



# CITY OF CLARE

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[www.cityofclare.org](http://www.cityofclare.org)

## CLARE CITY COMMISSION

Monday, May 3, 2010

6:00 p.m.

### AGENDA

#### CITY HALL

Ph 989/386-7541  
Fx 989/386-4508  
[www.cityofclare.org](http://www.cityofclare.org)

#### DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182  
Fx 989/386-3445

#### W/WWT PLANT

Ph 989/386-2321  
Fx 989/386-2387

#### POLICE DEPT.

Non-emergency  
Ph 989/386-2121  
Fx 989/386-0440

#### FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151  
Fx 989/386-3020

#### PARKS & RECREATION

Ph 989/386-7541  
Fx 989/386-4508

#### AIRPORT

Ph 989/386-0445  
Fx 989/386-4508

#### MAIN STREET MANAGER

Ph 989/386-9190  
Fx 989/386-9190

1. **CALL TO**
  - A. Pledge of Allegiance
  - B. Roll Call
2. **CONSENT AGENDA** – All items listed with an asterisk (\*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.
3. **\*APPROVAL OF MINUTES**
4. **\*APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS** – None
7. **NEW BUSINESS**
  - A. Sale of City Property – Used Police Patrol Car
  - B. Purchase of Lagoon Aerator
  - C. Lease Agreement – Parking Lot for Temporary Skateboard Park
8. **TREASURER'S REPORT**
9. **\*MAIN STREET MANAGER'S REPORT**
10. **CITY MANAGER'S REPORT**
11. **\*COMMUNICATIONS**
12. **EXTENDED PUBLIC COMMENT**
13. **COMMISSION DISCUSSION TOPICS**
14. **\*APPROVAL OF BILLS**
15. **BUDGET WORKSHOPS** (General Fund; Airport; Debt Service Fund; Cemetery Perpetual Care Fund; Data Processing Fund; DDA Fund; LDFA Fund)
16. **ADJOURNMENT**

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch and Jean McConnell. Absent: None. Also present were Ken Hibl, City Manager; Steve Kingsbury, Treasurer and Finance Director; Dwayne Miedzianowski, Chief of Police; Amanda Green, Parks and Recreation Director; and Diane Schmidt, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Tom Koch second by Commissioner John Koch to approve the items listed with an asterisk (\*) (Minutes, Communications, Second Reading of Ordinance 2010-001, Board and Committee Appointments, Department Head Reports, and Approval of Bills), that are considered to be routine by the City Commission, including an amended Agenda to correct the name of the Airport Advisory Board Appointment, and exception to a Board and Committee Appointment to the Airport Advisory Board, which Commissioner John Koch requested be removed from the consent agenda. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

Consent Agenda Approved.

4. \*APPROVAL OF AGENDA:

Consent Agenda Approval as Amended.

5. PUBLIC COMMENT: - None

6. OLD BUSINESS/UNFINISHED BUSINESS:

A. \*RENEWAL OF KENMARK CHRISTMAS DECORATIONS CONTRACT

Approved Adoption of Resolution 2010-026 by Consent Agenda.

B. \*BOARD & COMMITTEE APPOINTMENT (CLARE MAIN STREET BOARD, DOWNTOWN DEVELOPMENT AUTHORITY, & CLARE BROWNFIELD REDEVELOPMENT AUTHORITY – MS. DAWN THOMAS & MR. BOB RUBY, JR.)

Approved Adoption of Resolution 2010-027 by Consent Agenda.

7. NEW BUSINESS:

A. RECOGNITION – MR. TYLER RODENBO

The Commission formally recognized Mr. Tyler Rodenbo for providing the concept for the City's Neighborhood Watch Program logo.

B. ADOPTION OF ORDINANCE 2010-001-AMEND CHAPTER 44 (TRAFFIC & VEHICLES) OF THE ORDINANCE CODES OF THE CITY OF CLARE

\*Second reading of Ordinance 2010-001 approved by consent agenda.

Motion by Commissioner Jean McConnell second by Commissioner Bill Horwood to approve restriction of use and operation of Off-Road Recreational

Vehicles in the City, by adoption of Ordinance 2010-001 and Resolution 2010-024. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, Tom Koch, and Jean McConnell. Nays: John Koch. Absent: None. *Motion Approved.*

C. COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

The City submitted a Notice of Intent for a Community Development Block Grant for a Clare Main Street & ClareCastle Streetscape Enhancement Project. The City has been notified that the project was one of fifty selected to submit a full grant application.

Motion by Commissioner Bill Horwood second by Commissioner John Koch to open a public hearing regarding submittal of the grant application. Roll call vote: Ayes: All. Nays: None. Absent: None. *Motion Approved.*

Public Comment: Tom Koch inquired about City Park expansion. Ken Hibl explained that a greenscape will be created on the southeast corner of City Park and would include a pedestrian crossing across Fourth Street.

Motion by Commissioner Bill Horwood second by Commissioner Jean McConnell to close a public hearing regarding submittal of the grant application. Roll call vote: Ayes: All. Nays: None. Absent: None. *Motion Approved.*

Motion by Commissioner Bill Horwood second by Commissioner John Koch to facilitate the submittal of the grant application, by adoption of Resolution 2010-028, and designate City Manager, Ken Hibl, as its Certifying Officer for all activities and purposes associated with the environmental review for the Clare Main Street & ClareCastle Streetscape Enhancement Project, by adoption of Resolution 2010-029. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

D. CLARECASTLE SIDEWALK PROJECT

The sidewalk reconstruction along West Fourth Street and Beech Street contiguous to the ClareCastle Project was included in our Notice of Intent submittal for the Community Development Block Grant for the ClareCastle Project. The City Commission is asked to consider authorizing the City's Sidewalk Fund to fund the construction of these sidewalks, thereby eliminating the sidewalks from the block grant while concurrently facilitating the construction of the sidewalks without affecting the developer's target date for occupancy of ClareCastle or jeopardizing the approval of the block grant.

After a brief discussion, the motion was made by Commissioner Jean McConnell second by Commissioner Bill Horwood to authorize the expenditure of funds from the Sidewalk Replacement Fund to replace the sidewalks on West Fourth Street and Beech Street, by adoption of Resolution 2010-0230. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

E. BUDGET AMENDMENT – SIDEWALK FUND

The Sidewalk Replacement Fund currently has an uncommitted balance of approximately \$30K; the established target for this fund is \$10K. We proposed to the City Commission that we expend \$12K from this Fund for capital projects in the 2010/2011 budget year. Consequently, if the Commission authorized the \$8K expenditure for the ClareCastle Project now and approved the proposed \$12K capital outlay for this Fund in the 2010/2011 budget appropriation, the Fund would still retain its set target balance. The City Commission could then negotiate with or direct the DDA to reimburse the City (or not) for this expenditure upon completion of the total block grant project. The Fiscal and Budget Oversight Committee, recommended approval for the budget amendment at their meeting on Monday, April 19, 2010.

Motion by Commissioner Jean McConnell second by Commissioner Bill Horwood to approve a budget amendment for an expenditure of \$8,000 from the Sidewalk Replacement Fund, by adoption of Resolution 2010-031. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

F. RENEWAL OF CONCRETE SERVICES CONTRACT

The City Staff informed the Commission during the budget workshop session of April 5<sup>th</sup> that Gallihugh & Sons of Breckenridge, Michigan, offered to “hold” their bid prices for concrete work (curb and sidewalk) the City intends to schedule for the 2010/2011 budget year.

Motion by Commissioner Jean McConnell second by Commissioner Bill Horwood to renew the concrete services proposal of Gallihugh & Sons, by adoption of Resolution 2010-032. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

G. BOARD OF REVIEW COMPENSATION & APPOINTMENTS – BOARD OF REVIEW BOARD

Section 9.6 of the City Charter stipulates that the City Commission shall annually appoint and set the compensation of its Board of Review in April. An informal survey of compensation was conducted to determine whether we should ask the City Commission to consider adjusting our Board of Review’s compensation (\$13 per hour). Based on the survey results, we are in the mid-range of compensation levels and suggest that our current level of compensation not be adjusted.

Motion by Commissioner Bill Horwood second by Commissioner Jean McConnell to approve the compensation and appointments of Mr. Mr. John Kline, Mr. Jeff Panches, and Mr. Dennis Purkis to serve as members of the Board of Review, by adoption of Resolution 2010-033. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

H. BOARD & COMMITTEE APPOINTMENTS – AIRPORT ADVISORY BOARD

A vacancy currently exists on the Airport Advisory Board. The Board unanimously recommends that the Clare City Commission appoint Mr. Rod Leslie to fill the vacant seat.

Motion by Commissioner John Koch second by Commissioner Bill Horwood to approve the appointment of Mr. Rod Leslie to serve as a member of the Airport Advisory Board, by adoption of Resolution 2010-035. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

I. APPLICATION FOR ELIGIBILITY – FEDERAL SURPLUS PROPERTY ASSISTANCE PROGRAM

There is a Federal Surplus Supply Property Unit in Lansing that provides surplus federal property to approved applicants. The facility is a possible option or alternative to occasionally obtain surplus property for our purposes. As indicated on the required application, a Certificate of Adopted Resolution is required to attain eligibility.

Motion by Commissioner Jean McConnell second by Commissioner John Koch to approve a required resolution to facilitate application for eligibility to the Federal Surplus Property Assistance Program, by adoption of Resolution 2010-034. Roll call vote: Yeas: Commissioners Bill Horwood, Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: None. *Motion Approved.*

8. TREASURER'S REPORT

Treasurer's report was received.

9. \*DEPARTMENT HEAD REPORTS

Consent Agenda Approved.

10. CITY MANAGER'S REPORT

MDOT's Funding Situation. The Michigan economy was one of the primary topics of discussion at the Michigan Municipal League Legislative Conference; a sub-set of that topic of discussion were presentations related to the shortfall in transportation funding and the potential impact of the transportation funding shortfall – of particular concern was the need for Michigan to find the state matching funds (ranging from \$84M to \$98M annually for the next four years) needed to facilitate receiving federal highway dollars. Michigan's failure to do so will potentially result in a loss of \$2.1B of federal funding over the same time period. State transportation officials have offered a number of possible alternatives (most involve taxation) to raise needed revenues, but no decisions have been made. The general consensus of the various representatives and speakers (ranging from directors of non-profit organizations, to legislators, to state directors and staffers) at the conference were that decisions will likely not be forthcoming from the state in this election year.

