

**To: Mayor Pat Humphrey and the Clare City Commission**  
**From: Steven J. Kingsbury, Treasurer and Finance Director**  
**Date: February 24, 2010**  
**Reference: Treasurer's Report for March 1, 2010**

**2009 Property Tax Collections:** As of February 23, 2010 a total of 93.96% of all property taxes (summer and winter) have been paid within the City of Clare. Enclosed for the City Commission's review and reference is a three page report that itemizes the property tax collection by taxing authority (millage) and for each of the special assessments. The first page of the report is for the entire City, page two is for the Clare County side of the City and page three is for the Isabella County side of the City.

Of the \$289,094.09 in real and personal property taxes that are delinquent as of the date of this report (note that this is not the final settlement figures) Clare and Isabella County would purchase \$283,846.26 in delinquent real property taxes leaving \$5,247.83 in personal property taxes that the City will have to collect.

**Snow Removal Payment:** This week we received notification of our snow removal payment from the Michigan Department of Transportation for the winter of 2008/09. Unfortunately the amount of the payment is very low and not what we anticipated may be available. Initially we questioned the amount of the payment and our contact at MDOT also thought that there was an error made on their part. However, as the attached documentation demonstrates no mistake was made and our snow payment of \$84 is accurate.

In discussing our snow payment with MDOT we asked that they provide us the enclosed comparison of the snow removal payments for the City of Clare and the Village of Farwell. What this analysis reveals is that the Village of Farwell receives a larger payment because they receive less in Act 51 MTF payments throughout the year.

City of Clare  
2009 Property Tax  
Collection Report

All Records  
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
REAL & PERSONAL PROPERTY  
SUMMER/WINTER BILLING TYPE(S)  
USE CURRENTLY CHARGED INTERERST/PENALTY %

