

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: April 15, 2010
RE: City Manager's Report



For the Agenda of April 19, 2010

MDOT's Funding Situation. The Michigan economy was, of course, one of the primary topics of discussion at the Michigan Municipal League Legislative Conference; a sub-set of that topic of discussion were presentations related to the shortfall in transportation funding and the potential impact of the transportation funding shortfall – of particular concern was the need for Michigan to find the state matching funds (ranging from \$84M to \$98M annually for the next four years) needed to facilitate receiving federal highway dollars. Michigan's failure to do so will potentially result in a loss of \$2.1B of federal funding over the same time period. State transportation officials have offered a number of possible alternatives (most involve taxation) to raise the needed revenues, but no decisions have been made. And the general consensus of the various representatives and speakers (ranging from directors of non-profit organizations, to legislators, to state directors and staffers) at the conference were that decisions will likely not be forthcoming from the state in this election year.

Michigan Smoke Free Law. The new law goes into effect in Michigan on May 1, 2010. An informational document related to the new law is attached for the City Commission's review.

New Economy Training. We've received the attached information related to a series of free lectures and classes being offered by the Michigan State University Extension Office related to the Michigan Prosperity Initiative. A number of the City staff will be attending the offered classes at various locations within our region (e.g., Steve & I are registered to attend the 101, 201, & 301 sessions). We've offered this information to our Planning Commission members, and I wanted to ensure that it is also shared with the City Commission. Please inform Diane if you wish to attend any of the sessions.

Plumbing & Mechanical Inspection Services. The City currently offers building and electrical inspection services for property owners and businesses within our geographical boundaries. However, we do offer plumbing and mechanical inspection services. Anyone in Clare needing these essential services must presently rely on state inspection services in these two trades, oftentimes having to wait days (occasionally weeks) for the service. I've asked Dave Williams, our Code Enforcement Officer, to initiate a dialogue with Isabella County for these services. Dave's preliminary discussions have disclosed that Isabella County is interested in providing this service to us. I hope to be able to provide the City Commission a possible contractual agreement with Isabella County for consideration not later than June 1st.

Attachments.

1. Michigan Smoke Free Law Information.
2. Michigan Prosperity Initiative Information.

**Michigan Smoke Free Law
Frequently Asked Questions
General Information**

Beginning May 1, 2010, smoking is prohibited in most public places in Michigan. The law will cover any workplace and any food service establishment. This law covers public places, including, but not limited to, restaurants, bars, shopping malls, bowling alleys, concert halls, arenas, museums, mechanic shops, health facilities, nursing homes, education facilities, and child care centers.

Why was the law passed?

The Michigan legislature passed the Dr. Ron Davis Smoke-Free Air Law on December 10, 2009 to preserve and improve the health, comfort, and environment of the people of the state by limiting exposure to secondhand smoke. Governor Granholm signed the bill into law on December 18, 2009.

When does the law go into effect?

May 1, 2010

Will the local regulation/ordinance in my county/city/township still apply?

The Dr. Ron Davis Smoke Free Air Act will not serve as the only smoke free law in the state, but it does set forth the minimum requirements for indoor workplaces and public places where smoking is regulated and these minimum standards apply state-wide. The statewide law does the following: (1) establishes where people can smoke and where they can't if your local community is not currently covered by any city or county local law; and (2) ensures that any provisions that are weaker in your local law (compared to the state law) are now made AT LEAST AS STRONG as the statewide law.

Where are people not allowed to smoke?

Under the new law, smoking is prohibited in public places and food service establishments. A public place means an (i) enclosed indoor area owned or operated by a state or local governmental agency and used by the general public; (ii) an enclosed indoor area used by the general public and is an educational facility, a home for the aged, nursing home, hospice, or hospital long-term care unit, auditorium, arena, theater, museum, concert hall, or any other facility during the period of its use for a performance or exhibit of the arts; (iii) unless otherwise exempted, a place of employment. Place of employment means an enclosed indoor area that contains one or more work area for one or more persons employed by a public or private employer.

