieve the status of Accredited Main Street Community and have been granted a six month postponement as a remediation period by MMCS. It is the intent of Clare Main Street to utilize the postponement period to complete the following plan to remedy the shortfalls and achieve accreditation.

Preliminary Remediation Plan:

The preliminary Plan, as outlined below, defines the deficient areas and Clare Main Street's proposed solution to remedy each issue. We understand that MMSC will take suggestions and gather input from Clare Main Street to create the final plan. The final Plan will contain only those issues agreed upon between Clare Main Street and MMSC and will be provided to Clare Main Street by Wednesday, January 20, 2010.

1. Pursuant to achievement of #3 ["Has a comprehensive Main Street work plan with measurable objectives"] of the Ten Standards of Performance as directed to MMSC by the National Main Street Center, Clare Main Street plans to:

- Submit the preliminary project list for each committee based on the committees 2010 work plans to MMSC no later than February 5, 2010:
 - It is understood that MMSC will review the project lists, making recommendations if necessary, and will communicate back to Clare Main Street no later than February 12, 2010.

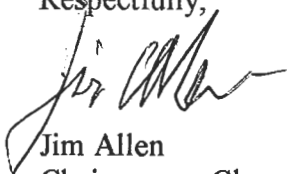
- Prepare detailed work plans for all four committees, incorporating MMSC's recommendations into the work planning process. These plans will then be finalized and approved by the Board:
 - Each Work Plan will be detailed and understandable, including:
 - Goal of the project
 - Steps toward successful completion of the project
 - Name of person(s) responsible for completion of each step
 - Timeline for doing work on the project
 - A budget
- Have regularly-scheduled meetings of all four committees, at which, agendas are set by the approved work plans.
 - Provide MMSC with detailed minutes from monthly meetings
- Schedule Committee Training and Work Plan Development Training with MMSC and participate in the trainings which will be available to us through MMSC starting in January 2010.

2. Pursuant to achievement of #5 ["Active board and committees"] of the Ten Standards of Performance as directed to MMSC by the National Main Street Center, Clare Main Street plans to:

- Recruit committee members on ER and Design to be effective following MMSC's recommendation of 5-7 members per committee:
 - Provide MMSC with committee member lists by February 5
 - Follow the Organization Committee's already approved process of volunteer orientation for all new committee members. The orientation will be conducted within two weeks of a new member joining a committee
- Appoint committee chairs for ER and Design committees
 - Have the committee chairs set the agenda and run the meeting
 - Provide MMSC with signed committee chair commitment forms by February 5
- Hold regularly-scheduled monthly meetings with ER and Design:
 - Have set monthly dates for committee meetings
 - Have set agendas created from the work plans which are distributed prior to the meeting
 - Provide MMSC with meeting minutes from all committees on a monthly basis

Clare Main Street is fully committed to the success of our program. We look forward to moving ahead and working together to achieve accreditation and continue to support Clare's business district.

Respectfully,



Jim Allen
Chairperson, Clare DDA/Main Street Board

cc: Lori Schuh; Clare Main Street Manager
cc: Joe Borgstrom; Director, Specialized Technical Assistance & Revitalization Strategy

**Annual Drinking Water Quality Report
City of Clare Municipal Water System**

January 7, 2010

We are pleased to present to you this year's Annual Quality Water Report. This report is designed to inform you about the quality water and services we deliver to you every day. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. We are committed to ensuring the quality of your water. Our water source is wells. Our wells draw from the City of Clare aquifer.

We are pleased to report that our drinking water meets federal and state requirements.

If you have any questions about this report or concerning your water utility, please contact John Holland at 386-2321. We want our valued customers to be informed about their water utility. If you want to learn more, please attend any of our regularly scheduled meetings. They are held on the first and third Monday evenings of each month, at 7:00 pm in the Commission Chambers at Clare City Hall, 202 West Fifth Street, Clare, Michigan.

The City of Clare Municipal Water System routinely monitors for contaminants in your drinking water according to Federal and State laws. This table shows the results of our monitoring for the period of January 1st to December 31st, 2009. As water travels over the land or underground, it can pick up substances or contaminants such as microbes, inorganic and organic chemicals, and radioactive substances. All drinking water, including bottled drinking water, may be reasonably expected to contain at least small amounts of some constituents. It is important to remember that the presence of these constituents does not necessarily pose a health risk.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.

Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also, come from gas stations, urban storm water runoff, and septic systems.

Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In the following table you will find many terms and abbreviations you might not be familiar with. To help you better understand these terms we've provided the following definitions:

Average (Avg) - A running average of all samples collected during the reporting period.

Maximum (Max) - The maximum value of all samples used to calculate the Average. This is the upper part of the range of sample values.

Minimum (Min) - The minimum value of all samples used to calculate the Average. This is the lower part of the range of sample values.

Non-Detects (ND) - laboratory analysis indicates that the constituent is not present.

Parts per million (ppm) or Milligrams per liter (mg/l) - one part per million corresponds to one minute in two years or a single penny in \$10,000.

Parts per billion (ppb) or Micrograms per liter - one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

Action Level (AL) - the concentration of a contaminant, which, if exceeded, triggers treatment or other requirements, which a water system must follow.

Treatment Technique (TT) - A treatment technique is a required process intended to reduce the level of a contaminant in drinking water.

Maximum Contaminant Level (MCL) - The "Maximum Allowed" is the highest level of a contaminant that is allowed in drinking water. MCL's are set as close to the MCLG's as feasible using the best available treatment technology.

Maximum Contaminant Level Goal (MCLG) - The "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLG's allow for a margin of safety.

Maximum Residual Disinfectant Level (MRDL) - The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG) - The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLG's do not reflect the benefits of the use of disinfectants to control microbial contaminants.

TEST RESULTS						
Contaminant	Violation Y/N	Level Detected	Unit Measurement	MCLG	MCL	Likely Source of Contamination
Inorganic Regulated Chemicals						
1. Arsenic Most recent analysis performed 11/3/09	N	Avg ND	ppb	0	10	Erosion of natural deposits; runoff from orchards; runoff from glass and electronics production wastes
2. Barium Most recent analysis performed 11/3/09	N	0.076	ppm	2	2	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
3. Copper 90 th Percentile Most recent analyst -8/09	N	750	ppb	1.3	AL=1300	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives

4. Fluoride *	N	Avg 1.00 Max 1.49 Min 0.09	ppm	4	4	Erosion of natural deposits; water additive which promotes strong teeth
5. Lead 90 th Percentile Most recent analyst -8/09	N	2.0	ppb	0	AL=15	Corrosion of household plumbing systems, erosion of natural deposits
6. Nitrate (as Nitrogen)	N	Avg 0.7 Max 1.6 Min 0.4	ppm	10	10	Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural deposits
7. Selenium – Most recent analysis 11/3/09	N	Avg. 1.6	ppb	50	50	Discharge from petroleum and metal refineries; erosion of natural deposits; discharge from mines

Volatile Organic Chemicals

8. cis-1,2-Dichloroethene	N	Avg 0.84 Max 2.10 Min ND	ppb	70	70	Discharge from industrial chemical factories
9. TTHM [Total trihalomethanes]	N	Avg .052 Max .057 Min .048	ppm	0	80	By-product of drinking water chlorination

Synthetic Organic Chemicals

10. 1,4 Dioxane	N	Avg .002 Max .002 Min .001	ppm	0		Discharge from industrial chemical factories.
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Un-Regulated Chemicals

11. Sulfate *	N	Avg 140 Max 166 Min 122	ppm			Natural occurring element in water supply.
12. Chlorine	N	Avg 0.88 Max 1.22 Min .04	ppm	MRDLG = 4	MRDL = 4	Water additive to control microbials.
13. Sodium *	N	Avg 51 Max 63 Min 40	ppm			Natural occurring element in water supply.
14. Total Haloacetic Acids	N	Avg .008 Max .012 Min .002	ppm		60	By-product of drinking water chlorination
15. Chloride	N	Avg 91 Max 119 Min 9	ppm			

* Note: All Lead and Copper samples tested did not exceed the regulated Action Levels

What does this mean?

All sources of drinking water are subject to potential contamination by substances that are naturally occurring or man made. These substances can be microbes, inorganic or organic chemicals and radioactive substances. All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

MCL's are set at very stringent levels. To understand the possible health effects described for many regulated

constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of Clare is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline at 1-800-426-4791 or at <http://www.epa.gov/safewater/lead>.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

The MDEQ and EPA performed additional analysis in 2002 under the Unregulated Contaminant Monitoring Rule (UCMR) for the presence of 2,4-Dinitrotoluene, 2,6-Dinitrotoluene, 4,4'-DDE, Acetochlor, DCPA di/mono acid degradate, EPTC, Molinate, MTBE, Nitrobenzene, Perchlorate and Terbacil. All compounds were not detected (ND).