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
(S) CITY OPERATING	1,642,810.69	-10,592.12	1,632,218.57	1,550,058.23	82,160.34	0.00
(S) CITY PARKS	70,400.06	-453.93	69,946.13	66,425.47	3,520.66	0.00
(S) CITY SIDEWALKS	23,225.42	-149.76	23,075.66	21,914.40	1,161.26	0.00
(S) CITY STREETS	69,712.66	-449.48	69,263.18	65,776.99	3,486.19	0.00
(S) COUNTY ALLOCATED	463,890.38	-2,851.53	461,038.85	438,005.92	23,032.93	0.00
(S) PM DIST LIBRARY	93,218.59	-601.00	92,617.59	87,955.84	4,661.75	0.00
(S) SET	531,614.13	-2,727.67	528,886.46	500,719.38	28,167.08	0.00
(W) 911 EXTRA VOTED	28,480.47	-211.34	28,269.13	26,169.33	2,048.11	51.69
(W) COUNTY MED CARE	9,988.25	-1.10	9,987.15	9,493.41	493.74	0.00
(W) COUNTY SENIORS	48,423.62	-290.85	48,132.77	44,790.21	3,271.67	70.89
(W) COUNTY TRANSIT	36,422.78	-179.67	36,243.11	33,859.16	2,340.34	43.61
(W) MID MICH COLLEGE	114,819.67	-740.33	114,079.34	105,984.71	7,913.96	180.67
(W) RESD OPERATING	38,245.75	-246.60	37,999.15	35,303.12	2,635.85	60.18
(W) RESD SPEC ED	153,102.22	-987.17	152,115.05	141,321.35	10,552.79	240.91
(W) SCHOOL DEBT GO	244,070.75	-1,573.67	242,497.08	225,289.87	16,823.17	384.04
(W) SCHOOL DEBT QZAB	65,708.06	-423.67	65,284.39	60,652.12	4,528.88	103.39
(W) SCHOOL OPERATING	992,541.38	-7,498.05	985,043.33	907,512.99	74,871.55	2,658.79
(*) BROOKWOOD SWR	4,342.35	0.00	4,342.35	4,342.35	0.00	0.00
(*) DELIN UTILITY	4,680.45	0.00	4,680.45	3,181.04	1,499.41	0.00
(*) DELINQ INVOICE	960.00	0.00	960.00	480.00	480.00	0.00
(*) DWYER STREET	1,095.14	0.00	1,095.14	1,050.13	45.01	0.00
(*) E WHEATON RD IMP	549.22	0.00	549.22	549.22	0.00	0.00
(*) FIRST ST	1,904.38	0.00	1,904.38	1,650.72	253.66	0.00
(*) JACKSON ST 2005	754.13	0.00	754.13	754.13	0.00	0.00
(*) LAKE SHAMROCK 07	20,000.00	0.00	20,000.00	18,572.75	1,427.25	0.00
(*) MAPLE & FOURTH	1,456.45	0.00	1,456.45	1,330.47	125.98	0.00
(*) MAPLE ST 2005	1,352.51	0.00	1,352.51	1,352.51	0.00	0.00
(*) MAPLE ST IMP#2	1,416.14	0.00	1,416.14	1,416.14	0.00	0.00
(*) MAPLE ST	1,661.14	0.00	1,661.14	1,451.69	209.45	0.00
(*) MINERAL ST 2005	680.00	0.00	680.00	680.00	0.00	0.00
(*) PARKWOOD PLACE	639.50	0.00	639.50	452.99	186.51	0.00
(*) PINE & SECOND	591.12	0.00	591.12	420.01	171.11	0.00
(*) SIDEWALK 06-07	1,062.95	0.00	1,062.95	1,062.95	0.00	0.00
(*) SIDEWALK 2005	1,528.47	0.00	1,528.47	1,287.00	241.47	0.00
(*) SOUTH SEWER EXT	6,788.67	0.00	6,788.67	6,580.49	208.18	0.00
(*) VINWOOD RD IMP	775.11	0.00	775.11	775.11	0.00	0.00
(*) VINWOOD WATER	734.28	0.00	734.28	734.28	0.00	0.00
(*) WITBECK RD	235.62	0.00	235.62	235.62	0.00	0.00
(*) WOODLAWN SW	27,999.50	0.00	27,999.50	23,064.82	4,934.68	0.00
(S) SubTotals	2,973,007.91	-17,825.49	2,955,182.42	2,800,708.91	154,473.51	0.00
(W) SubTotals	1,734,874.10	-12,152.45	1,722,721.65	1,591,948.01	126,979.47	3,794.17
Grand SubTotals	4,707,882.01	-29,977.94	4,677,904.07	4,392,656.92	281,452.98	3,794.17
(S) Admin Fee	15,221.71	-89.12	15,132.59	14,340.53	792.06	0.00
(W) Admin Fee	8,957.83	-60.71	8,897.12	8,121.89	756.27	18.96
(S) Interest/Penalty				2,672.79	6,092.78	0.00
(S) Totals	2,988,229.62	-17,914.61	2,970,315.01	2,817,722.23	161,358.35	0.00
(W) Totals	1,743,831.93	-12,213.16	1,731,618.77	1,600,069.90	127,735.74	3,813.13
Grand Totals	4,732,061.55	-30,127.77	4,701,933.78	4,417,792.13	289,094.09	3,813.13

93.96%

All Records  
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
REAL & PERSONAL PROPERTY  
SUMMER/WINTER BILLING TYPE(S)  
USE CURRENTLY CHARGED INTERERST/PENALTY %

