

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT – MARCH 2010**

Street Work. Fifth Sts. Streetscape was cleaned from debris that accumulated during the winter and we washed all of the concrete and brick pavers. This is one of the few years that we did not have a salting occurrence during the month of March. We have also brought the street sweeper out of storage and started sweeping streets again. Mulch was installed in the traffic island at McEwan and Schoolcrest Sts.

Water & Sewer Work. Two sanitary manholes were rebuilt due to failing brick, one at 6th and Maple Street and one at 4th and Pine St. Crews also washed approximately 7705’ sanitary sewer. At the corner of 5th and S. Rainbow a main gate was repaired that the stem had broken. Two broken curb boxes were replaced and the yards restored, also the area where we had a water leak during the winter was restored. A water service was completely replaced at 134 John R St.

Cemetery Work. We had two burials this month. We have started the restoration of the graves that were dug during the winter excess dirt is removed and replaced with top soil and then the grave is seeded and mulched.

Miscellaneous Work. Irish flags were put up for the Irish Festival and two employees worked on the Saturday of the parade, road races and bed race setting barricades and cones for all of the activities. The walkway bridge over the Tobacco River had major problems with the wood handrails so we replaced all of the handrails with the composite material that was given to us by Dow Chemical for the Rail Trail board walk. We still have a large amount of this material left for other projects.

DPW Work. Office remodeling was finished in the south west office and carpet was installed the treasurer was moved into this office. The Stamina Stadium parking lot was striped for parking spaces.

Attachments. Manhour Report, Equipment Report, Utility Work Order Report

DEPARTMENT OF PUBLIC WORKS- MANHOUR (MARCH 2010)

| FUND | % OF HOURS | DEPARTMENT | March-10 | |
|---------------------|-------------|-------------------------------|-------------|-----------|
| | | | REG. | O/T |
| GENERAL FUND | 7.39% | General Fund/City Hall | 110.50 | |
| | 4.65% | Cemetery | 67.50 | 2.00 |
| | 1.81% | Parades/Flags/Pking Lots | 12.00 | 15.00 |
| | 0.87% | DDA Trees & Lights | 13.00 | |
| | 0.70% | Airport | 10.50 | |
| PARKS | 4.35% | Lake Shamrock Dam & Park work | 65.00 | |
| TKLINE'S | 0.60% | Surface Mts | 7.00 | 2.00 |
| | 2.14% | Sweeping | 32.00 | |
| | 2.41% | Winter Maintenance | 36.00 | |
| MAJOR STS | 7.89% | Preservation | 118.00 | |
| LOCAL STS | 9.63% | Preservation | 144 | |
| SIDEWALKS | 6.19% | Sidewalks | 92.50 | |
| SEWER | 8.90% | Collection | 133.00 | |
| WATER | 12.68% | Distribution & Meter Mts. | 187.50 | 2.00 |
| DPW | 21.71% | DPW Admin/Bldg/Equip | 322.50 | 2.00 |
| | 8.09% | OFF TIME: Sick/Vac | 121.00 | |
| <i>1495</i> | 100% | TOTALS: | 1472 | 23 |

| FUND | % OF HOURS | DEPARTMENT | March-10 | |
|--------------|-------------|----------------------------|------------|----------|
| | | | REG. | O/T |
| PARKS | 64.40% | PARKS WORK | 118.5 | |
| | 14.40% | DDA WORK | 26.5 | |
| | 21.20% | BUILDING & GROUNDS WORK | 39 | |
| | 0.00% | OFF TIME: Holiday/Sick/Vac | 0 | |
| <i>184</i> | 100% | TOTALS: | 184 | 0 |

| FUND | % OF HOURS | DEPARTMENT | March-10 | |
|---------------------|-------------|----------------------------|------------|------------|
| | | | REG. | O/T |
| DPW Clerical | 4.29% | Cemetery Admin | 8 | |
| | 21.74% | Refuse Collection | 40.55 | |
| | 4.29% | Major Sts Admin | 8 | |
| | 4.29% | Local Sts Admin | 8 | |
| | 22.04% | Sewer Collection | 41.1 | |
| | 24.05% | Water Distribution | 42.35 | 2.5 |
| | 6.43% | DPW Administration | 12 | |
| | 12.87% | OFF TIME: Holiday/Sick/Vac | 24 | |
| <i>186.5</i> | 100% | TOTALS: | 184 | 2.5 |