How are multi-unit apartment buildings and condominium buildings affected by the smoke-free law?

All indoor common areas of apartment and condominium buildings must be smoke-free as of May 1, 2010. Living units of apartment and condominium buildings are not covered by the law. However, owners of apartment and condominium buildings are free to adopt smoke-free policies for their buildings which make the entire building smoke-free, including all living units.

Workplaces

How is a place of employment defined?

A place of employment means an enclosed indoor area that contains one or more work areas for one or more persons employed by a public or private employer. Work area means a site within a place of employment at which one or more employees perform services for an employer.

Is my home office exempt from the ban?

Yes. You may smoke in a structure used primarily as the residence of the owner or lessee that is also used as an office for the owner/lessee and for no other employees is exempt from the ban.

Can I smoke in my private office in a commercial work establishment?

No.

What do business operators need to do to comply with this law?

Business operators shall prohibit smoking in areas where it is not permitted. Compliance is determined by the following:

- Clearly and conspicuously post “no smoking” signs or the international “no smoking” symbol at each entrance and in other areas where smoking is prohibited under this act. These other areas may include outdoor areas such as patios or rooftops where patrons are intended to receive service or consume food, beverages, or both.
- Removing ashtrays and other smoking paraphernalia from anywhere where smoking is prohibited. “Smoking paraphernalia” means any equipment, apparatus, or furnishing that is used in or necessary for the activity of smoking.
- Informing individuals smoking in violation of this act that they are in violation of state law and are subject to penalties.
- Refusing service to an individual smoking in violation of this act.
- Asking an individual smoking in violation of this act to refrain from smoking and, if the individual continues to smoke in violation of this act, ask him or her to leave.

Where are employees or patrons permitted to smoke?

Smoking may be allowed in outdoor areas.

How should I respond if someone is smoking in my establishment?

You should politely ask the individual to stop smoking and inform them that they are in violation of the Smoke Free Law and they are subject to penalties. If the individual continues to smoke, you should refuse service to that individual and ask him or her to leave. It is recommended that you communicate this incident with your staff and log it into any tracking mechanism your establishment may have to document your actions.

How far do people have to be from a building or entrance to smoke?

The law is silent on distance requirements. However, please be advised there may be local regulations or ordinances that dictate distance requirements.

Where does signage need to be placed?

“No Smoking” signs or the international “no smoking” symbol must be clearly and conspicuously posted at all entrances to public places, food service establishments, and casinos subject to the smoke free law.

Am I required to provide my employees with a smoking break?

No. State law is silent on the issue of mandatory smoking breaks for employees.

Are hotel/motel guest rooms included in the smoke free law?

Yes. Guest rooms must be smoke free as of May 1, 2010.

Bars, Restaurants, and Other Food Service Establishments

What is a food service establishment?

A food service establishment is defined in section 1107(n) of the food law of 2000, 200 PA 92, MCL 289.1107 as: a fixed or mobile restaurant, a coffee shop, a cafeteria, short order café, luncheonette, grill, tearoom, sandwich shop, soda fountain, tavern, bar, cocktail lounge, nightclub, drive-in, industrial feeding establishment, private organization serving the public, rental hall, catering kitchen, delicatessen, theater, commissary, food concession, or similar place in which food or drink is prepared for direct consumption through service on the premises or elsewhere, and any other eating or drinking establishment or operation where food is served or provided for the public.

Where is smoking prohibited in a restaurant?

Smoking is not allowed in any indoor area as well as outdoor areas such as patios or rooftops where patrons are intended to receive service or consume food, beverages, or both.

Where are restaurant guests or employees permitted to smoke?

Smoking may be allowed in outdoor areas where food, beverages, or both are not intended to be served or consumed.

My establishment only has a liquor license, does the smoke free law still apply to me?

Yes, your establishment is still considered a food service establishment under the Food Law Act No. 92 of 2000 as amended.

What do food service establishment operators need to do to comply with this law?