The hardness of the City's water supply averaged 437 mg/L or 25.5 grains per gallon.

Please call our office if you have questions or wish a copy of this report, source water assessment, wellhead protection plan and/or UCMR results. Copies of this report results will also be made available at the Clare City Hall and the internet.

The staff of the City of Clare work very hard each and every day of the year to provide top quality water to every tap. We ask that all our customers help us protect our water sources, which are the heart of our community, our way of life and our children's future. Please contact our office for any information on how to protect our water resources.

January 15, 2010

XXX
XXXXXX
Clare, Michigan 48617

Dear XXX,

The Clare Fire Department (CFD) was recently evaluated by the Insurance Services Office (ISO) of Chicago, Illinois. This organization evaluates and rates fire departments nationally and issues an ISO rating for each department based on the results of the evaluation. The ratings issued are generally one of the determining factors used by insurance companies in setting fire insurance rates. The CFD rating improved from an ISO rating of six (6) to an ISO rating of four (4), and becomes effective March 1, 2010.

Based on this improved ISO rating for our fire department, we are attempting to notify all businesses within Clare and encouraging them to contact their respective insurance agents. If you do so and inform your agent of our fire department's improved ISO rating, you may be able to realize a savings in your annual costs for fire insurance.

Please understand that we can provide no guarantee or assurance that your insurance costs will decrease, as each respective insurance company utilizes its own varied criteria for establishing its rates. But I suggest that it may be worth your effort to take the time to talk to your agent regarding the ISO evaluation results.

If you have questions or require additional information related to the ISO evaluation or new rating, kindly contact our fire chief, Chief James Chapman (Ph: 989.326-2263; email: jchapman@cityofclare.org) or me (Ph: 989.386-7541, ext. 102; email: khibl@cityofclare.org).

Sincerely yours,

Ken Hibl
City Manager



INSURANCE SERVICES OFFICE, INC.

111 NORTH CANAL STREET SUITE 950 CHICAGO, ILLINOIS 60606-7270 (312) 930-0070 (800) 444-4554 FAX: (312) 930-9394

December 23, 2009

Ken Hibl, City Manager
City of Clare
202 W. 5th St.
Clare, MI 48617

RE: Clare, Clare & Isabella Counties, MI
Public Protection Classification: 4/9
Effective Date: March 1, 2010

Dear Mr. Hibl:

We wish to thank you, Fire Chief Chapman and Water Official Holland for your cooperation during our recent Public Protection Classification (PPC™) survey. Insurance Services Office (ISO®) has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

Enclosed is a Public Protection Summary Report, which provides a detailed analysis of your fire suppression services. If you would like to know how your community's classification could improve or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below or visit our website - www.isomitigation.com.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Very truly yours,

Public Protection Classification Dept.

Public Protection Classification Dept.
(800) 930-1677 Ext. 6209

cc: James Chapman, Fire Chief
John Holland, Water Supt.

Grading Sheet For: Clare, Michigan
 Isabella, Clare County

Public Protection Class: 04/09

Surveyed: September, 2009

<u>Feature</u>	<u>Credit Assigned</u>	<u>Maximum Credit</u>
Receiving and Handling Fire Alarms	6.19%	10.00%
Fire Department	27.40%	50.00%
Water Supply	31.27%	40.00%
*Divergence	-4.68%	
	Total Credit	60.18%
		100.00%

The Public Protection Class is based on the total percentage credit as follows:

<u>Class</u>	<u>%</u>
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0 to 9.99

*Divergence is a reduction in credit to reflect a difference in the relative credits for Fire Department and Water Supply.

The above classification has been developed for use in property insurance premium calculations.

INSURANCE SERVICES OFFICE, INC.

CLASSIFICATION DETAILS

Graded Area: Clare

County: Isabella, Clare

State: Michigan

Date Surveyed: September, 2009 Total credit: 60.18 Class: 04/09 Pop.: 3,183

RECEIVING AND HANDLING FIRE ALARMS

This section of the Fire Suppression Rating Schedule reviews the facilities provided for the general public to report fires, and for the operator on duty at the communication center to dispatch fire department companies to the fires.