Michigan Smoke Free Law. The new law goes into effect in Michigan on May 1, 2010. An informational document related to the new law is attached for the City Commission's review.

*New Economy Training.* The City received information related to a series of free lectures and classes being offered by the Michigan State University Extension Office related to the Michigan Prosperity Initiative. A number of the City staff will be attending the offered classes at various locations within our region. The information has been offered to our Planning Commission members, and it is being shared with the City Commission. Please inform the City Clerk if you wish to attend any of the sessions.

*Plumbing & Mechanical Inspection Services.* The City currently offers building and electrical inspection services for property owners and businesses within our geographical boundaries. However, we do not offer plumbing and mechanical inspection services. Anyone in Clare needing these essential services must presently rely on state inspection services in these two trades, oftentimes having to wait days (occasionally weeks) for the service. Code Enforcement Officer, Dave Williams, has been asked to initiate a dialogue with Isabella County for these services. Preliminary discussions have disclosed that Isabella County is interested in providing this service to us. We hope to provide the City Commission a possible contractual agreement with Isabella County for consideration not later than June 1<sup>st</sup>.

*File of Life Distribution.* There are 40 Clare High School students slated to go door-to-door delivering the Files of Life in conjunction with Clare Pride Day.

*MDOT Traffic Light Updates.* MDOT will begin updating the traffic lights on the corners of Witbeck and McEwan, McEwan and Fifth Street, and Fourth and McEwan. Lane closure is not expected downtown, however, it will impede parking in the downtown area. MDOT's work will occur in three phases, but there is no scheduled date for completion.

*Rail-Trail.* MDOT will begin planting pine trees along the rail-trail this week.

*Parks & Recreation Master Plan.* We received notice that the Parks and Recreation Master Plan was approved by the DNRE.

\*COMMUNICATIONS:

Consent Agenda Approval.

*Allocation Plan for Senior Services.* The City received correspondence related to the referenced topic.

*Resident Concerns.* The City offered the attached correspondence to a City resident regarding a wide range of topics.

*Charter Communications Correspondence.* The City received a letter regarding new services provided Charter Communications.

*Kudos for Round-About.* The City received an email from "Joe Citizen" offering his opinion regarding the round-about on Clare's southern boundary.

Arbor Day Foundation. The City has been notified of continued designation as a Tree City USA.

Legal Correspondence. The City Attorney offered our previous Internet Service Provider notice to remove its equipment from the City water tower.

MDRNE Correspondence. We received a letter notifying us of the withholding of payment of funds for audit purposes.

11. EXTENDED PUBLIC COMMENT: None
12. COMMISSION DISCUSSION TOPICS: John Koch inquired about vacancies on the Parks and Recreation Board. Pat Humphrey announced that Board members would be appointed by the May 3, 2010 meeting. John Koch mentioned that some current members had concerns regarding changes to the Parks and Recreation agenda. Pat Humphrey offered to contact the Chair and concerned Board members. John Koch stated he would provide the Mayor a list of those members' names. Tom Koch inquired about inclusion of the Home Rule City Act in the packet. It was explained that it was part of the response to a resident's query.
13. \*APPROVAL OF BILLS:  
Consent Agenda Approval.
14. BUDGET WORKSHOPS: Overview of the budget process. Chief Miedzianowski and Amanda Green presented an overview of their respective portions of the budget, to include the City Police Department and Parks & Recreation.
15. ADJOURNMENT:  
Motion by Commissioner Jean McConnell second by Commissioner Bill Horwood to adjourn. Ayes: All. Nays: None. Absent: None. *Motion Approved.*

Meeting adjourned at 7:41 p.m.

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Pat Humphrey, Mayor

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Diane Schmidt, City Clerk

## AGENDA REPORT

TO: Mayor & City Commission  
FROM: Ken Hibl, City Manager  
DATE: April 28, 2010  
RE: Sale of City Property – Used Police Patrol Car

For the Agenda of May 3, 2010

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Background. The City purchased a new police patrol vehicle last winter to ensure continued rotation and replacement of the police department's most aged, high-mileage patrol vehicle. We subsequently solicited public bids to dispose of the most aged vehicle (a 2004 Ford Crown Victoria) replaced by the new-vehicle purchase.

We received eight bids (*see copy of att'd memo and bid tabulation sheet*), the highest being for \$1,739. The City Commission is asked to consider approving the sale of the used vehicle.

Issues & Questions Specified. Should the City Commission approve the sale of the used police patrol vehicle?

Alternatives.

1. Approve the sale to the highest bidder.
2. Approve the sale of the vehicle to an individual other than the high bidder.
3. Direct that new/additional bids be solicited
4. Direct that the vehicle not be sold.
5. Set aside decision regarding this matter to a later date.

Financial Impact. The sale of the vehicle will garner revenue for the City in the amount of the approved bid price and will concurrently reduce maintenance costs associated with the retention and continued operation of this aged patrol vehicle.

Recommendation. I recommend that the City Commission approve the sale of the 2004 Ford Crown Victoria to the high bidder by adoption of Resolution 2010-036 (*copy att'd*).

Attachments.

1. Bid Memo & Tabulation Sheet.
2. Resolution 2010-036.

# MEMORANDUM

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**TO:** Ken Hibl, City Manager

**FROM:** Bob Bonham, Superintendent  
Department of Public Works

**DATE:** April 26, 2010

**SUBJECT:** FOR SALE: 2004 Ford Crown Victoria

We recently advertised for sealed bids to sell the former patrol car, a 2004 Ford Crown Victoria, VIN#2FAFP71W64X100909. Bids were accepted until 2:00 p.m. on Monday, April 26<sup>th</sup>.

Eight bids were received ranging from \$500.00 to \$1,739.00 (bid tabulation attached). After reviewing all bids, it is my recommendation that we accept the high bid of \$1,739.00 from Jon A. Warren and proceed with the sale of this vehicle.

BB:cd

Attachment: Bid Tabulation

**FOR  
SALE:**

2004 Ford Crown Victoria  
VIN# 2FAFP71W64X100909, 115117 MILES  
BIDS DUE 2:00 PM ON MONDAY, APRIL 26, 2010

		<b>BIDDER INFORMATION</b>	
		<b>NAME &amp; ADDRESS</b>	<b>CONTACT:</b>
BID	<b>\$1,739.00</b>	Jon A. Warren 2027 E Ludington Drive Clare, MI 48617	Phone: 989/386-2056 Cell: _____ Bid Rec'd: 4/19/2010 - 9:00 am
BID	<b>\$1,600.00</b>	Mike's Landscaping Nursery 11426 North Mission Clare, MI 48617	Phone: 989/386-3196 Cell: 989/429-7551 Bid Rec'd: 04/26/2010 - 12:30 pm
BID	<b>\$1,551.00</b>	Gavrik D'Haillecourt 101 Maple Street Clare, MI 48617	Phone: 989/386-9121 Cell: _____ Bid Rec'd: 04/14/2010 - 4:10 pm
BID	<b>\$1,350.00</b>	William Scott 8794 Rodgers Avenue Clare, MI 48617	Phone: 989/386-6820 Cell: _____ Bid Rec'd: 04/19/2010 - 10:35 am
BID	<b>\$1,200.00</b>	Sandra Ankney 19294 M-115, P.O. Box 341 Marion, MI 49665	Phone: 231/743-0047 Cell: _____ Bid Rec'd: 04/23/2010 - 4:00 pm
BID	<b>\$1,082.00</b>	Coyote's Sales 161 E Ludington Drive Farwell, MI 48622	Phone: 989/588-6275 Cell: 989/954-9555 Bid Rec'd: 04/26/2010 - 1:45 pm
BID	<b>\$1,026.00</b>	William F. Myers 11421 E Pere Marquette Road Coleman, MI 48618	Phone: 989/465-9079 Cell: 989/615-0859 Bid Rec'd: 04/21/2010 - 4:55 pm
BID	<b>\$500.00</b>	Terrie Lee Kellett 6810 E Beaverton Road Clare, MI 48617	Phone: 989/386-7348 Cell: _____ Bid Rec'd: 04/21/2010 - 3:55 pm

Bids were opened on MONDAY, APRIL 26, 2010 at 2:00 p.m.  
by Bob Bonham, DPW Director and Cathy Davis, DPW Secretary.

**RESOLUTION 2010-036**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SALE OF A USED CITY POLICE PATROL VEHICLE.**

**WHEREAS**, the City purchased a new police patrol vehicle to ensure the continued rotation and replacement of the City police department's most aged, high mileage patrol vehicle; and

**WHEREAS**, said aged patrol vehicle is excess to the City's needs; and

**WHEREAS**, the City solicited public bids to sell said excess vehicle; and

**WHEREAS**, eight bids were received, the highest being for a offered purchase price of \$1,739; and

**WHEREAS**, the City Commission has reviewed and considered all bids received and determined the sale of the vehicle to the individual offering the highest price is unquestionably in the best interests of the City.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves the sale of a City-owned 2004 Ford Crown Victoria, VIN32FAFP71W64X100909, to Mr. Jon Warren of Clare, Michigan for a purchase price of \$1,739.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 3<sup>rd</sup> of May 2010.

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Diane Schmidt, City Clerk

## AGENDA REPORT

TO: Mayor & City Commission  
FROM: Ken Hibl, City Manager  
DATE: April 28, 2010  
RE: Purchase of Lagoon Aerator

For the Agenda of May 3, 2010

Background. The City recently experienced failure of one of its primary lagoon aerators, thereby causing oxygenation problems with one of the City's waste treatment lagoons (*see copy of att'd memo of Superintendent John Holland w/supporting letter*). The replacement of the failed aerator is crucial to the continued operation of our treatment plant. But due to the pending improvements and upgrades scheduled to be completed at our treatment plant, we are hesitant to expend the funds needed to purchase a new aerator. John researched the possibility of purchasing a refurbished aerator, thus saving approximately \$4K in the purchase price. The City Commission is asked to approve the purchase of the refurbished aerator.