*Cure County  
Side of the City*

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
SCHOOL DISTRICT TOTALS: 18020	UNIT ID: 051					
(S) SET	478,665.15	-2,719.35	475,945.80	450,957.09	24,988.71	0.00
(S) CITY OPERATING	1,424,311.03	-10,567.85	1,413,743.18	1,340,853.19	72,889.99	0.00
(S) CITY SIDEWALKS	20,135.83	-149.42	19,986.41	18,956.20	1,030.21	0.00
(S) CITY STREETS	60,440.12	-448.45	59,991.67	56,898.88	3,092.79	0.00
(S) CITY PARKS	61,036.28	-452.89	60,583.39	57,459.98	3,123.41	0.00
(S) COUNTY ALLOCATED	383,108.44	-2,842.56	380,265.88	360,660.29	19,605.59	0.00
(S) PM DIST LIBRARY	80,819.64	-599.63	80,220.01	76,084.30	4,135.71	0.00
(W) COUNTY TRANSIT	24,026.35	-178.30	23,848.05	22,076.89	1,727.55	43.61
(W) COUNTY SENIORS	39,059.84	-289.81	38,770.03	35,890.33	2,808.81	70.89
(W) 911 EXTRA VOTED	28,480.47	-211.34	28,269.13	26,169.33	2,048.11	51.69
(W) RESD OPERATING	33,158.42	-246.04	32,912.38	30,467.79	2,384.41	60.18
(W) RESD SPEC ED	132,738.64	-984.91	131,753.73	121,966.70	9,546.12	240.91
(W) MID MICH COLLEGE	99,547.78	-738.64	98,809.14	91,469.44	7,159.03	180.67
(W) SCHOOL OPERATING	839,700.77	-6,875.49	832,825.28	765,384.49	64,782.00	2,658.79
(W) SCHOOL DEBT GO	211,608.19	-1,570.07	210,038.12	194,435.68	15,218.40	384.04
(W) SCHOOL DEBT QZAB	56,968.39	-422.70	56,545.69	52,345.44	4,096.86	103.39
(*) SP. ASSESSMENTS	73,738.46	0.00	73,738.46	64,163.93	9,574.53	0.00
(S) SubTotals	2,579,183.80	-17,780.15	2,561,403.65	2,424,462.12	136,941.53	0.00
(W) SubTotals	1,468,360.00	-11,517.30	1,456,842.70	1,341,777.83	111,270.70	3,794.17
Grand SubTotals	4,047,543.80	-29,297.45	4,018,246.35	3,766,239.95	248,212.23	3,794.17
(S) Admin Fee	13,219.33	-88.90	13,130.43	12,426.72	703.71	0.00
(W) Admin Fee	7,625.89	-57.55	7,568.34	6,871.15	678.23	18.96
Interest				2,348.00	5,392.36	0.00
(S) Totals	2,592,403.13	-17,869.05	2,574,534.08	2,439,236.84	143,037.60	0.00
(W) Totals	1,475,985.89	-11,574.85	1,464,411.04	1,348,648.98	111,948.93	3,813.13
Grand Totals	4,068,389.02	-29,443.90	4,038,945.12	3,787,885.82	254,986.53	3,813.13

*93.78%*

All Records  
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
REAL & PERSONAL PROPERTY  
SUMMER/WINTER BILLING TYPE(S)  
USE CURRENTLY CHARGED INTERERST/PENALTY %

*Isabega County  
Side of the City*

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
SCHOOL DISTRICT TOTALS: 18010	UNIT ID: 37					
(S) SET	52,948.98	-8.32	52,940.66	49,762.29	3,178.37	0.00
(S) CITY OPERATING	218,499.66	-24.27	218,475.39	209,205.04	9,270.35	0.00
(S) CITY SIDEWALKS	3,089.59	-0.34	3,089.25	2,958.20	131.05	0.00
(S) CITY STREETS	9,272.54	-1.03	9,271.51	8,878.11	393.40	0.00
(S) CITY PARKS	9,363.78	-1.04	9,362.74	8,965.49	397.25	0.00
(S) COUNTY ALLOCATED	80,781.94	-8.97	80,772.97	77,345.63	3,427.34	0.00
(S) PM DIST LIBRARY	12,398.95	-1.37	12,397.58	11,871.54	526.04	0.00
(W) COUNTY TRANSIT	12,396.43	-1.37	12,395.06	11,782.27	612.79	0.00
(W) COUNTY MED CARE	9,988.25	-1.10	9,987.15	9,493.41	493.74	0.00
(W) COUNTY SENIORS	9,363.78	-1.04	9,362.74	8,899.88	462.86	0.00
(W) RESD OPERATING	5,087.33	-0.56	5,086.77	4,835.33	251.44	0.00
(W) RESD SPEC ED	20,363.58	-2.26	20,361.32	19,354.65	1,006.67	0.00
(W) MID MICH COLLEGE	15,271.89	-1.69	15,270.20	14,515.27	754.93	0.00
(W) SCHOOL OPERATING	152,840.61	-622.56	152,218.05	142,128.50	10,089.55	0.00
(W) SCHOOL DEBT GO	32,462.56	-3.60	32,458.96	30,854.19	1,604.77	0.00
(W) SCHOOL DEBT QZAB	8,739.67	-0.97	8,738.70	8,306.68	432.02	0.00
(*) SP. ASSESSMENTS	7,468.67	0.00	7,468.67	7,260.49	208.18	0.00
(S) SubTotals	393,824.11	-45.34	393,778.77	376,246.79	17,531.98	0.00
(W) SubTotals	266,514.10	-635.15	265,878.95	250,170.18	15,708.77	0.00
Grand SubTotals	660,338.21	-680.49	659,657.72	626,416.97	33,240.75	0.00
(S) Admin Fee	2,002.38	-0.22	2,002.16	1,913.81	88.35	0.00
(W) Admin Fee	1,331.94	-3.16	1,328.78	1,250.74	78.04	0.00
Interest				324.79	700.42	0.00
(S) Totals	395,826.49	-45.56	395,780.93	378,485.39	18,320.75	0.00
(W) Totals	267,846.04	-638.31	267,207.73	251,420.92	15,786.81	0.00
Grand Totals	663,672.53	-683.87	662,988.66	629,906.31	34,107.56	0.00