Food service establishment operators shall prohibit smoking in areas where it is not permitted. Compliance is determined by the following:

- Clearly and conspicuously post “no smoking” signs or the international “no smoking” symbol at each entrance and in other areas where smoking is prohibited under this act. These other areas may include outdoor areas such as patios or rooftops where patrons are intended to receive service or consume food, beverages, or both.
- Removing ashtrays and other smoking paraphernalia from anywhere where smoking is prohibited. “Smoking paraphernalia” means any equipment, apparatus, or furnishing that is used in or necessary for the activity of smoking.

- Informing individuals smoking in violation of this act that they are in violation of state law and are subject to penalties.
- Refusing service to an individual smoking in violation of this act.
- Asking an individual smoking in violation of this act to refrain from smoking and, if the individual continues to smoke in violation of this act, ask him or her to leave.

How should I respond if someone is smoking in my establishment?

You should politely ask the individual to stop smoking and inform them that they are in violation of the Smoke Free Law and they are subject to penalties. If the individual continues to smoke, you should refuse service to that individual and ask him or her to leave. It is recommended that you communicate this incident with your staff and log it into any tracking mechanism your establishment may have to document your actions.

How does the local regulation/ordinance affect smoking in my establishment?

Currently, local smoking ordinances and regulations do not apply to food service establishments.

How far do people have to be from my bar/restaurant to smoke?

There is no specific distance requirement that people are required to be from a food service establishment to be able to smoke. However it is recommended that smoking not be allowed at entrances or other areas that may allow smoke to infiltrate the establishment. There may be local regulations that require a particular distance smokers can be from businesses that are not licensed as food service establishments.

Where does signage need to be placed?

“No Smoking” signs or the international “no smoking” symbol must be clearly and conspicuously posted at all entrances (front, side and/or rear). Additionally, signs must be posted at other areas where smoking is prohibited which may include patios, rooftops, outdoor tables and other areas where foods and/or beverages are intended to be served and/or consumed. For mobile food units and special transitory food units, this is typically at the entrance and/or food preparation areas of the unit. Due to the varied nature of temporary food establishments, the local health departments will work with the individual vendors and festival coordinators to determine non smoking areas.

Who will provide the signage?

It is the responsibility of the food establishment to comply with the provisions of this law.

Exemptions

Are there any places that are not required to comply with the smoke free law?

Yes. Cigar bars, tobacco specialty retail stores, and the gaming floors of casinos may be granted exemptions from the smoke free law.

How can my bar become a cigar bar?

Cigar bars must file an affidavit for an exemption with the Michigan Department of Community Health on or before June 1, 2010 and must renew that exemption by January 31 of each subsequent year. The cigar bar must also meet the following requirements:

- **Gross Revenue:** The cigar bar must demonstrate that it generated 10% or more of its total gross annual income from the on-site sale of cigars and the rental of on-site humidors.
- **Physically Separated:** The cigar bar must be located on premises that are physically separated from any areas of the same or adjacent establishment in which smoking is prohibited. Physically separated means an area that is enclosed on all sides by any combination of solid walls, windows, or doors that extend from floor to ceiling. Smoke may not infiltrate into those nonsmoking areas.
- **Humidor:** The cigar bar must have an installed, on-site humidor. A humidor means an enclosure or fixture that is stationary and used for the humidification of cigars that is on the premises of the establishment.
- **No Minors:** The establishment must not allow individuals under the age of eighteen to enter during the time the cigar bar is open for business.
- **Retail:** The cigar bar must allow only the smoking of cigars on the premises that retail for over \$1.00 per cigar.
- **Cigars Only:** The cigar bar must prohibit the smoking of all other tobacco products.

How can I become a Tobacco Specialty Retail Store?

Tobacco specialty retail stores must file an affidavit for an exemption with the Michigan Department of Community Health on or before June 1, 2010 and must renew that exemption by January 31 of each subsequent year. The tobacco specialty retail store must also meet the following requirements:

- **Gross Revenue:** The tobacco specialty retail store must generate 75% or more of its total gross annual income from the on-site sale of tobacco products and smoking paraphernalia.
- **Physically Separated:** The tobacco specialty retail store must be located on premises that are physically separated from any areas of the same or adjacent establishment in which smoking is prohibited. Physically separated means an area that is enclosed on all sides by any combination of solid walls, windows, or doors that extend from floor to ceiling. Smoke may not infiltrate into those nonsmoking areas.
- **No Minors:** The establishment must not allow individuals under the age of eighteen to enter during the time the tobacco specialty retail store is open for business.