Issues & Questions Specified. Should the City Commission approve the purchase of the refurbished aerator?

Alternatives.

1. Approve the purchase of the used aerator.
2. Direct the purchase of a new aerator.
3. Direct that no action be taken at this time.
4. Set aside decision regarding this matter to a later date.

Financial Impact. The cost of the refurbished aerator is \$5,900 plus approximately \$400 in freight and shipping charges. The Sewer Fund has the monies available to acquire the needed equipment.

Recommendation. I recommend that the City Commission approve purchase of the refurbished aerator by adoption of Resolution 2010-037(*copy att'd*).

Attachments.

1. Memo of John Holland.
2. Resolution 2010-037.

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**INTEROFFICE MEMORANDUM**

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**TO:** KEN HIBL  
**FROM:** JOHN HOLLAND  
**SUBJECT:** 7.5 HP AERATOR  
**DATE:** 4/27/2010  
**CC:** STEVEN KINGSBURY

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Ken

As you have been made aware, the WWTP has had problems with the oxygen content in lagoon #1 at sufficient levels. In anticipation of the WWTP upgrade and not knowing if the aerators would be utilized in the upgrade, I have avoided as much as possible in putting money into the aerators. Unfortunately, I must do something to get through interim. It is my opinion that the best option is to purchase a refurbished 7.5 HP aerator for Solberg, Knowles and Associates. They currently have one in stock for \$5,900 with a freight charge of \$350 to \$400 for a total price of \$6,250 to \$6,300. Normally 30 HP aerators are used in lagoon #1, the 7.5 HP aerator could be used as a solution until the upgrade is completed. It also has the advantage of being able to be used as a replacement for one of the aerators in lagoon #2 after completion of the upgrade.

John

**RESOLUTION 2010-037**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE PURCHASE OF A LAGOON AERATOR.**

**WHEREAS**, the City has experienced an unanticipated failure of one of its lagoon aerators; and

**WHEREAS**, said aerator is crucial to the continued operation of the City's wastewater treatment plant; and

**WHEREAS**, the City's Wastewater Superintendent has queried the cost of a new aerator and concurrently searched for a used aerator; and

**WHEREAS**, based on said query and search has recommended the purchase of a refurbished aerator, thereby saving approximately \$4,000; and

**WHEREAS**, the City Commission has considered and deemed it prudent to approve said recommendation.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves the purchase of a refurbished lagoon aerator from Solberg, Knowles, & Associates of Newaygo, Michigan for a purchase price of \$5,900 plus freight and shipping costs, which are estimated to be approximately \$400.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**


**ABSENT:**

Resolution approved for adoption on this 3<sup>rd</sup> of May 2010.

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Diane Schmidt, City Clerk

## AGENDA REPORT

TO: Mayor & City Commission  
FROM: Ken Hibl, City Manager   
DATE: April 28, 2010  
RE: Lease Agreement – Parking Lot for Temporary Skateboard Park

For the Agenda of May 3, 2010

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Background. Approximately eleven years ago the City purchased portable skateboard ramps to support the requests and recreation needs of community skateboarders. We routinely set the ramps on numerous and various hard-surfaced areas within in the City (municipal parking lots, park gazebos, etc.) during skateboarding season (April to October). But due to sundry scheduled community events (Memorial Day activities, Summerfest, craft shows, car shows, etc.) throughout the summer, we are generally required to move the ramps or take them down over weekends to accommodate the other scheduled community events – in short our community skateboarders don't have a designated "home" for the ramps and are routinely displaced.

The CarQuest Building on West Fourth Street, which is owned by Mr. & Mrs. Dick Hawley, is currently vacant. There is a paved parking lot on the west side of the vacant building that we believe would serve as a great site (south side of the street; no active, adjacent businesses; across the street from City Park and the Public Safety Building, etc.) for the skateboard ramps. Consequently, we asked our City Attorney to contact Mr. & Mrs. Hawley to determine whether they would consider leasing the space to us for the summer months; they agreed to do so as long as we listed them as an additional insured party for liability purposes. We contacted our insurance carrier, and they informed us that there is no problem listing the property owners as an additional insured party for this purpose. Consequently, we ask the City Commission to consider approving a lease agreement (*copy att'd*) allowing us to use this parking lot as a site for the portable skateboard equipment for the period May-October.

Issues & Questions Specified. Should the City Commission approve the proposed lease agreement?

Alternatives.

1. Approve the lease agreement.
2. Do not approve the lease agreement.
3. Set aside decision regarding this matter to a later date.

Financial Impact. The cost to the City is \$250. Frankly, we currently expend more than \$250 annually in manpower resources during a typical summer setting up, taking down, and moving the portable skateboard ramps from site to site throughout the City. The City's Parks & Recreation Fund has sufficient monies to accommodate these costs.

Recommendation. I recommend that the City Commission approve the proposed lease agreement by adoption of Resolution 2010-038 (*copy att'd*).

Attachments.

1. Lease Agreement.
2. Resolution 2010-038.

## LEASE

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IT IS HEREBY AGREED between RICHARD E. HAWLEY and LOIS A. HAWLEY, husband and wife, party of the first part, and CITY OF CLARE, party of the second part, as follows: The said party of the first part, in consideration of the rents and covenants herein specified, does hereby **Let and Lease** to the said party of the second part the following described premises, situated and being in the City of Clare, County of Clare, and State of Michigan, to-wit:

The asphalt area lying directly to the West of the building commonly known as 203 W. Fourth St., Clare, MI 48617 and described as : T17N R4W SEC 34 . A PAR BD ON N BY S L OF 4TH ST ON E BY W L OF LOT 1 BLK 28 ON S & W BY N L OF R/W PM RR EXC 80 FT ON E SIDE. City of Clare, Clare County, Michigan.

for the term of five months from and after the first day of May, 2010 through the first day of October, 2010, on the terms and conditions hereinafter mentioned, to be occupied for a skate park on the parking lot, and in no case to be used for any business deemed extra hazardous on account of fire;

PROVIDED, that in case any rent shall be due and unpaid, or if default shall be made in any of the covenants herein contained, then it shall be lawful for the said party of the first part, its certain attorney, heirs, representatives and assigns, to re-enter into and re-possess the said premises, and the said party of the second part, and each and every other occupant, to remove and put out;

The said party of the second part does hereby hire the said premises for the term of five months as above mentioned, and does covenant and promise to pay to the said party of the first part, her representatives and assigns, for rent of said premises for said term the sum of Fifty and no/100ths (\$50.00) Dollars per month;

Said party of the second part further covenants that it will not assign nor transfer this Lease, or sub-let said premises, or any part thereof, without the written assent of said party of the first part;

That said party of the second part will at its own expense, during the continuance of this lease, keep the said premises and every part thereof in as good repair, and at the expiration of the term, yield and deliver up the same in like condition as when taken, reasonable use and wear thereof and damage by the elements excepted;

And the said party of the first part does covenant that the said party of the second part, on paying the aforesaid installments and performing all the covenants aforesaid, shall and may peacefully and quietly have, hold and enjoy the said demised premises for the term aforesaid.

Party of the second part will protect, indemnify and save harmless the party of the first part from and against any and all loss, costs, damage and expense occasioned by or arising out of any accident or other occurrence causing or inflicting injury and/or damage to any person or property, happening or done in, upon, or about the Leased Premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by the party of the first part or any person claiming through or under the party of the first part. The party of the first part further covenants and agrees that it will at its own expense, procure and maintain casualty and liability insurance with its regular carrier that is authorized to do business in the State of Michigan in amounts not less than \_\_\_\_\_ DOLLARS for any one person and \_\_\_\_\_ DOLLARS for any one accident, and with

the limits of \_\_\_\_\_ DOLLARS for property damage, protecting the party of the second part against such claims, damages, costs or expenses on account of injury, etc.

The covenants, conditions and agreements, made and entered into by the several parties hereto, are declared binding on their respective heirs, representatives and assigns.

WITNESS our hands and seals, this \_\_\_\_ day of \_\_\_\_\_, 2010.

WITNESSES

CITY OF CLARE

\_\_\_\_\_  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
BY KEN HIBL  
ITS City Manager

\_\_\_\_\_  
RICHARD E. HAWLEY

\_\_\_\_\_  
LOIS A. HAWLEY

PREPARED BY:  
JAYNIE SMITH HOERAUF  
JAYNIE SMITH HOERAUF, P.C.  
601 Beech, Box 67  
Clare MI 48617

**RESOLUTION 2010-038**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A PARKING LOT LEASE AGREEMENT.**

**WHEREAS**, the City owns portable skateboard ramps and equipment to support the recreation requests and needs of community skateboarders; and

**WHEREAS**, said portable ramps require a level, hard-surfaced area to facilitate use; and

**WHEREAS**, the City generally uses various City-owned parking lots and other hard-surfaced areas to accommodate the use of the skateboard ramps; and

**WHEREAS**, due to competing and conflicting community events, the portable skateboard ramps are routinely moved to three or four different sites during a typical summer, thus inconveniencing the community skateboarders, disrupting the use of the portable ramps, and requiring a significant use of City manpower resources that could be utilized elsewhere; and

**WHEREAS**, the City has negotiated a lease agreement with a community property owner for the use of his vacant parking lot to be utilized as a site for the portable skateboard ramps for a five-month period, thereby eliminating said inconvenience, disruption of use, and resource drain; and

**WHEREAS**, the City Commission has considered said factors and has determined that the proposed lease agreement serves the recreation needs and the best interests of the community.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves a lease agreement with Richard E. Hawley and Lois A. Hawley for the period May 1, 2010 to October 1, 2010 to allow the use of a vacant paved parking lot owned by said individuals, the description and location of said lot and the terms of use, condition of use, and lease fees for said lot described within said agreement.

**BE IT FURTHER RESOLVED** that the Clare City Manager hereby authorizes its city manager to execute any and all documents related to the execution of said lease.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 3<sup>rd</sup> of May 2010.