	<u>Actual</u>	<u>Credit</u> <u>Maximum</u>
1. Credit for Telephone Service (Item 414)		
This item reviews the facilities provided for the public to report fires, including the listing of fire and business numbers in the telephone directory.	1.60	2.00
2. Credit for Operators (Item 422)		
This item reviews the number of operators on-duty at the communication center to handle fire calls.	1.59	3.00
3. Credit for Dispatch Circuits (Item 432)		
This item reviews the dispatch circuit facilities used to transmit alarms to fire department members.	3.00	5.00
4. Total Credit for Receiving and Handling Fire Alarms:	6.19	10.00
Relative Classification for Receiving and Handling Fire Alarms:	4	

CLASSIFICATION DETAILS

Graded Area: Clare

County: Isabella, Clare

State: Michigan

Date Surveyed: September, 2009 Total credit: 60.18 Class: 04/09 Pop.: 3,183

FIRE DEPARTMENT

This section of the Fire Suppression Rating Schedule reviews the engine and ladder-service companies, equipment carried, response to fires, training and available fire fighters.

	<u>Actual</u>	<u>Credit</u> <u>Maximum</u>
1. Credit for Engine Companies (Item 513)		
This item reviews the number of engine companies and the hose equipment carried.	8.35	10.00
2. Credit for Reserve Pumpers (Item 523)		
This item reviews the number of reserve pumpers, their pump capacity and the hose equipment carried on each.	0.51	1.00
3. Credit for Pump Capacity (Item 532)		
This item reviews the total available pump capacity.	5.00	5.00
4. Credit for Ladder-Service Companies (Item 549)		
This item reviews the number of ladder and service companies and the equipment carried.	4.64	5.00
5. Credit for Reserve Ladder-Service Companies (Item 553)		
This item reviews the number of reserve ladder and service trucks, and the equipment carried.	0.16	1.00

CLASSIFICATION DETAILS

Graded Area: Clare
 County: Isabella, Clare State: Michigan
 Date Surveyed: September, 2009 Total credit: 60.18 Class: 04/09 Pop.: 3,183

FIRE DEPARTMENT (continued)

	<u>Actual</u>	<u>Credit</u> <u>Maximum</u>
6. Credit for Distribution (Item 561)		
This item reviews the percent of the built-upon area of the city which has an adequately-equipped, responding first-due engine company within 1.5 miles and an adequately-equipped, responding ladder-service company within 2.5 miles.	3.43	4.00
7. Credit for Company Personnel (Item 571)		
This item reviews the average number of equivalent fire fighters and company officers on duty with existing companies.	3.69	15.00+
8. Credit for Training (Item 581)		
This item reviews the training facilities and their use.	1.62	9.00
9. Total Credit for Fire Department:	27.40	50.00+

Relative Classification for Fire Department:

+ This indicates that credit for manning is open-ended, with no maximum credit for this item.

CLASSIFICATION DETAILS

Graded Area: Clare

County: Isabella, Clare

State: Michigan

Date Surveyed: September, 2009 Total credit: 60.18 Class: 04/09 Pop.: 3,183

WATER SUPPLY

This section of the Fire Suppression Rating Schedule reviews the water supply system that is available for fire suppression in the city.

	<u>Actual</u>	<u>Credit</u> <u>Maximum</u>
1. Credit for the Water System (Item 616)		
This item reviews the supply works, the main capacity and hydrant distribution.	28.01	35.00
2. Credit for Hydrants (Item 621)		
This item reviews the type of hydrants, and method of installation.	1.54	2.00
3. Credit for Inspection and Condition of Hydrants (Item 631)		
This item reviews the frequency of inspections of hydrants and their condition.	1.72	3.00
4. Total Credit for Water Supply:	31.27	40.00
Relative Classification for Water Supply:	3	

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you find no cases, write "0".

Employers, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u> (G)	<u>0</u> (I)	<u>5</u> (J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u> (K)	<u>0</u> (L)

Injury and Illness Types

Total number of . . .	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(1) Injuries	<u>5</u>	<u>0</u>	<u>0</u>
(2) Skin disorders	<u>0</u>	<u>0</u>	<u>0</u>
(3) Respiratory conditions	<u>0</u>	<u>0</u>	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3694, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name CITY OF CHARLE
 Street 200 W. Fifth St.
 City CHARLE State NC zip 28617

Industry description (e.g., Manufacturer of motor truck trailers)
MANUFACTURE

Standard Industrial Classification (SIC), if known (e.g., 3715)
9111

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 5
 Total hours worked by all employees last year 89,345

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are very accurate, and complete.

Marc Schmidt City Clerk
 EMPLOYER SIGNATURE
289-386-7541 DATE
01/05/09 TITLE