What happens if I sell my cigar bar or tobacco specialty retail store?

Both you and the purchaser of the establishment must notify the Department of Community Health of the sale in order to update the exemption information on file. The establishment will retain its exemption for the remainder of the calendar year, but the new owner/operator must file an affidavit with the Department after January 1 but before January 31 of each subsequent year.

What happens if I relocate my cigar bar or tobacco specialty retail store?

You must notify the Department of Community Health of the relocation in order to update the exemption information on file.

What are the requirements for casinos?

The gaming areas of Detroit's three casinos are exempted from the smoke free law. Every bar, restaurant, conference room, and lobby space outside of the gaming floor will be required to be smoke free. However, state law does not govern Native American land, so smoking may be allowed at tribal casinos.

How does the smoke free law apply to bingo halls and private clubs?

Bingo halls are not exempt from the smoke free law. Any establishment that serves food or beverages – which requires a license from the state – cannot allow smoking, even if it only serves once a week or once a year. If clubs don't serve food or beverages, but employ at least one person, they must be smoke free.

Is my hookah bar exempt?

A hookah bar may qualify as a tobacco specialty retail store. A hookah bar may not have a food service license, a liquor license, or both.

Can I serve food in a tobacco specialty retail store?

A tobacco specialty retail store may sell packaged, non-potentially hazardous foods, bottled beverages, or both, in incidental amounts, such as less than five percent of gross sales. If the facility has more than 5% of their sales from packaged foods and beverages, then the facility might require a food establishment license from the Michigan Department of Agriculture and may no longer be eligible to allow smoking. Additionally, if food preparation, food service, or other related activities that would require a food service license are found at the establishment, then the facility would lose its exemption and would no longer be eligible to allow smoking.

Can customers bring food into a tobacco specialty retail store?

The owner of a tobacco specialty retail store may allow customers to bring in food for his or her personal consumption. A customer may also have food delivered to the tobacco specialty retail store for his or her personal consumption.

Can foods be catered to a tobacco specialty retail store?

No. Catering operations are an extension of a food service license and there is no smoking allowed at a food service establishment.

Where can I find the affidavits to apply for an exemption from the smoke free law?

The affidavits can be found at www.michigan.gov/smokefreelaw

What if I don't have a Tobacco Tax License, can my tobacco specialty retail store or cigar bar apply for an exemption?

Yes. You must provide the Michigan Department of Community Health with valid proof that demonstrates you have paid all of the necessary state excise taxes on tobacco products.

Enforcement

How will the law be enforced?

If you observe or note a possible violation, please notify the owner or manager of the establishment. They are responsible for compliance and are required to direct a person who is smoking to extinguish the lighted tobacco product.

How can I file a complaint if someone is smoking in a restaurant or bar?

Information on how to file complaints will be available prior to the implementation date of May 1, 2010.

How can I file a complaint if someone is smoking in a workplace?

Information on how to file complaints will be available prior to the implementation date of May 1, 2010.

What are the specific penalties for violating the smoke free law?

Information regarding the specific penalties for violations of the law will be posted at a later date.

Ken Hibl

From: Kurt H. Schindler [schindl9@msu.edu]
Sent: Wednesday, April 07, 2010 2:48 PM
To: khibl@cityofclare.org
Subject: New Economy trainings

Dear Ken Hibl;

Hello, I am a regional Land Use Educator for MSU Extension. The purpose of this email is to make sure you are aware of the Michigan Prosperity Initiative. This Initiative, in cooperation with many organizations including the Michigan Association of Counties, the Michigan Municipal League, and your planning and development region, is starting with a series of training programs on the new economy and the necessary steps to be taken in local communities.