---

Diane Schmidt, City Clerk

**To: Mayor Pat Humphrey and the Clare City Commission**  
**From: Steven J. Kingsbury, Treasurer and Finance Director**  
**Date: April 23, 2010**  
**Reference: Treasurer's Report for May 3, 2010**

**2009 Property Tax Settlement:** On Tuesday, April 20<sup>th</sup> we completed the settlement process with Clare County. In approximately two to three weeks the County Treasurer will prepare a disbursement payable to the City of Clare in the amount of \$97,622.43 to pay the City for the delinquent real property taxes as of March 2, 2010 including the DDA capture, special assessments, interest and penalties due.

**Budget Development and Presentation:** Presentations to the City Commission of the requested Fiscal Year 2010/11 Budgets will on May 3<sup>rd</sup> and the 17<sup>th</sup>. The Commission will then be asked to approve the final fiscal year budget in accordance with the City's Charter on Monday, June 7, 2010.

**Technology Update:**

- The Consumers Energy "make ready" items the extension of the fiber connection to the Pere Marquette District Library are continuing and at this time we anticipate that they will be completed and the pole attachments completed within the next couple of weeks.
- On Tuesday, April 20<sup>th</sup> the first Clare County Intergovernmental Computer Network User Group meeting was held with all municipalities that are currently participants present. The initial meeting was very productive and we started developing working procedures to manage the network. The next meeting is scheduled to take place on Thursday, May 6<sup>th</sup>.
- On Wednesday, May 5<sup>th</sup> an evening meeting has been scheduled to present information on the Intergovernmental Computer Network to all townships throughout Clare County. The objective for this meeting is to demonstrate the value of the network, answer questions and to start developing relationships to expand the network throughout the county.

### 1. Main Street Notes

After much planning by the owners, the Spice Shoppe is now open! They are located next to the Ideal Theatre and offer spices and other wonderful items. Please take a minute to stop in and welcome them to our downtown.

Also, Bella Home Care is open next to Subway downtown. They offer a variety of in-home Senior services. Please stop in and say hi to this wonderful service business.

Good things are happening on Main Street!

### 2. Educational Opportunities

I was invited to be a panelist at a session during the Michigan Conference on Affordable Housing, April 26-28, 2010 at the Lansing Center. This is a great opportunity to showcase our wonderful city to hundreds of conference attendees.

The National Main Street Conference is scheduled for May 2-5, 2010 in Oklahoma City, OK. I plan to attend this important conference to learn more about helping Clare be a great Main Street community

As always, I continue to learn everything that I can about being a great Main Street Manager for our community. If you have a tidbit of knowledge or experience that you believe would help us, please feel free to share it with me, I will gladly utilize the information to our benefit!

### 3. Community

Clare Safety & Crime Prevention Day and National Night will be held on August 12, 2010 from 6-9 pm. The Neighborhood Watch coordinator, Bob Andreotti, Clare Parks & Recreation, Clare Main Street, and the Clare Police Department are spear-heading this event. This is an opportunity to meet in a block-party atmosphere, with kid's carnival games, music, and lots of fun activities. Also, area law enforcement, rescue units, fire-departments, and other agencies will have informational displays at the event.

I continue to assist the Clare Area Chamber of Commerce through committee work and as a Board member. Also, I continue helping as the Program Director, and now Board member, for the Clare Rotary Club. As a reminder, I have developed a presentation to help people learn more about our DDA/Main Street Program. Please let me know whether there is a group or organization that would like to hear this presentation, I would be happy to present our information to them.

### 4. Committees

The Promotion Committee has gained some new members and they are excitedly planning more events and promotions to enhance our Main Street and the Clare community. The next event will be our Main Street Car & Bike Show, along with the Street Faire & Side Walks Sales. Both events will be held July 17, 2010. Also in the works is the Sales on Sidewalks and Car & Bike Show event. In addition the committee is working on the Old 27 Motor Tour Overnight stop, and they are developing ideas for a new event in the fall.

The committee is also working with Parks & Rec. on the Summer Concert Series. The concerts will run Thursday evenings from 6-8 pm in June and July. We are currently looking for sponsors and talent to fill the itinerary. It won't be long until we once again have our Thursday night concerts back!

The Design committee continues to work on the National Register for Historic Places application. Our intern, Ken Lingaur, is making good progress on the "story of downtown Clare". Also the committee is pleased to announce that the new bicycle racks have been placed downtown. These were produced by JD Metal Works (a local business) for downtown.

The Organization Committee is working on the May/June edition of our Main Street newsletter, Street Talk. This publication is distributed throughout the Main Street District, to our public officials, and will be available at City Hall and the Chamber office.

In addition, the committee is pleased to announce that our Clare Pride Day, "Community & School Working Together" was a complete success again this year!!! We had a great day working with the students from the Clare High School, and believe they had an equally great day judging by the smiles on their faces. There were approximately 425 students performing all sorts of tasks throughout the community and we were treated to a musical performance by the Clare High School Jazz Band.

The committee is also working on some fund-raising ideas for 2010. Several really fun projects have been suggested and they welcome any new ideas. They are always looking for new committee members and volunteers and will welcome both with open arms.

The Economic Restructuring Committee is continuing to monitoring the Rental Rehab Program. They also have several ideas for 2010 and will report on these plans when they are finalized.

Thank you for your dedication to our community and your support of our Main Street program. If I can assist you in any way please let me know.

Lori Schuh  
Main Street Manager

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Ken Hibl, City Manager  
DATE: April 28, 2010  
RE: City Manager's Report



For the Agenda of May 3, 2010

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Broadband Public Meeting. Clare County has scheduled a broadband meeting for May 5<sup>th</sup> (*see att'd flyer*). Steve will formally represent the City at this meeting, but the City Commission, other public officials, and residents are welcomed and encouraged to attend.

Delay in MDOT Projects. At the April 19<sup>th</sup> City Commission meeting, I informed the Commission that MDOT was scheduled to commence work on the planned traffic control/signal light replacement project in Clare and complete the plantings on the rail-trail project. As reflected in the attached email, they have experienced some delays in both projects. The tree plantings are being completed today; the ground plantings (annuals, grasses, etc.) are now scheduled to be planted next week; signal work is scheduled to recommence tomorrow.

Parks & Recreation Board Appointments. Mayor Pat asked me to share with the City Commission that he will not be able to attend the scheduled May 3<sup>rd</sup> meeting. Consequently, he feels it would be inappropriate for him to place his appointments to the City's Parks & Recreation Advisory Board on the agenda without being present to answer questions of the Commission regarding the appointment(s) and having all seated commissioners present to vote on his appointments; he now plans to place this item of business on the agenda of the May 17<sup>th</sup> meeting. As a side bar, if all the presently appointed members of the Parks & Recreation Advisory Board attend the scheduled monthly board meeting on May 20<sup>th</sup>, a quorum will be available to conduct business (the next appointment expires May 22<sup>nd</sup>).

COAM Negotiations. Our first formal "sit-down" negotiations to renew our labor contracts with the members of our police bargaining units has been tentatively scheduled for Tuesday, May 11<sup>th</sup> @ 1:30 pm. If members of the City Commission care to join us, we welcome the attendance – we simply can't have more than two elected officials present to ensure we don't violate the Open Meetings Act.

Circuit Court Motion. Our City Attorney has filed a complaint (*copy att'd*) on the City's behalf with the Clare County Circuit Court in an attempt to remove the remnants of the trailer house in the Pleasant Valley Mobile Home Court in Clare that was destroyed by fire a few months ago.

Board & Committee Vacancy List. The monthly board and committee vacancy listing is attached for the Commission's information.

Attachments.

1. Broadband Meeting Notice.
2. MDOT Email.
3. Circuit Court Petition.
4. Board & Committee Vacancy Listing.



**OFFICE OF THE CLARE COUNTY  
ADMINISTRATOR/CONTROLLER**

William D. Newkirk- Controller  
225 W. Main Street, P.O. Box 438, Harrison, MI 48625  
Ph: (989) 5392510 Fax: (989) 5392588 email: newkirkb@clareco.net

The Clare County Board of Commissioners,  
in cooperation with the  
The Clare County Broadband Project Users Group  
And The Clare County Enterprise Community,

Invites you, or any and all other township officials and representatives, to attend a special meeting of the Clare County Broadband Project Users Group to discuss the progress to date on the Clare County Broadband Project and the process and steps necessary for your township to participate in this project.

This meeting is scheduled for Wednesday, May 5, 2010 at 7:00 P.M.  
in Meeting Room A of the Clare County Building.

Interested township officials are encouraged to attend this meeting, or send a representative who can bring vital information back to the township board relative to the steps they must take to participate in this project.

Comments and questions can be addressed to:

William Newkirk, County Controller  
989-539-2510  
Or  
newkirkb@clareco.net

Planting on bike path and signal work.txt

From: Thomas Nelson [nelson2@michigan.gov]  
Sent: Thursday, April 22, 2010 8:25 AM  
To: khibl@cityofclare.org  
Subject: Planting on bike path and signal work  
Attachments: Thomas Nelson.vcf

Ken,

Just got word from the subcontractor on the planting for the bike path.....they are delayed until the first week in May. I will keep you informed as soon as I have further info.

There are utility coordination problems with the signal work and they may be moving out until the conflicts are corrected. Again, I will let you know more as things develop.

If any questions, please give me a call on the cell number.

Thanks

Tom

Thomas H. Nelson  
M.D.O.T.  
Mt. Pleasant T.S.C.  
Phone (989) 775-6104 ext. 310  
Nextel (989) 239-2663  
Fax (989) 775-6329

STATE OF MICHIGAN  
IN THE CIRCUIT COURT FOR THE COUNTY OF CLARE

CITY OF CLARE,

Plaintiff,

vs.