*95.01%*

State of Michigan  
Department of Transportation  
Winter 2008/09  
Snow Removal Reimbursement

**Michigan Department of Transportation (MDOT)  
Annual Snow Payment Calculations**

**To receive a snow payment you must be in a qualifying County which include:**

Alcona, Alger, Allegan, Alpena, Antrim, Baraga, Benzie, Berrien, Cass, Charlevoix, Cheboygan, Chippewa, Clare, Crawford, Delta, Dickinson, Emmet, Gogebic, Grand Traverse, Hillsdale, Houghton, Huron, Iosco, Iron, Kalamazoo, Kalkaska, Kent, Keweenaw, Lake, Leelanau, Luce, Mackinac, Manistee, Marquette, Mason, Mecosta, Menominee, Missaukee, Montcalm, Montmorency, Muskegon, Newaygo, Oceana, Ontonagon, Osceola, Oscoda, Otsego, Ottawa, Preque Isle, Roscommon, Schoolcraft, Van Buren, and Wexford

Your municipality's individual factors must be at least two times the average winter maintenance factors. The amount to be distributed for snow payments is equal to seven percent of total MTF funds distributed (less snow payments).

The actual amount an individual city/village receives if their ratio entitles them to a payment is calculated as follows:

**Step 1**

MTF earnings for municipality (January through December two years prior)  
Less: snow payments  
Total MTF earnings less snow payment  
Multiplied by 2 x the average winter maintenance factor (the ratio)  
Subtotal (A)

**Step 2**

Winter maintenance expenditures for municipality (July through June ending in prior year)  
Less: Subtotal (A)  
Subtotal (B) (less that zero does not qualify)  
Times ½  
Total snow removal payment

The snow payments for 2009/2010 will likely be similar to last year, as revenues continue to fall, and gas and salt prices remain high. The snow payments will not be eliminated as they are provided for in Public Act 51, section 247.663 (2)

**MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT)**  
**SNOW REMOVAL PAYMENT CALCULATION**  
**WINTER OF 2008-2009**  
**CITY/VILLAGE OF**

	CLARE		FARWELL	
	MAJOR STREETS	LOCAL STREETS	MAJOR STREETS	LOCAL STREETS
AVERAGE WINTER MAINTENANCE FACTOR	0.177393	0.43783	0.177393	0.43783
MTF EARNINGS 01/08 - 12/08	149,984.56	66,787.37	55,054.74	22,420.59
LESS: SNOW REMOVAL PAYMENT	-	-	1,683.77	3,560.41
TOTAL MTF EARNINGS LESS SNOW REMOVAL	149,984.56	66,787.37	53,370.97	18,860.18
2 TIMES AVERAGE WINTER MAINTENANCE FACTOR	x 0.354786	x 0.87566	x 0.354786	x 0.87566
SUBTOTAL (A)	53,212.42	58,483.03	18,935.27	16,515.11
WINTER MAINTENANCE EXPENDITURES FYE 7/1/2008 - 6/30/09	53,442.00	31,516.00	31,326.00	32,860.00
LESS: SUBTOTAL (A)	-	53,212.42	18,935.27	16,515.11
SUBTOTAL (B)	229.58	(26,967.03)	12,390.73	16,344.89
TIMES 1/2	x 0.5	0.5	0.5	0.5
TOTAL SNOW PAYMENT BEFORE ADJUSTED DOWN	114.79	(13,483.51)	6,195.36	8,172.45
SNOW PAYMENT	\$ 84.08		\$ 4,537.78	\$ 5,985.89
adjusted down number		0.73	0.73	0.73
Total Major Winter Maintenance Expenditures	44,261,436			
Total Local Winter Maintenance Expenditures	36,288,792			
Total MTF Major Payments	249,510,715			
Total MTF Local Payments	82,883,286			
Average Winter Maintenance Factor - Major	0.177393			
Average Winter Maintenance Factor - Local	0.437830			
State Ratios (average winter maintenace factor x 2)	0.35	0.88	0.35	0.88
Individual Ratios (must at least state ratio to qualify for payment)	0.36	0.47	0.59	1.74