Please make every effort to make sure leaders with your government (county board, city/village council) are aware of and plan to attend at least the New Economy 101. Also please make sure appropriate staff and other boards and commissions are aware of this opportunity (Planning, DDA, Parks & Recreation, local chamber, business associations, citizen groups, conservation/environmental groups, and so on).

The Michigan Prosperity Initiative is critical to building Michigan's future, and because of this importance there is not any fee for attending. Pre-registration is required. Thank you for your time with this.

- Promotional flyer: http://web5.msue.msu.edu/lu/NE/MPI%20training_promotion325v1.pdf
- Register on line: <http://web2.msue.msu.edu/pi/netraining.cfm>
- Registration form (for those that cannot register on line): <http://web5.msue.msu.edu/lu/NE/Registration%20form%20a.pdf>
- Copy of New Economy program locations near you: <http://web5.msue.msu.edu/lu/NE/NE-Region-9-10.pdf> and <http://web5.msue.msu.edu/lu/NE/NE-Region-5-7.pdf>
- Web site for more information: www.landpolicy.msu.edu/MPI
- Location of all New Economy classes in Michigan: <http://web5.msue.msu.edu/lu/NE/NE-All-EntireState.pdf>

-----kurt

Kurt H. Schindler, AICP, Regional Land Use Educator

Michigan State University Extension
Bringing Knowledge to Life

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Schindler's Land Use Page: www.msue.msu.edu/lu
MSUE Land Use AoE: <http://ntweb1.lais.msu.edu/luaoe/index.asp>
MSU Extension: <http://www.msue.msu.edu/>

100 FREE TRAINING PROGRAMS IN 60 DAYS

Michigan State University will lead 100 training programs in 60 days throughout the state. The Michigan Prosperity Initiative (MPI) is an important partnership between Michigan State University, the State of Michigan, regional councils of government and Michigan's local governments to better prepare Michigan to compete in the global New Economy.

- Trainings will start April 19 and conclude June 16, 2010 .
- In more than 50 locations across the state.
- FREE and open to everyone.

The MSU Land Policy Institute and MSU Extension are leading these training programs.

NEW ECONOMY 101, 201, 301

There are three separate training programs: New Economy 101, 201 and 301. Each is progressively more complex, with 101 being intended for general audiences.

NE 101: Fundamentals of the New Economy for anyone with an interest in how Michigan got into its current economic circumstances, and what it will take to get out. 2 hours.

NE 201: Place-Based Regional Economic Planning for those that attended NE 101, professionals and representatives of key stakeholders who want to learn how to develop regional economic development strategies that are based on unique place-based assets. 4 hours.

NE 301: Strategies to Bridge the Gap for those that attended NE 101 and 201, and planning and economic development professionals who value training on underutilized economic analysis tools and how to apply them to concrete actions we need to take locally and regionally to improve prosperity in Michigan. 6 hours.

The training programs are all FREE! There is a small charge for handouts (which can also be downloaded online for free). Master Citizen Planners can earn CEUs (for a nominal charge). The MPI website has more details, including specific training schedules for locations around the state. There is a location near you. Don't delay! Register today! Space is limited!

Register online at
www.landpolicy.msu.edu/MPI

Michigan Prosperity Initiative

877.436.0002 Ext. 100 Fax: 517.432.8769
3rd Floor Manly Miles Building
1405 S. Harrison Road
East Lansing, MI 48823
MPI@landpolicy.msu.edu
www.landpolicy.msu.edu/MPI

PARTNERS

Michigan State University
Michigan Department of Energy,
Labor & Economic Growth
Michigan Economic
Development Corporation
Michigan Association of Regions
Michigan Association
of Planning
Michigan Municipal League
Michigan Townships
Association
MSU Extension
MSU Land Policy Institute
MSU Michigan Citizen Planner
Program
Planning & Zoning Center
at MSU



For Regions 5 and 7 (Don't see a program you can attend? Checkout a listing for the entire state.)

New Economy 101 – Fundamentals of the New Economy, a two hour introductory program. This program will describe how Michigan's present economic circumstances developed, and emphasize that because Michigan has many assets there is good reason to be hopeful about our economic future.