File No. 10-

-CH

ESTATE OF ROBERT BOOS, deceased,

Defendant,

\_\_\_\_\_/

JAYNIE SMITH HOERAUF P47885  
JAYNIE SMITH HOERAUF, P.C.  
Attorney for Plaintiff  
601 Beech, Box 67  
Clare MI 48617  
(989) 386-3434

\_\_\_\_\_ /

COMPLAINT

NOW COMES the Plaintiff by and through its attorney Jaynie Smith Hoerauf of Jaynie Smith Hoerauf, P.C. and for Plaintiff's complaint states as follows:

1. Upon information and belief Defendant owns the mobile home at #2 Scotch Drive, Pleasant Valley Mobile Home Park, Clare, Michigan 48617.
2. Upon information and belief Defendant is deceased, see attached death certificate.
3. There is no estate filed in the Clare County Probate Court and the undersigned does not expect there would be necessarily an estate.

4. As far as the undersigned is aware, the Defendants only family member is Robert Boos Jr., of 2244 ½ 22<sup>nd</sup> Street South, St. Petersburg, Florida 33712. Robert Boos Jr. has indicated verbally to the Clare City Inspection Department that he has no interest in the subject property.

5. That Plaintiff is a Michigan Municipal Corporation having its offices located at 202 W. Fifth St., Clare, Michigan 48617, within Clare County, Michigan.

6. All transactions and occurrences forming the basis of this complaint occurred within the City of Clare, Clare County, State of Michigan.

#### COUNT I – ABATEMENT OF CONTINUING NUISANCE

7. Plaintiff realleges and incorporates Paragraphs 1 through 6 above as though set forth word for word herein.

8. Defendant is the owner of personal property located in City of Clare, Clare County, Michigan, being a burned out mobile home.

9. Defendant's mobile home upon the property has been destroyed by fire and is unsanitary and a threat to public health, safety and welfare.


10. Defendant's maintenance of a violation of the City of Clare Zoning Ordinance constitutes a nuisance *per se*, subject to abatement.

11. The nuisance *per se* located upon Defendant's lot is injurious to the public health, safety and welfare.

WHEREFORE Plaintiff prays that this honorable court grant an order requiring Defendant to promptly remediate or remove the mobile home and should Defendant fail to do so or fail to do so promptly, that the City of Clare may be permitted to remove the mobile home at Defendant's expense, add necessary expenses to Defendant's tax bill and grant Plaintiff its costs and attorney fees.

Dated: April 20, 2010

JAYNIE SMITH HOERAUF, P.C.

BY  \_\_\_\_\_  
JAYNIE SMITH HOERAUF





April 21, 2010

**Current Board and Commission Vacancies**

- 6 Airport Advisory
- 3 Parks and Recreation Advisory Board
- 1 Cemetery Advisory Board
- 1 Zoning Board of Appeals
- 1 Tree Board

Diane Schmidt  
City Clerk

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Ken Hibl, City Manager  
DATE: April 28, 2010  
RE: \*Communications



For the Agenda May 3, 2010

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of May 3, 2010.**

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The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

Website Form Submission. The City received the attached form submission via our website; Steve's response is also attached.

Kudos for Lori Schuh. We received the attached email thanking Lori for her alertness and actions related to the excessive natural gas odor in downtown Clare on April 19th.

FEMA Correspondence. We received a courtesy copy of a response provided by FEMA related to a query regarding a flood plain question posed by a local citizen.

Invitation to Business Incubation Town Hall Meeting. We received the enclosed invitation for the aforementioned event.

Order to Discontinue Business Operations. The City issued the attached notice to a local business to cease operations due to life-threatening safety issues.

Notice of Public Hearing. We received the attached notice of hearing before the Michigan Public Service Commission by Consumer's Energy.

Mid Michigan Area Cable Consortium Annual Report. The aforementioned report is provided for public information and dissemination.

Attachments. As noted above.

**From:** Steven J. Kingsbury [skingsbury@cityofclare.org]  
**Sent:** Thursday, April 22, 2010 4:47 PM  
**To:** angela\_markey@hotmail.com  
**Subject:** FW: Form Submission from www.cityofclare.org

Afternoon Angela,

Thank you the positive message that you submitted through our Internet site. Purchasing locally is always our preference and we work very diligently to find ways to accomplish this objective. There are unfortunately some circumstances where this can't happen (specialized equipment, state purchasing programs, etc.) but we firmly believe in supporting the entire Clare community and do so through a very large percentage of our expenditures.

If we can be of service in any way please feel encouraged to contact us at your convenience.

Steven J. Kingsbury  
 Treasurer, Finance Director and  
 Director of Information Technology  
 City of Clare  
[skingsbury@cityofclare.org](mailto:skingsbury@cityofclare.org)  
 989-386-7541 extension 107

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**From:** allForms [mailto:noreply@server.mailjol.net]  
**Sent:** Thursday, April 22, 2010 4:08 PM  
**To:** contactus@cityofclare.org  
**Subject:** Form Submission from www.cityofclare.org

Form Results	
Name	Angela Isaac
Address	3037 East Maple Road
Phone	989-424-6162
Email	<a href="mailto:angela_markey@Hotmail.com">angela_markey@Hotmail.com</a>
RadioGroup1	email
Comments	Just a quick note - I appreciate the city purchasing mulch locally. I was calling on Nevill Supply on another matter and Deb indicated that the mulch around the city is from them! I'm so happy to see the city supporting our local businesses. thanks!!!
Submit	Submit

**From:** Punches, John (GJ) [JPunches@dow.com]  
**Sent:** Wednesday, April 21, 2010 9:58 AM  
**To:** lschuh@mainstreetclare.com  
**Cc:** khibl@cityofclare.org  
**Subject:** Monday

Hi Lori,

Just wanted to thank you for being alert on Monday. You probably at the very least saved my sons lives and probably other lives as well

Thank you I appreciate what you did.

**John Punches**  
The Dow Chemical Company  
Customer Receivables InterFACE Specialist  
Payment Receipt & Handling  
Phone: (989)633-5655  
Fax: (866)274-2359 NEW FAX NUMBER  
E-mail: [JPunches@Dow.com](mailto:JPunches@Dow.com)



# Federal Emergency Management Agency

Washington, D.C. 20472

April 15, 2010

MR. SCOTT GRAHAM  
LAPHAM ASSOCIATES  
PO. BOX 33  
CLARE, MI 48617

CASE NO.: 10-05-3595A  
COMMUNITY: CITY OF CLARE, CLARE COUNTY,  
MICHIGAN  
COMMUNITY NO.: 260629

DEAR MR. GRAHAM:

This is in reference to a request that the Federal Emergency Management Agency (FEMA) determine if the property described in the enclosed document is located within an identified Special Flood Hazard Area, the area that would be inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood), on the effective National Flood Insurance Program (NFIP) map. Using the information submitted and the effective NFIP map, our determination is shown on the attached Letter of Map Amendment (LOMA) Determination Document. This determination document provides additional information regarding the effective NFIP map, the legal description of the property and our determination.

Additional documents are enclosed which provide information regarding the subject property and LOMAs. Please see the List of Enclosures below to determine which documents are enclosed. Other attachments specific to this request may be included as referenced in the Determination/Comment document. If you have any questions about this letter or any of the enclosures, please contact the FEMA Map Assistance Center toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, LOMC Clearinghouse, 6730 Santa Barbara Court, Elkridge, MD 21075.

Sincerely,

A handwritten signature in cursive script that reads "Kevin C. Long".

Kevin C. Long, Acting Chief  
Engineering Management Branch  
Mitigation Directorate

**LIST OF ENCLOSURES:**

LOMA DETERMINATION DOCUMENT (REMOVAL)

cc: State/Commonwealth NFIP Coordinator  
Community Map Repository  
Region



# Federal Emergency Management Agency

Washington, D.C. 20472

## LETTER OF MAP AMENDMENT DETERMINATION DOCUMENT (REMOVAL)

COMMUNITY AND MAP PANEL INFORMATION		LEGAL PROPERTY DESCRIPTION
COMMUNITY	CITY OF CLARE, CLARE COUNTY, MICHIGAN	Lot 8, Brookwood Subdivision No. 1, as described in the Warranty Deed, recorded as Document No. 6331, in Liber 656, Page 202, in the Office of the Register of Deeds, Clare County, Michigan
	COMMUNITY NO.: 260629	
AFFECTED MAP PANEL	NUMBER: 2606290001B	
	DATE: 2/5/1992	
FLOODING SOURCE: TOBACCO RIVER		APPROXIMATE LATITUDE & LONGITUDE OF PROPERTY: 43.829, -84.781 SOURCE OF LAT & LONG: STREETS & TRIPS 2009 DATUM: WGS 84

### DETERMINATION

LOT	BLOCK/ SECTION	SUBDIVISION	STREET	OUTCOME WHAT IS REMOVED FROM THE SFHA	FLOOD ZONE	1% ANNUAL CHANCE FLOOD ELEVATION (NGVD 29)	LOWEST ADJACENT GRADE ELEVATION (NGVD 29)	LOWEST LOT ELEVATION (NGVD 29)
8	--	Brookwood No. 1	1469 Woodlawn Avenue	Structure	X (unshaded)	833.4 feet	845.1 feet	--

**Special Flood Hazard Area (SFHA)** - The SFHA is an area that would be inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood).

ADDITIONAL CONSIDERATIONS (Please refer to the appropriate section on Attachment 1 for the additional considerations listed below.)

PORTIONS REMAIN IN THE FLOODWAY  
STUDY UNDERWAY

This document provides the Federal Emergency Management Agency's determination regarding a request for a Letter of Map Amendment for the property described above. Using the information submitted and the effective National Flood Insurance Program (NFIP) map, we have determined that the structure(s) on the property(ies) is/are not located in the SFHA, an area inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood). This document amends the effective NFIP map to remove the subject property from the SFHA located on the effective NFIP map; therefore, the Federal mandatory flood insurance requirement does not apply. However, the lender has the option to continue the flood insurance requirement to protect its financial risk on the loan. A Preferred Risk Policy (PRP) is available for buildings located outside the SFHA. Information about the PRP and how one can apply is enclosed.

This determination is based on the flood data presently available. The enclosed documents provide additional information regarding this determination. If you have any questions about this document, please contact the FEMA Map Assistance Center toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, LOMA Clearinghouse, 6730 Santa Barbara Court, Elkridge, MD 21075.

