

The regular meeting of the Clare City Commission was called to order by Mayor Pat Humphrey in the Commission Chambers, at 6:00 p.m., who led the Pledge of Allegiance. Present were: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch and Jean McConnell. Absent: None. Also present were Bob Bonham, Acting City Manager; Steve Kingsbury, Treasurer and Finance Director; Lori Schuh, Main Street Manager; and Diane Schmidt, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jean McConnell second by Commissioner Bill Horwood to approve the items listed with an asterisk (*) (Minutes, Agenda, Communications, Approval of Bills) that are considered to be routine by the City Commission. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

3. *APPROVAL OF MINUTES:

Consent Agenda Approval.

4. *APPROVAL OF AGENDA:

Consent Agenda Approval.

5. PUBLIC COMMENT: - State Representative Darwin L. Booher, 227 North Main Street, Ewart, announced his candidacy for State Senate, 35th District.

6. OLD BUSINESS/UNFINISHED BUSINESS: None

7. NEW BUSINESS:

A. RECONITION – COACH KELLY LUPLOW

Motion by Commissioner John Koch second by Commissioner Bill Horwood to approve recognition of Clare High School Football Coach Kelly Luplow for his designation as Division Five (5) Coach of the Year by the Michigan High School Football Coaches Association, by adoption of Resolution 2010-009. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, Tom Koch, John Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

B. FUNDING OF PILOT STUDY – WASTE WATER TREATMENT PLANT PROJECT

Motion by Commissioner John Koch second by Commissioner Bill Horwood to table funding of an on-site pilot study of the Entex Webitat System for the purpose of upgrading the City's Waste Water Treatment Plant to eliminate current ammonia discharge levels until it has gone through the formal bidding process. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, Tom Koch, John Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

C. NOTICE OF INTENT RESOLUTION – SEWAGE DISPOSAL SYSTEM REVENUE BONDS

Motion by Commissioner Jean McConnell second by Commissioner Bill Horwood to approve and direct the City Clerk to publish public notice of the City's intent to issue the revenue bonds, by adoption of Resolution 2010-007.

Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, Tom Koch, John Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

D. INSTALLMENT PURCHASE AGREEMENT – PURCHASE OF CLARE FIRE DEPARTMENT TENDER

Motion by Commissioner Bill Horwood second by Commissioner Jean McConnell to approve the Installment Purchase Agreement to complete the purchase of the fire tender as previously approved at the December 21, 2009, City Commission meeting, by adoption of Resolution 2010-008. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, Tom Koch, John Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

E. CITY BOARD & COMMITTEE APPOINTMENTS

The City Commission discussed the nomination and appointment process for boards & committees in order to develop streamlined procedures and create consistency in the candidate selection and appointment process for those boards and commissions that are not precluded or prohibited by law or charter. The Commission recommended that city staff announce vacancies and upcoming term expirations to the public via the media. Commissioners suggested that applications for boards and commissions could be received by the mayor or an ad hoc member of the City Commission and then reviewed by the mayor, a second member of the City Commission, and the ad hoc member for selection of a candidate. Commissioners would receive a list of all applicants who had applied for the board and commission vacancy and the Mayor would make a recommendation to the Commission for the appointment of a nominee. Commissioners would take responsibility for locating individuals to fill board and commission seats in the event no applications are submitted to fill vacancies. The Commission suggested that any procedural changes should be reviewed by the City Attorney to ensure that the process is not in violation of the charter.

F. OPERATION OF OFF-ROAD RECREATION VEHICLES (ORVS) IN CITY LIMITS

The City Commission discussed reconsidering a ban on ORV operation within the City limits. Clare County adopted an ordinance regarding ORVs in 2008 and the City of Clare opted not to participate.

Public comment received from Richard and Connie Zinser, 11358 Cornwell Road, and Rhonda and Daryl Bigelow, 8355 North Mission Road, spoke in support of lifting the ban on ORV operation within City limits.

The Commission determined that the Traffic and Safety Committee should revisit the issue, taking into consideration the possibility of implementing road restrictions for ORV operation within certain districts of the City. Commissioners resolved to speak with community members to gather additional views that should be considered and discussed at a future meeting, and directed the City Clerk to announce the time and date of the Traffic and Safety Committee meeting in the newspaper to facilitate participation of interested parties at the public meeting.

8. TREASURER'S REPORT

Treasurer's report was received.

9. MAIN STREET MANAGER'S REPORT

Consent Agenda Approval.

10. CITY MANAGER'S REPORT

Depot Steering Committee Meeting. The first committee meeting scheduled for Friday, January 29th, was cancelled and has not been rescheduled at this time. Committee membership currently includes representation from Mid Michigan Community Action Agency, MDOT, the City of Clare Planning Commission, the Clare Chamber of Commerce, the Clare Area Arts Council, Clare Main Street, the Pere Marquette District Library, a local builder, a local businessman, the local railroad group, and the City of Clare. Committee membership will be increased/decreased as needed during the process to relocate and rehabilitate the depot building. I will provide the Commission an overview of the committee's meeting discussions and general direction the committee is pursuing after the first meeting.

New Middle Michigan Development Corporation President. The Middle Michigan Development Corporation (MMDC) has selected its new president, Mr. Brian Anderson. A copy of Brian's resume was included in the commission packet; he was selected from a pool of approximately 50 highly qualified applicants and assumes leadership of this organization on February 15th. Brian replaces Mr. George Dunn, who retired in October 2009 after serving as the corporation's president for 26 years. The City and many of its industrial manufacturing firms are clients of MMDC and have a long-standing (11 years), successful relationship with this organization.

IDC Presentation. The Clare Industrial Corporation presentation to the Clare City Commission regarding proposed industrial park expansion is now tentatively scheduled for the City Commission meeting of February 15th.

Conference Attendance. I will be attending the annual Michigan city and county manager's conference being held in Grand Rapids Feb 2nd-5th. I will be available via cell phone and email and can return to Clare on two-hours notice if needed throughout this period.

11. *COMMUNICATIONS:

Consent Agenda Approval.

Neighborhood Watch Update. Mr. Bob Andreotti, the City's Volunteer Neighborhood Watch Coordinator, provided the a report regarding a Neighborhood Watch meeting held at the Gateway High-Rise Apartment Complex.

Letter of Thanks. A letter of appreciation was forwarded to Mr. Kent Randall.

12. *APPROVAL OF BILLS:

Consent Agenda Approval.

13. EXTENDED PUBLIC COMMENT: Richard Zinser, 11358 Cornwell Road, provided additional input in support of ORV operation within City limits. Bill Carlson, 641 East Maple Road, clarified that his residence is located in the City of Clare district not in the Village of Farwell district.

14. COMMISSION DISCUSSION TOPIC: None

15. ADJOURNMENT:

Motion by Commissioner Jean McConnell second by Commissioner Bill Horwood to adjourn. Ayes: All. Nays: None. Absent: None. *Motion Approved.*

Meeting adjourned at 7:38 p.m.

Pat Humphrey, Mayor

Diane Schmidt, City Clerk