New Economy 201 – Place-Based Regional Economic Planning, a four hour intermediate-level program. This program will focus on a simple common vision and basic goals for prosperity; it will describe in detail Michigan's critical assets and then identify place-based strategies to help us create new prosperity on a regional basis.

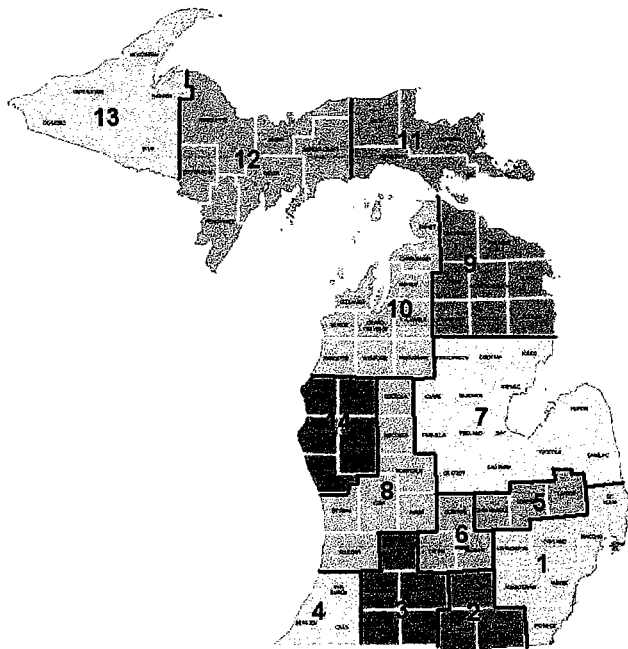
New Economy 301 – Strategies to Bridge the Gap, an six hour advanced program for professional practitioners and others interested. This program will address detailed economic analyses that can be performed to help inform regional strategic growth plans and the key strategies necessary to implement those plans.

Please make it a priority to not only attend these, but to also promote attendance by others.

These are being done in partnership with your local regional planning agency/council of governments, MSU Land Policy Institute, Michigan Department of Labor, Energy and Economic Growth, Michigan Economic Development Corporation, Michigan Association of Regions, Michigan Association of Planning, Michigan Municipal League, and Michigan Townships Association.

- Link to the MSU press release: <http://news.msu.edu/story/7618/>
- Link to training schedules and locations: www.landpolicy.msu.edu/MPI
- Link to register on line: www.landpolicy.msu.edu/MPI: click on the link at the bottom of the page
- Alternative link for training schedules and locations: <http://web5.msue.msu.edu/lu/ES/index.html>

**MICHIGAN
STATE PLANNING & DEVELOPMENT REGIONS**



Planning Regions:

1. Southeast Michigan Council of Governments
2. Region 2 Planning Commission
3. Southcentral Michigan Planning Council
4. Southwestern Michigan Commission
5. **GLS Region V Planning Commission**
6. Tri-County Regional Planning Commission
7. **East Michigan Council of Governments**
8. West Michigan Regional Planning Commission
9. Northeast Michigan Council of Governments
10. Northwest Michigan Council of Governments
11. Eastern Upper Peninsula Regional Planning and Development Commission
12. Central Upper Peninsula Planning and Development Commission
13. Western Upper Peninsula Planning and Development Regional Commission
14. West Michigan Shoreline Regional Development Commission

In order by class number, date, time, and then regional planning/COG number.

Programs do not include meals.