*Kevin C. Long*

Kevin C. Long, Acting Chief  
Engineering Management Branch  
Mitigation Directorate



# Federal Emergency Management Agency

Washington, D.C. 20472

## LETTER OF MAP AMENDMENT DETERMINATION DOCUMENT (REMOVAL)

### ATTACHMENT 1 (ADDITIONAL CONSIDERATIONS)

#### **PORTIONS OF THE PROPERTY REMAIN IN THE FLOODWAY (This Additional Consideration applies to the preceding 1 Property.)**

A portion of this property is located within the Special Flood Hazard Area and the National Flood Insurance Program (NFIP) regulatory floodway for the flooding source indicated on the Determination/Comment Document while the subject of this determination is not. The NFIP regulatory floodway is the area that must remain unobstructed in order to prevent unacceptable increases in base flood elevations. Therefore, no construction may take place in an NFIP regulatory floodway that may cause an increase in the base flood elevation, and any future construction or substantial improvement on the property remains subject to Federal, State/Commonwealth, and local regulations for floodplain management. The NFIP regulatory floodway is provided to the community as a tool to regulate floodplain development. Modifications to the NFIP regulatory floodway must be accepted by both the Federal Emergency Management Agency (FEMA) and the community involved. Appropriate community actions are defined in Paragraph 60.3(d) of the NFIP regulations. Any proposed revision to the NFIP regulatory floodway must be submitted to FEMA by community officials. The community should contact either the Regional Director (for those communities in Regions I-IV, and VI-X), or the Regional Engineer (for those communities in Region V) for guidance on the data which must be submitted for a revision to the NFIP regulatory floodway. Contact information for each regional office can be obtained by calling the FEMA Map Assistance Center toll free at (877) 336-2627 (877-FEMA MAP) or from our web site at <http://www.fema.gov/about/regoff.htm>.

#### **STUDY UNDERWAY (This Additional Consideration applies to all properties in the LOMA DETERMINATION DOCUMENT (REMOVAL))**

This determination is based on the flood data presently available. However, the Federal Emergency Management Agency is currently revising the National Flood Insurance Program (NFIP) map for the community. New flood data could be generated that may affect this property. When the new NFIP map is issued it will supersede this determination. The Federal requirement for the purchase of flood insurance will then be based on the newly revised NFIP map.

This attachment provides additional information regarding this request. If you have any questions about this attachment, please contact the FEMA Map Assistance Center toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, LOMA Clearinghouse, 6730 Santa Barbara Court, Elkridge, MD 21075.

A handwritten signature in cursive script that reads "Kevin C. Long".

Kevin C. Long, Acting Chief  
Engineering Management Branch  
Mitigation Directorate

## **Change of Address for Letter of Map Change (LOMC) Submissions**

Starting July 9, 2009, all new Letter of Map Change (LOMC) requests or additional data submittals for requests in progress should be sent to the address listed below.

**LOMC Clearinghouse  
6730 Santa Barbara Court  
Elkridge, MD 21075**

To expedite processing, please address your request to the attention of the following processing specialists:

### **ATTENTION: LOMA MANAGER**

Use for MT-1 Requests, including Letters of Map Revision-Based on Fill (LOMR-Fs), Letters of Map Amendment (LOMAs), Conditional Letters of Map Revision-Based on Fill (CLOMR-Fs), and Conditional Letters of Map Amendment (CLOMAs).

### **ATTENTION: LOMR MANAGER**

Use for MT-2 Requests, including Letters of Map Revision (LOMRs) and Conditional Letters of Map Revision (CLOMRs).

Starting July 9, 2009, for MT-1 Requests and August 3, 2009, for MT-2 Requests, responsibility for review and processing of these requests has been assigned by FEMA Region to the following Production and Technical Services (PTS) contracting teams:

**Regions I, V, VII, X: STARR  
Regions II, III, VI: RAMPP  
Regions IV, VIII, IX: BakerAECOM**

If you have any questions about your type of request, please contact our Map Assistance Center at **1-877 FEMA MAP (1-877-336-2627)** or visit our website at [www.fema.gov/hazard/map/lomc.shtm](http://www.fema.gov/hazard/map/lomc.shtm).

## **Change of Address for Letter of Map Change (LOMC) Submissions**

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**LOMC Clearinghouse  
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### **ATTENTION: LOMR MANAGER**

Use for MT-2 Requests, including Letters of Map Revision (LOMRs) and Conditional Letters of Map Revision (CLOMRs).

Starting July 9, 2009, for MT-1 Requests and August 3, 2009, for MT-2 Requests, responsibility for review and processing of these requests has been assigned by FEMA Region to the following Production and Technical Services (PTS) contracting teams:

**Regions I, V, VII, X: STARR  
Regions II, III, VI: RAMPP  
Regions IV, VIII, IX: BakerAECOM**

If you have any questions about your type of request, please contact our Map Assistance Center at **1-877 FEMA MAP (1-877-336-2627)** or visit our website at [www.fema.gov/hazard/map/lomc.shtm](http://www.fema.gov/hazard/map/lomc.shtm).

## **Cambio de Dirección Para Solicitudes de Cartas de Cambio a Mapas**

Comenzando el 9 de julio de 2009, toda solicitud de Carta de Cambio al Mapa (LOMC\*) o datos adicionales sometidos para apoyar solicitudes en progreso deberán ser enviados a la siguiente dirección:

**LOMC Clearinghouse  
6730 Santa Barbara Court  
Elkridge, MD 21075**

Para facilitar el procesamiento, por favor dirija su solicitud a la atención de los siguientes especialistas:

### **ATENCIÓN: LOMA MANAGER**

Use para solicitudes MT-1, incluyendo Cartas de Revisión al Mapa Basada en Relleno (LOMR-Fs\*), Cartas de Enmienda al Mapa (LOMAs\*), Cartas Condicionales de Revisión al Mapa Basada en Relleno (CLOMR-Fs\*) y Cartas Condicionales de Enmienda al Mapa (CLOMAs\*).

### **ATENCIÓN: LOMR MANAGER**

Use para solicitudes MT-2, incluyendo Cartas de Revisión al Mapa (LOMRs\*) y Cartas Condicionales de Revisión al Mapa (CLOMRs\*).

Comenzando el 9 de julio de 2009 para solicitudes MT-1, y el 3 de agosto de 2009 para solicitudes MT-2, la Oficina Regional de FEMA ha asignado la responsabilidad para la evaluación y el procesamiento de estas solicitudes a los siguientes equipos contratistas de Producción y Servicios Técnicos (Production and Technical Services, en inglés, o PTS):

**Regiones I, V, VII, X: STARR  
Regiones II, III, VI: RAMPP  
Regiones IV, VIII, IX: BakerAECOM**

Si tiene preguntas acerca de su solicitud, por favor llame a nuestro Centro de Asistencia de Mapas al 1 877 FEMA MAP (1-877-336-2627) o visite la página web de [www.fema.gov/hazard/map/lomc.shtml](http://www.fema.gov/hazard/map/lomc.shtml).

\*Por sus siglas en inglés.

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**Regiones I, V, VII, X: STARR  
Regiones II, III, VI: RAMPP  
Regiones IV, VIII, IX: BakerAECOM**

Si tiene preguntas acerca de su solicitud, por favor llame a nuestro Centro de Asistencia de Mapas al 1 877 FEMA MAP (1-877-336-2627) o visite la página web de [www.fema.gov/hazard/map/lomc.shtml](http://www.fema.gov/hazard/map/lomc.shtml).

\*Por sus siglas en inglés.



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INSTITUTE FOR RESEARCH ON LABOR, EMPLOYMENT, AND THE ECONOMY (IRLEE)

CENTER FOR BUSINESS ACCELERATION AND INCUBATION STUDIES

**M** UNIVERSITY OF MICHIGAN

506 E. LIBERTY STREET, 3RD FLOOR  
ANN ARBOR, MICHIGAN 48104-2210  
734 998-6201 FAX: 734 998-6202

April 19, 2010

Ken Hibl  
202 W Fith Street  
Clare, MI 48617

Dear Ken Hibl:

The Small Business Initiatives Council of Clare and Isabella County and the University of Michigan's Center for Business Acceleration and Incubation Studies have completed the *Clare Regional Business Incubator: Market and Feasibility Analysis & Business and Operating Plan* study. We have planned a follow-up Town Hall Meeting to share and discuss the results of the *Clare Regional Business Incubator: Market and Feasibility Analysis & Business and Operating Plan* study and the next steps in implementing a business incubation program for the mid-Michigan counties of Clare, Gladwin, Isabella, Mecosta, Midland, Missaukee, Osceola, Roscommon, and Wexford.

You are invited to join community and regional leaders at the follow-up Town Hall Meeting for a presentation of the results of the *Clare Regional Business Incubator: Market and Feasibility Analysis & Business and Operating Plan* study. Please join us to learn about the possibilities and resources a mixed-use business incubator could offer in your region.

**The Town Hall Meeting is being hosted  
by the Small Business Initiatives Council of Clare and Isabella Counties  
on Wednesday, May 12, 2010; 5:30 to 7:30 pm  
at the Doherty Hotel  
604 North McEwan, Clare, Michigan 48617**

*A light dinner will be provided.*

**Please RSVP by Friday, April 30, 2010  
Kim Reid at kreid@umich.edu or call (734) 998-6231**

We look forward to meeting with community stakeholders and local officials to learn how we can take positive steps towards enhancing the economy of your community.

Sincerely,

Lawrence A. Molnar  
Director, University of Michigan, Office of the Vice President for Research,  
EDA University Center for Economic Diversification  
Associate Director, Institute for Research on Labor, Employment and the Economy  
President, Michigan Business Incubation Association  
Carver-Gunn Building, 506 E. Liberty St., 3rd Floor Ann Arbor, MI 48104  
734.998.6239 (ph) 734.998.6202 (fax)



# CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490  
989/386-7541 • Fax 989/386-4508  
[www.cityofclare.org](http://www.cityofclare.org)

April 16, 2010

## CITY HALL

Ph 989/386-7541  
Fx 989/386-4508  
[www.cityofclare.org](http://www.cityofclare.org)

Mr. James Swan  
2169 E. Rock Rd  
Clare, MI 48617

COPY

## DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182  
Fx 989/386-3445

Dear Mr. Swan,

After discovering that you started a wood processing operation in a building that had not been used for that purpose in the past, and failing to have contact with the City to verify that the building would meet electrical, fire and safety codes and after seeing activity in and around the building we stopped to check on what was being done at this location.