Sec. 13. (1) The amount distributed to cities and villages shall be returned to the treasurers of the cities and villages in the manner, for the purposes, and under the terms and conditions specified in this section. As used in this section, "population" means the population according to the most recent statewide federal census as certified at the beginning of the state fiscal year, except that, if a municipality has been newly incorporated since completion of the census, the population of the municipality for purposes of the distribution of funds before completion of the next census shall be the population as determined by special federal census, if there is a special federal census, and if not, by the population as determined by the official census in connection with the incorporation, if there is such a census and, if not, by a special state census to be taken at the expense of the municipality by the secretary of state pursuant to section 6 of the home rule city act, 1909 PA 279, MCL 117.6. The amount received by the newly incorporated municipality shall be in place of any other direct distribution of funds from the Michigan transportation fund. The population of the newly incorporated municipality as determined under this section shall be added to the total population of all incorporated cities and villages in the state in computing the amounts to be returned under this section to each municipality in the state. Major street mileage, local street mileage, and equivalent major mileage, if applicable, shall be determined by the state transportation department before the next month for which distribution is made following the effective date of incorporation of a newly incorporated municipality.

(2) From the amount available for distribution to cities and villages during each December, an amount equal to 0.7% of the total amount returned to all cities and villages under subsections (3) and (4) during the previous calendar year shall be withheld. The amount withheld shall be used to partially reimburse those cities and villages located in those counties that are eligible for snow removal funds pursuant to section 12a and that have costs for winter maintenance on major and local streets that are greater than the statewide average. The distributions shall be made annually during February and shall be calculated separately for the major and local street systems but may be paid in a combined warrant. The distribution to a city or village shall be equal to 1/2 of its winter maintenance expenditures after deducting the product of its total earnings under subsections (3) and (4) multiplied by 2 times the average municipal winter maintenance factor. Winter maintenance expenditures shall be determined from the street financial reports for the most current fiscal years ending before July 1. A city or village that does not submit a street financial report for the fiscal year ending before July 1 by the subsequent December 31 shall be ineligible for the winter maintenance payment that is to be based on that street financial report. The average municipal winter maintenance factor shall be determined annually by the state transportation department by dividing the total expenditures of all cities and villages on winter maintenance of streets and highways by the total amount earned by all cities and villages under subsections (3) and (4) during the 12 months. If the sum of the distributions to be made under this subsection exceeds the amount withheld, the distributions to each eligible city and village shall be reduced proportionately. If the sum is less than the amount withheld, the balance shall be added to the amount available for distribution under subsections (3) and (4) during the next month. The distributions shall be for use on the major and local street systems respectively and shall be subject to the same provisions as funds returned under subsections (3) and (4).

city  
snow

(3) Seventy-five percent of the remaining amount to be returned to the cities and villages, after deducting the amounts withheld pursuant to subsection (2), shall be returned 60% in the same proportion that the population of each bears to the total population of all cities and villages, and 40% in the same proportion that the equivalent major mileage in each bears to the total equivalent major mileage in all cities and villages. As used in this section, "equivalent major mileage" means the sum of 2 times the state trunk line mileage certified by the state transportation department as of March 31 of each year, as being within the boundaries of each city and village having a population of 25,000 or more, plus the major street mileage in each city and village, multiplied by the following factor:

- 1.0 for cities and villages of 2,000 or less population;
- 1.1 for cities and villages from 2,001 to 10,000 population;
- 1.2 for cities and villages from 10,001 to 20,000 population;
- 1.3 for cities and villages from 20,001 to 30,000 population;
- 1.4 for cities and villages from 30,001 to 40,000 population;
- 1.5 for cities and villages from 40,001 to 50,000 population;
- 1.6 for cities and villages from 50,001 to 65,000 population;
- 1.7 for cities and villages from 65,001 to 80,000 population;
- 1.8 for cities and villages from 80,001 to 95,000 population;
- 1.9 for cities and villages from 95,001 to 160,000 population;
- 2.0 for cities and villages from 160,001 to 320,000 population;

and for cities over 320,000 population, by a factor of 2.1 increased successively by 0.1 for each 160,000 population increment over 320,000. The amount returned under this subsection shall be used by each city and