<i>Date</i>	<i>Time EDST unless noted otherwise</i>	<i>Pln Reg</i>	<i>New Econ #</i>	<i>Location (Scan bold face words in this column to find city locations)</i>	<i>Instructor (subject to change)</i>
April 19	6:30-8:30pm	7	101	Isabella County Building, 200 N. Main St., Mt. Pleasant , Mich.	Pape
April 20	9-11am	5	101	Flint Mass Transportation Authority (MTA), 1401 S. Dort Highway, Flint , Mich.	Hailu
April 21	6:30-8:30pm	5	101	Mayfield Township Hall, 1900 N. Saginaw, Lapeer , Mich.	Pape
April 22	1-3pm	7	101	Anderson Enrichment Center, 120 Ezra Rust Drive, Saginaw , Mich.	Graebert
April 28	6:30-8:30pm	7	101	Ogemaw Heights High School, 960 S. M-33, West Branch , Mich.	Pape
April 29	6:30-8:30pm	7	101	Franklin Inn™, 1070 E. Huron Ave., Bad Axe , Mich.	Pape
April 29	7-9pm	5	101	Baker College, Welcome Center Conference “B”, 1309 S. Shiawassee Street (M-52), Owosso , Mich.	Borowy
May 4	1-5pm	7	201	MSU Extension Ogemaw County Office, 205 S. Eighth Street, West Branch , Mich.	Borowy Gibson
May 5	1-5pm	5	201	Genesee MSU Extension Office, 4215 W. Pasadena Ave., Flint , Mich.	Kinch Pape
May 6	1-5pm	5	201	Mayfield Township Hall, 1900 N. Saginaw, Lapeer , Mich.	Beyea Pape
May 11	1-5pm	7	201	Franklin Inn™, 1070 E. Huron Ave., Bad Axe , Mich.	Kinch Pape
May 19	1-5pm	7	201	Saginaw County MSU Extension Conference Room, 1 Tuscola St., Saginaw , Mich.	Pape Warbach
June 3	9am-4pm	7	301	Saginaw County MSU Extension Conference Room, 1 Tuscola St., Saginaw , Mich.	Pape Warbach
June 8	9am-4pm	5	301	Genesee MSU Extension Office, 4215 W. Pasadena Ave., Flint , Mich.	Hailu Pape
June 15	9am-4pm	7	301	Houghton Lake Public Library, 4431 W. Houghton Lake Dr., Houghton Lake , Mich.	Borowy Gibson

Michigan Prosperity Initiative
Michigan State University
3rd Floor Manly Miles Bldg
1405 S. Harrison Rd
East Lansing, MI 48823

Phone: 877.436.0002 Ext. 100
Fax: 517.432.8769
Email: MPI@landpolicy.msu.edu

Questions about the initiative and the New Economy training programs should be directed to Mark Wyckoff at wyckoff@landpolicy.msu.edu.

Questions about registration, venue/location, payment/invoices should be directed to Jessica McFarland at mcfarland@landpolicy.msu.edu.



New Economy Training Programs

Michigan Prosperity Initiative
Land Policy Institute
Michigan State University
305 Manly Miles Building
East Lansing, MI 48824
Phone: (517) 432-8800 x 103

ON-LINE REGISTRATION

Find where you live on the map and insert the number of the region for the training program(s) you want to attend.

Region Map

First Class - New Economy 101

Region :

Program/Location :

Second Class - New Economy 201

Region :

Program/Location :

Third Class - New Economy 301

Region :

Program/Location :

*First Name:

*Last Name:

*Job Title:

*Organization/Department:

*Mailing Address:

*City:

State:

*Zip Code:

*Phone:

*E-mail:

Registration Fees

Optional:

Continuing Education Credits for Master Citizen Planners, \$10 for each 201 & 301 classes.

Section	Region	Location	Purchase Handouts ?
First Class – New Economy 101			<input type="checkbox"/> \$5.00
Second Class – New Economy 201			<input type="checkbox"/> \$10.00

Third Class – New Economy 301

┌ \$15.00

The handouts will be made available for download for free 5 days prior to the first session in that series.

Payment Policy: Payment must be received prior to 5 business days before the training program. Purchase price is not refundable if you do not attend. Make checks payable to **Michigan State University**.
Send payment to :

1405 S. Harrison Road,
305 Manly Miles Bldg East Lansing, MI 48823.
Attn. Jessica McFarland

- OR -

Pay by check

Pay by credit card :

MSU Account #

┌ (ex: 99-9999):

****Please call 517-432-8800 x 103 or email Jessica McFarland if you have questions about special needs.**