## W/WWT PLANT

Ph 989/386-2321  
Fx 989/386-2387

After having been in your building @ 720 Ann Arbor Trail, it was discovered that not only was the building not up to code for this wood processing operation it was also not safe due to the exposed wiring and open breaker box.

## POLICE DEPT.

Non-emergency  
Ph 989/386-2121  
Fx 989/386-0440

Per our phone conversation, and due to the **LIFE SAFETY** issues produced in the production of your wood product you are here by **Ordered** to discontinue operations commencing at **12:00 midnight April 16, 2010** and continue until such time as the building and equipment are able to meet electrical and fire codes.

## FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151  
Fx 989/386-3020

We would be more than happy to meet with you to go over all of the requirements in the codes so as to get your operation back in business.

Any work that is done to or in this structure requires permits.

## PARKS & RECREATION

Ph 989/386-7541  
Fx 989/386-4508

I can be contacted at City Hall Monday thru Friday 7:00 am to 3:30 pm @ 989-386-7541 ext 212.

Sincerely

## AIRPORT

Ph 989/386-0445  
Fx 989/386-4508

Dave Williams

## MAIN STREET MANAGER

Ph 989/386-9190  
Fx 989/386-9190

*Hand Delivered 4-16-2010 To James Swan*

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-15675-R**

- Consumers Energy Company proposes to reconcile its power supply cost recovery costs and revenues for the calendar year 2009, if the Michigan Public Service Commission approves its request.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201-2276, (800) 477-5050 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

**DATE/TIME:** May 4, 2010, at 9:00 a.m.  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge Sharon L. Feldman

**LOCATION:** Michigan Public Service Commission  
6545 Mercantile Way, Suite 7  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider the March 31, 2010 application of Consumers Energy Company (Consumers Energy) for reconciliation of its power supply cost recovery costs and revenues for the 12-month period January 1, 2009 through December 31, 2009. Consumers Energy's total 2009 net underrecovery, including previous years' over- and underrecoveries is \$40,967,102 (including statutory interest).

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets Website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an e-mail sent to [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 241-6170 or by e-mail at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by April 27, 2010. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his/her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission's Web site, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's request may be reviewed on the Commission's Web site at [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company, One Energy Plaza, Jackson, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6170.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Energy, Labor & Economic Growth, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.51 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

April 2, 2010

**Mid Michigan Area Cable Consortium**  
**2009 Annual Report to Member Communities**  
**(An overview for new council members)**

The Mid Michigan Area Cable Consortium, formed in 1997, is made up of 12 municipal members. Those members include: the City of Ithaca, the City of St. Louis, the City of Breckenridge, Pine River Township, Arcada Township, the City of Alma, the Village of Shepherd, The Charter Township of Union, the City of Mt. Pleasant, the City of Clare, the City of Harrison, and the City of Ewart.

**History:**

The Mid Michigan Area Cable Consortium began with 6 or 7 original communities joining together in the early 1990's to create the first cable franchise agreement with the existing cable TV provider. Back then, Public Access TV consisted of the City of Alma's existing access studio and Mt. Pleasant's 8 video tape machines in a janitor's closet in the cable company offices. Governmental Access was provided by each member community at their respective City Halls with Mt. Pleasant, Union Township, and Shepherd sharing channel 26 for governmental access, and the Cities of Clare and Harrison running independently from Clare City Hall. In Gratiot County, the governmental access information is run from Alma City Hall with modulator and sound control at Charter offices head end.

The Consortium hired an Executive Director in June of 2002 and the Consortium's Board of Directors began a new era of development that has led to the support and sustained growth of services to member communities.

In December of 2003 the Mid Michigan Area Cable Consortium celebrated the reaching of a planning milestone with the completion of construction of the new MAC 3 TV Central Office facility. This facility provides all member communities with the opportunity to make use of a wonderful array of equipment and features never before available in the three county areas. Our member communities users and volunteers can make use of a 900 square fully digital video studio for the production and recording of programming, a lineal and non lineal or digital editing suite, and the out source loaning of 10 field camera set ups, along with tripods, lighting, and audio systems for successful in-field program production, and four Mac laptop computers for, "take home" editing.

This report is designed to help our member commissioners come up to speed with the changes and services currently being offered and planned for member communities in the future.

**Training:**

All member resident/subscribers can attend the twice monthly training sessions offered. After becoming a qualified access user, volunteers are able to check out remote cameras and make use of the member funded studio facilities. Since opening its doors December 3, 2003, the

facility has hosted close to 158 training sessions successfully training nearly 502 volunteer producers. Basic training consists of two three hour evening classes. Volunteers receive education in rules and regulations and hands on training in studio production, linear editing, and Cannon camera use. Our member volunteers range in age from 12-76 and come from all over the MAC 3 TV Network membership area.

The recent addition of new technology in the past year has required additional one on one training sessions to enhance volunteer video production skills. Those individual sessions are not reflected in this tabulation. The Panasonic cameras added to the lending fleet in 2006 are more advanced and provide higher quality video, therefore additional review training is required. Our digital edit software is comparable with broadcast industry standards and can provide professional grade quality and special effects. Two additional training courses are required, which have been in high demand, to fully utilize the digital editing suite: Basic Digital Editing (iMovie) and Advanced Digital Editing (Final Cut Pro and Final Cut Express). We have moved to add mini DVD editing capabilities at our Gratiot facility sending another \$5,000.00 worth of equipment to the Gratiot facility for volunteer use. Due to the high demand for digital editing we are now offering a second digital suite at the Central studio to alleviate program back log in production.

### **Studio / Camera Usage**

It is still anticipated that another 4 cameras will be needed to meet the current and future expansions demands in 2010. It was immediately evident that the addition of 6 Panasonic cameras in November 2006 tripled locally originated programming, indeed, back logs in editing and overlapping studio usage times have become a "pleasant problem". Our four Mac laptop edit computers for "take home" editing projects purchased in 2007 conveniently us to meet the needs of volunteers.

The use of in studio recording time has dropped off in 2009, shored up directly with an astounding increase in out bound camera use. Apparently once our trained volunteers get excited about the flexibility afforded by our loaner camera fleet they are inspired. To date in 2009 (11/4/09) we have logged a mind boggling 29,216 hours of remote camera use. That usage tracking breaks down to some 23,904 hours on our 6 camera Panasonic fleet and 5,312 hours of use on our remaining 3 Cannon cameras from our original 2003 purchase. We began in 2009 to package and loan out the three cameras originally purchased for the Gratiot studio operations as there were frequently times when camera shortages would otherwise have prevented some of our volunteers from making shows. Heaviest use of the studios appears to be during the winter months. Our monthly average ranges between 30-35 hours of studio use.

### **Programming:**

MAC 3 TV Central Studio has been offering viewers up to 23.29 programs per day constituting an average of roughly 16 hours of programming per day. New regularly broadcast programs this year include the Union Township Board of Trustees and Planning Commissions, The Gratiot County Commission, three new religious programs including

participation from the Trinity Baptist Church of Alma. On average a standard cablecast day ranges from 6 a.m. to after 2 a.m. with either informational services or community calendar slide screens playing intermittingly throughout the broadcast day

Top on our list of programming accomplishments for 2009 is the successful launching of our Video on Demand service via the mac3tv.com web site. This system allows for all programming featured on either channel 3 or 26 (in any of the three service counties) to be made available for individual viewing via the web at a time convenient to the viewer. Legislative up dates and volunteer communications have also been facilitated through our active web site, and our Facebook site.

Along with programming, our network-wide community calendar system (slides) have provided more than 3670 rotating messages from November of '05 until October of '09, a 36.2% increase, representing the communication needs of some 367 non profit member users.

Along with locally generated programs we have tapes and DVDs being sent by State and National non-profits and political organizations such as the Massachusetts School of Law, the Army and Navy News Watch, communications from Senator Roger Kahn, Senator Michelle McManus, Michigan House of Representatives members Paul Opsommer and Bill Caul, Senator Carl Levin, and other Lansing and Washington based lawmakers.

Annually we have aired an average of 8803.62 programs of which more than 1600 were locally generated, once again exceeding the 2008 locally generated programming numbers by some 53%. Local programs include football, basketball, soccer and other sporting events along with the CMU Coaches program, parades from Shepherd, Clare, and Mt. Pleasant, services from more than 8 local churches, pet adoption programs, dance recitals, band and choir concerts, barbershop quartets, cheer competitions, and numerous other types of shows. In May of 2009 a MAC 3 TV video crew traveled to Custer South Dakota to support the programming needs of the communications department at Alma College.

A representative sampling of a days programming breaks down to roughly 7.5 hours of slides and 16.5 hours of programming. That programming typically consists of 6 hours of religious programs, 4 hours of political shows, and 6 hours of special interest programs. On average we cablecast 8.5 hours of locally generated programming daily with 5 hours coming from a state or national contributor.

MAC 3 TV continues to host the Alma City Commission meetings and invested in a switcher and playback devices to provide for Governmental use of Gratiot channel 26. The same investment in equipment has occurred for channel 26 Clare operations hosted at Clare City Hall, and programming playback options are being coordinated with Charter communications at that location. Once again in 2009, MAC 3 TV studios have played host to the Gratiot Health Care Systems program production and other groups from especially the Alma and St. Louis areas have regularly aired programs include New Beginnings Ministries formerly of St. Louis and now in Alma, the Alma United Methodist Church, First United Methodist Church, Drive TV, Democracy Matters, Resurrection Life Church, HATS Adopt a Pet Show, St.

John's Episcopal Church, Sacred Heart Catholic Church, Light for Living, and the Grace Church in downtown Mt. Pleasant. The Grace church has continued its live program on Sundays from 10 to 12 along with a new feature called Acoustic Brew on Friday's at 7pm. It is our hope that this display of cooperative technology and support will pave the path for other live programming events.

