

AGENDA REPORT

TO: Mayor & City Commissioners

FROM: Ken Hibl, City Manager

DATE: April 15, 2010

RE: Board of Review Compensation & Appointments – Board of Review Board



For the Agenda of April 19, 2010

Background. Section 9.6 of the City Charter (copy att'd) stipulates that the City Commission shall annually appoint and set the compensation of its Board of Review in April. We conducted an informal survey (copy att'd) of compensation provided to other Boards of Review to determine whether we should ask the City Commission to consider adjusting our Board of Review's compensation (\$13 per hour). Based on the survey results, it appears that we are in the mid-range of compensation levels and suggest that our current level of compensation not be adjusted.

The current members of our Board of Review are Mr. John Kline, Mr. Jeff Panches, & Mr. Dennis Purkis; all have served the City extremely well in their appointed positions.

Issues & Questions Specified. Should the City Commission approve the compensation and appointments of Mr. Mr. John Kline, Mr. Jeff Panches, and Mr. Dennis Purkis to serve as members of the Board of Review?

Alternatives.

1. Approve the compensation and appointments.
2. Adjust the compensation and make the appointments.
3. Approve the compensation but select other individuals to serve in these positions.
4. Adjust the compensation and select other individuals to serve in these positions.
5. Do not appoint anyone to serve in these positions.
6. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact. The total anticipated cost of compensation for the Board of Review members is \$800.

Recommendation. I recommend that the City Commission approve the appointment by adoption of Resolution 2010-033 (copy att'd).

Attachments.

1. Section 9.6 of City Charter.
2. Survey.
3. Resolution 2010-033.

| Section 9.6. - Board of review.

The commission shall annually, in the month of April, appoint three qualified freeholders who are electors of the city, and who may hold other city offices or employment, to serve as members of the board of review, and shall set their compensation and the time of their appointment. The assessor shall be clerk of the board and shall keep a record of its proceedings, but he may not be a member of the board.

State law reference—Charter to provide for board of review, MCL 117.3(a).

2010 Board of Review Wage Survey

City or Township	Rate Schedule and additional information		
Croswell	\$	7.40 hr	
Ferrysberg	\$	8.00 hr	
Chesaning Twp	\$	10.00 hr	min. 2 hrs pay
Richfield	\$	10.00 hr	
Plainwell	\$	10.00 hr	
Madison Township	\$	10.00 hr	
Larkin Twp	\$	11.75 hr	
Charter Twp of Lyon	\$	12.00 hr	
Robinson Twp	\$	12.78 hr	plus meals & snacks
Clare	\$	13.00 hr	
Lake Twp	\$	13.00 hr	
Groveland Twp	\$	15.00 hr	\$ 80.00 Flat rate for July & Dec meetin
St. Clair Shores	\$	15.00 hr	
Charlotte	\$	17.50 half day	
Lyndon Twp	\$	18.00 hr	
Pennfield Charter Twp	\$	18.00 hr	\$ 50.00 for Organizational meeting
Algoma Twp	\$	20.00 hr	
Farmington Hills	\$	30.00 hr	
East Tawas	\$	25.00 per session	full days are considered 2 sessions
City of Lapeer	\$	28.00 1st meeting	\$ 52.00 second meeting \$ 33.00
Fennville	\$	35.00 day	6 hr day Nothing for July/Dec BOR
Montrose	\$	40.00 per meeting	\$ 50.00 to the Chair per meeting
Williams Twp	\$	45.00 per meeting	
Charlevoix	\$	50.00 per meeting	
Parchment	\$	50.00 full day	\$ 25.00 half day
Sylvan Lake	\$	50.00 day	
Stephenson	\$	50.00 day	
Chocolay Twp	\$	60.00 per meeting	
Spring Lake Twp	\$	60.00 per meeting	
Brady Twp	\$	70.00 day	
Conway Twp	\$	75.00 per meeting	
Grand Haven	\$	75.00 day	
Spring Arbor Twp	\$	75.00 per meeting	+ lunch for full day
Swartz Creek	\$	75.00 day	\$ 37.50 half day
Muskegon Charter Twp	\$	75.00 day	
Blumfield Twp	\$	75.00 per meeting	
Ludington	\$	80.00 day	\$ 40.00 half day
River Rouge	\$	90.00 day	
Manistique	\$	100.00 day	\$ 50.00 half day
Manlius Twp	\$	100.00 day	\$ 50.00 half day
Pere Marquette Charter Twp	\$	100.00 full day	\$ 50.00 half day
Argentine Twp	\$	100.00 day	\$ 50.00 half day
Buchanan	\$	100.00 day	

Oscoda Twp	\$	104.28	day	\$	52.14	half day
Charter Twp of Oxford	\$	110.00	day	\$	60.00	half day
Richland Twp	\$	110.00	day			paid in qtr day increments
Zeeland	\$	110.00	per meeting			
Grosse Pointe Woods	\$	130.00	day			
Atlas Twp	\$	150.00	day			
City of Newaygo	\$	150.00	day	(2)	6 hr	days
Southfield Twp	\$	180.00	full day	\$	90.00	half day
Wixom	\$	200.00	annually			
Rogers City	\$	225.00	day			nothing for July & Dec meetings
Flatrock	\$	400.00	annually			
Frankenmuth			Free			

RESOLUTION 2010-033

A RESOLUTION OF THE CLARE CITY COMMISSION SETTING THE COMPENSATION AND APPOINTMENT THE MEMBERS OF THE CITY'S BOARD OF REVIEW.

WHEREAS, Section 9.6 of the Charter of the City of Clare stipulates that the Clare City Commission shall annually set the compensation of and appoint the members of the City's Board of Review; and

WHEREAS, the Commission has reviewed the current compensation offered to its Board of Review members and determined said compensation is adequate; and

WHEREAS, Mr. John Kline, Mr. Jeff Panches, and Mr. Dennis Purkis are currently serving as members of the City of Clare Board of Review; and

WHEREAS, the Clare City Commission considers all of said individuals fully qualified to continue serving in said positions.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby appoints Messrs. John Kline, Mr. Jeff Panches, and Mr. Dennis Purkis to serve as members of the City of Clare Board of Review, said appointments being effective on April 29, 2010 and expiring on April 30, 2011.

BE IT FURTHER RESOLVED that the compensation for said members shall continue to be \$13 per hour.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of April 2010.

Diane Schmidt, City Clerk