

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT – FEBRUARY 2010**

Street Work. During the month of February we plowed snow on five occasions in which we used 50.81 tons of salt. Snow was hauled away from all of the lots. During the first week of the month we chipped brush on the scheduled days. Crews also have been repairing street name signs that were loose or broken. We have ordered our salt for next year thru the State of Michigan purchasing. We currently have approx. 250 ton in the building and we use about 450 - 500 ton per year in a normal winter, so we have ordered 300 ton for next year hoping that we have close to 200 ton left from this season.

Water & Sewer Work. We had a water main break and it was located on South Rainbow Dr. just east of the one that we had last month as the DPW employees were repairing the break and turned the main back on another leak started just a few feet away. At this time we are at a loss why we have had tree breaks in this area in such a short time. We continue to replace several radio reading devices as the original ones installed approximately ten years ago the batteries are slowly starting to fail. Current meter reading reports show that we have about 200 that are not reading currently, a lot of this is because the cold weather and older batteries do not have the proper voltage left to transmit the signal. The upcoming budget we will budget replacement of 200 to 300 reading devices. During February temperatures did not allow for anymore sewer cleaning but we will start again as soon as the temps allow us too.

Cemetery Work. Since we did not have one burial during the month we took the time to give the cemetery building a good cleaning.

Miscellaneous Work. The remodeling of the hallway at City Hall has been completed and we have started on painting of the southwest office in which the city treasurer will be moving into once completed. We washed all of the main street banners and American flags as they were getting a little dingy. The main street banners were then installed back on the poles downtown. We also installed blue strands of lights on all the tree trunks in the DDA area for the Beat the Winter Blues Festival and removed them once the function was over.

DPW Work. During the month of February we coated the skating rink approximately once per week as long as the temperature allowed. We have several skaters that have commented that this was the best that the rink has ever been.

Attachments. Manhour Report, Equipment Report, Utility Work Order Report

DEPARTMENT OF PUBLIC WORKS- MANHOUR (FEB 2010)

FUND	% OF HOURS	DEPARTMENT	February-10	
			REG.	O/T
GENERAL FUND	14.84%	General Fund/City Hall	200.50	
	0.78%	Cemetery	10.50	
	1.22%	Parades/Flags/Pking Lots	16.50	
	3.89%	DDA Parking Lots	47.50	5.00
	0.00%	Downtown Trees & Lights		
	1.67%	DDA Trees & Lights	22.50	
	2.00%	Airport	24.00	3.00
PARKS	5.48%	Lake Shamrock Dam & Park work	74.00	
TKLINE'S	3.00%	Winter Maintenance	20.00	20.50
	0.59%	Hauling Snow from BR-127	4.00	4.00
MAJOR STREETS	0.37%	Preservation	5.00	
	4.81%	Winter Maintenance	47	18
LOCAL STREETS	2.15%	Preservation	29.00	
	12.14%	Winter Maintenance	158	6
SEWER	1.67%	Collection	12.00	10.50
WATER	10.29%	Distribution & Meter Mts.	137.00	2.00
DPW	30.31%	DPW Admin/Bldg/Equip	407.50	2.00
	4.81%	OFF TIME: Sick/Vac	65.00	
<i>1351</i>	100%	TOTALS:	1280	71

FUND	% OF HOURS	DEPARTMENT	February-10	
			REG.	O/T
PARKS	51.75%	PARKS WORK	83.5	5
	4.68%	DDA WORK	2	6
	34.80%	BUILDING & GROUNDS WORK	59.5	
	8.77%	OFF TIME: Holiday/Sick/Vac	15	
<i>171</i>	100%	TOTALS:	160	11

FUND	% OF HOURS	DEPARTMENT	February-10	
			REG.	O/T
DPW Clerical	4.48%	Cemetery Admin	7.2	
	22.84%	Refuse Collection	36.72	
	4.48%	Major Sts Admin	7.2	
	4.48%	Local Sts Admin	7.2	
	23.29%	Sewer Collection	37.44	
	23.76%	Water Distribution	37.44	0.75
	6.72%	DPW Administration	10.8	
	9.95%	OFF TIME: Holiday/Sick/Vac	16	
160.75	100%	TOTALS:	160	0.75

UTILITY WORK ORDERS COMPLETED IN FEBRUARY 2010

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service turned on</i>	2
<i>Service turned off (requested or non-payment)</i>	3
<i>Pull Meter - service discontinued</i>	1
<i>Replaced Meter or Meter Head</i>	1
<i>Replaced RF (reading device)</i>	<u>32</u>
	39

EQUIPMENT RENTAL - FEBRUARY 2010

GENERAL FUND

General Operations	101-265.000-943.641	857.10		
Cemetery	101-276.000-943.641	36.14		
Police	101-301.000-943.641	19,597.27		
Parades/Flags/Pking Lots	101-441.000-943.641	2,707.86		
Street Lighting	101-448.000-943.641	80.44		
Airport	101-537.000-943.641	2,103.47		
			101-000.000-001	-\$25,382.28 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	2,274.34		
Major Streets	202-449.003-943.641	2,727.15		
			202-000.000-001	-\$5,001.49 cr

LOCAL STREETS:

	203-449.003-943.641	7,662.63		
			203-000.000-001	-\$7,662.63 cr

PARKS & DAM MTS.:

	208-751.001-943.641	5,122.90		
			208-000.000-001	-\$5,122.90 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	566.00		
Sewer Collection	590-536.002-946.641	624.16		
			590-000.000-001	-\$1,190.16 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	396.48		
Water Distribution/Meters	591-536.004-946.641	1,321.68		
			591-000.000-001	-\$1,718.16 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$46,077.62		
General Fund	641-000-669.101			-\$25,382.28
Major Sts/Tklines	641-000-669.202			-\$5,001.49
Local Sts	641-000-669.203			-\$7,662.63
Parks	641-000-669.208			-\$5,122.90
Sewer	641-000-669.590			-\$1,190.16
Water	641-000-669.591			-\$1,718.16

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$25,382.28
Major Sts/Tklines	102-000-669.202	\$5,001.49
Local Sts	102-000-669.203	\$7,662.63
Parks	102-000-669.208	\$5,122.90
Sewer	102-000-669.590	\$1,190.16
Water	102-000-669.591	\$1,718.16

<u>EQUIPMENT RENTAL, ALL DEPOSITS:</u>	102-000.000-067	\$46,077.62
	102-000.000-001.001	
	102-000.000-067.102	