EQUIPMENT RENTAL - MARCH 2010

GENERAL FUND

| | | | | |
|--------------------|---------------------|-----------|------------------------|------------------------|
| General Operations | 101-265.000-943.641 | 7.01 | | |
| Cemetery | 101-276.000-943.641 | 1,758.96 | | |
| Police | 101-301.000-943.641 | 18,078.42 | | |
| Parking Lots/Flags | 101-441.000-943.641 | 968.76 | | |
| Street Lighting | 101-448.000-943.641 | 131.40 | | |
| Airport | 101-537.000-943.641 | 386.50 | | |
| | | | 101-000.000-001 | -\$21,331.05 cr |

MAJOR STREETS & TRUNKLINES

| | | | | |
|---------------|---------------------|----------|------------------------|------------------------|
| Trunklines | 202-446.001-943.641 | 6,903.46 | | |
| Major Streets | 202-449.000-943.641 | 3,562.88 | | |
| | | | 202-000.000-001 | -\$10,466.34 cr |

LOCAL STREETS:

| | | | | |
|---------------------|----------|--|------------------------|-----------------------|
| 203-449.000-943.641 | 6,496.54 | | 203-000.000-001 | -\$6,496.54 cr |
|---------------------|----------|--|------------------------|-----------------------|

PARKS & DAM MTS.:

| | | | | |
|---------------------|----------|--|------------------------|-----------------------|
| 208-751.001-943.641 | 2,571.09 | | 208-000.000-001 | -\$2,571.09 cr |
|---------------------|----------|--|------------------------|-----------------------|

SIDEWALKS:

| | | | | |
|--------------------|----------|--|------------------------|-----------------------|
| 211-444-943.641000 | 2,309.06 | | 211-000.000-001 | -\$2,309.06 cr |
|--------------------|----------|--|------------------------|-----------------------|

SEWER FUND

| | | | | |
|------------------|---------------------|----------|------------------------|-----------------------|
| Sewer Treatment | 590-536.001-943.641 | 650.76 | | |
| Sewer Collection | 590-536.002-946.641 | 4,009.64 | | |
| | | | 590-000.000-001 | -\$4,660.40 cr |

WATER FUND

| | | | | |
|--------------------|---------------------|----------|------------------------|-----------------------|
| Water Trmt/Pumping | 591-536.003-946.641 | 441.37 | | |
| Water Dist./Meters | 591-536.004-946.641 | 2,120.19 | | |
| | | | 591-000.000-001 | -\$2,561.56 cr |

MOBILE EQUIPMENT FUND

| | | | | |
|-------------------|-----------------|--------------------|--|--------------|
| Cash Received | 641-000-001 | \$50,396.04 | | |
| General Fund | 641-000-669.101 | | | -\$21,331.05 |
| Major Sts/Tklines | 641-000-669.202 | | | -\$10,466.34 |
| Local Sts | 641-000-669.203 | | | -\$6,496.54 |
| Parks | 641-000-669.208 | | | -\$2,571.09 |
| Sidewalks | 641-000-669.211 | | | -\$2,309.06 |
| Sewer | 641-000-669.590 | | | -\$4,660.40 |
| Water | 641-000-669.591 | | | -\$2,561.56 |

CONSOLIDATED FUND: Checks Written For:

| | | |
|-----------------------------|----------------------------|--------------------|
| General Fund | 102-000-669.101 | \$21,331.05 |
| Major Sts/Tklines | 102-000-669.202 | \$10,466.34 |
| Local Sts | 102-000-669.203 | \$6,496.54 |
| Parks | 102-000-669.208 | \$2,571.09 |
| Sidewalks | 102-000-669.211 | \$2,309.06 |
| Sewer | 102-000-669.590 | \$4,660.40 |
| Water | 102-000-669.591 | \$2,561.56 |
| EQUIPMENT RENTAL, | 102-000.000-067 | \$50,396.04 |
| <u>ALL DEPOSITS:</u> | 102-000.000-001.001 | |
| | 102-000.000-067.102 | |

**UTILITY WORK ORDERS COMPLETED IN
MARCH 2010**

| <u>WORK ORDER TYPE</u> | <u># OF CUSTOMERS</u> |
|--|-----------------------|
| <i>Service turned on</i> | 4 |
| <i>Service turned off (requested or non-payment)</i> | 1 |
| <i>Replaced Meter or Meter Head</i> | 6 |
| <i>Replaced RF (reading device)</i> | <u>5</u> |
| | 16 |