## **Budget:**

In review of the budget, we continue to have to make adjustments for funding changes following the passage of PA 480, the State Franchising law passed in 2007. In 2009, after 6 months of cooperative attempts we were finally able to initiate an audit of Charter Communications franchise fee payments for the past two years. We have been insistent with Charter Communications that PA 480 clearly stipulates fee payments are to be accompanied with a statement as to how those payments were calculated, but our pleas have fallen on deaf ears. Our annual budget for 2009 is \$230,000.00 thousand dollars. Of that, our monthly expenses have ranged from \$15,000.00 to \$18,000.00, with staffing, legal fees, building rent, and utilities taking the largest percentage of the budget. Quarterly Federal and State payments are \$4,234.70. Our current fund equity balance stands at \$264,042.68. Unfortunately, as is true nationally, we have seen the interest income on both our savings and checking drop 78% compared to 2008 returns on investments. We have diversified some of our savings holdings into a Wolverine Bank C.D. that offers to provide a better interest benefit for our investments.

The future of Public Access is once again under threat. Recently, the greatest threat is action by Charter Communication. In November 1 of 2009 Charter announced that they intend to move and segregate the Public, Educational, and Governmental channels we currently operate into the 90's channel tier and also in the digital 990's. Our information says that Channel 3, currently Public Access, will be moved up to channel 99, currently the location of the Charter channel information system, with channels 98 and 97 and 96 allocated to Educational and Governmental channels. Charter originally claimed they were making this channel lineup change in order to divide up the existing analogue channels and go digital with the lower tier in order to create more band width. Our information now says channel 3 will remain analogue but is being sold to a Spanish speaking channel. As Charter makes no money off of its community access channels, segregating us to the upper, formerly UHF channel tier will move us away from the normal channel lineup removing the option that viewers will "surf" by us for information. There are also concerns that the upper 90's channels are inferior as they are not shielded from FM radio broadcast interruptions. Our fight before the year is out is to litigate a better outcome for our collective future. According to the Federal telecommunications Act of 1996, community channels must remain analogue. Unfortunately video service providers are making noise with the FCC and in Washington that changes to the Act should be implemented and, not surprisingly, those changes are not in the best interest of the public, consumers, or municipalities. It is the focus of the Video Service Providers to segregate and then marginalize our community channels in locations where our community subscribers will have a hard time finding them until they can eventually claim that the channels are serving a limited purpose and should be eliminated. The good news is that both federally and with our State Representatives, our voiced concerns are finally being

heard. In early 2008, through a Federal lawsuit action on the part of Lansing's Meridian Township against channel moving actions similar to the Channel Slamming we are facing with Charter, is finally getting some recognition. On October 8, 2009, denying a motion to dismiss the challenge, Federal Court Judge Roberts ruled that Federal statutes superseded State laws and referred questions in the case discussion to the FCC. For us, with the cost increases in cable services having a negative impact on subscriber numbers, fund raising, grant writing, and in kind partnerships will most likely become the route to survival and growth in 2009 along with the continued frugal use of the existing fund balance.

### **Partnerships:**

We are delighted that our outreach has continued to create numerous community partnerships for programming members. We have once again this year created a Town and Gown relationship with the Broadcast department at Central Michigan University creating both internship opportunities and programming via a program called News Central, a daily award winning newscast production. This fall we have added another feature program, a video cablecast of a WCMU sports network program, "Front Row Seat," hosted at O'Kelley's sports bar every Thursday night from 6-7pm. We continue our partnership with Mid Michigan Industries of Clare. We also continue our partnership with the H.A.T.S. program that provides shows featuring pets available for adoption. Isabella County Democrats continue to make inroads to reaching their supporters via the programming opportunities here at the MAC 3 TV studios. The political environment has also brought in local Republican representatives to the studio for interviews and programming. In addition, these representatives have taken our cameras to several invitational venues for the recording of political forums. We have seen a recommitment from the Gratiot Health Care System and delight over the improved Gratiot studio along with our other partnerships that continue with the American Red Cross, Untied Way, The Broadway Theatre, Art Reach of Mid Michigan, Alma Collage, area schools, the VFW in two counties, and the Chambers of Commerce in all three counties.

### **Web Based Information:**

We continue to operate and update our interactive Web site, which allows member community residents to upload and create their own PSA screens. Also, our website now provides information about scheduled programming, current training classes, and opportunities for participation.

Program webcasting and the availability for video on demand has become part of the MAC 3 TV offerings. That means persons who do not subscribe to Charter Cable can still log onto our website, [www.mac3tv.com](http://www.mac3tv.com) and download programs of interest 24 hours a day. We have added another feature, Total Info, a state and national updating service that provides up to the hour sports scores, horoscopes, weather, and a today in history feature. A daily schedule of programming is still made instantly available on the web site thanks to an automatic update link between the computer controlling system and the domain. The Web site is [www.mac3tv.com](http://www.mac3tv.com), and MAC 3 TV is now available on Facebook, an interactive social media offering popular with web users and producers alike.

## **Future:**

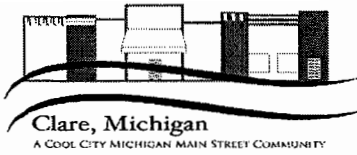
We plan to continue to extend Consortium membership to communities, providing not only programming but information in keeping abreast of legislative and legal maneuverings in the Telecommunications industry. Our hope is that we can help protect area communities while providing them with the valuable resource of local television communication.

The Consortium has re-doubled its plans for the development of a remote camera and editing operation in the Clare area. We are fortunate in our relationship with local District Libraries, considered municipal locations, because it means they offer opportunities for alternative grant funding possibilities.

Along with the Consortium's involvement in public access television we are also active and involved with telecommunication issues. As a board, we have been closely following the activities of the FCC as it moves through right of way legislative changes including cell tower and community broadband provision issues. We have also been an active partner with other communities in Michigan in monitoring the developments in the April 2009 bankruptcy claim filed by Charter Communications. To date our issues have been protected and franchising and franchise fee payments for the use of the public right-of-ways have remained outside of the bankruptcy discussions. Add to that the interest in recent months on topics of internet neutrality, pricing for content down loading, and the business decisions of some internet providers to begin charging for volume downloads that could spell an end to free or affordable web and pod casting, and the overview of the telecommunications challenge is complete.

It is the focus of this organization in 2010, to develop an active partnership for media consulting and television production with our member communities in order to promote a more diverse informational basis for programming and to assist member communities in the opportunities that are theirs through public and governmental access. We also have committed to positioning MAC 3 TV as a local communications resource.

Other challenges in the coming year may include rebranding of our operations and reeducating the viewing public, since as of November 1, 2009, Charter Communications has informed our municipal members of their intention to relocate our PEG (public, educational, and governmental) channels to 96-99. Other media networks have taken operational names such as "Media Bridges" in Cincinnati Ohio and the "Public Media Network" or PMN in Kalamazoo. The outcome of potential litigation and perhaps interim discussions with Charter Communication will determine the necessity for this change.



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 04/20/2010 - 05/18/2010 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

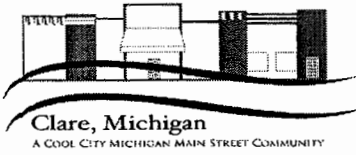
VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
1ST CHOICE OFFICE OUTL	26086	OFFICE SUPPLIES	04/21/10	05/04/10	14.83
1ST CHOICE OFFICE OUTL	26236	SUPPLIES - PD	04/22/10	05/04/10	4.34
A & E RENTAL	113516	RESTROOM RENTAL - PARKS	04/22/10	05/04/10	100.00
ABC FASTERNER GROUP, I	A099559	BOLTS - WWT	04/26/10	05/04/10	22.64
ACE HARDWARE	027832	SUPPLIES-FD	04/23/10	05/04/10	58.49
ACE HARDWARE	027812	MARKERS - WWT	04/22/10	05/04/10	8.88
ACE HARDWARE	027814	SUPPLIES - WWT	04/22/10	05/04/10	7.45
ACE HARDWARE	027819	PAINT SUPPLIES-PARKS	04/22/10	05/04/10	41.36
ACE HARDWARE	027822	PAINT SUPPLIES-AIRPORT	04/26/10	05/04/10	62.10
ACE HARDWARE	027835	SAW BLADES - PARKS	04/26/10	05/04/10	4.49
ACE HARDWARE	027845	PLUMBING SUPPLIES - WWT	04/26/10	05/04/10	6.70
ACKER AVIATION, LLC	MAY 2001-1	AIRPORT MGR SERVICES	04/21/10	05/04/10	921.56
ALAN WHITE	MAY 2010	AL CL ALLOW	04/21/10	05/04/10	65.00
ALEXANDER CHEMICAL COR	0432305	CHEMICALS - WWT	04/26/10	05/04/10	1,340.00
ALEXANDER CHEMICAL COR	0432306	CYLINDER CREDIT - WWT	04/26/10	05/04/10	-700.00
AMERICAN PUBLIC WORKS	04142010	MENBER FEE - 07012010-063020	04/22/10	05/04/10	141.00
AUSTIN, TROY	DEP O/P FINAL	UB refund for account: 6THE-	04/21/10	05/04/10	48.55
AWOL - ALWAYS WORKING	MAY 2010	JANITORIAL SERVICES - MAY 20	04/21/10	05/04/10	2,345.00
BEAR PACKAGING & SUPPL	61205	LAWN BAGS YRLY - CH	04/23/10	05/04/10	3,031.00
BENCHLEY BROTHERS INC	1062049	MAINT PARTS - #2 - PD	04/26/10	05/04/10	60.18
BOB SCHELLHAS SALES &	13232	CAN LINERS - P/R	04/23/10	05/04/10	119.80
BOB SCHELLHAS SALES &	13223	OPERATING SUPPLIES - WWT	04/22/10	05/04/10	379.92
BOB'S TIRE STORE	72747	KUBOTA FLAT - FD	04/21/10	05/04/10	19.00
BOLLE, RICHARD	RE: S HOPKINS	UB refund for account: 5THW-	04/26/10	05/04/10	36.73
CANVAS PRODUCTS AND RE	7831-32	COAT REPAIR - FD	04/22/10	05/04/10	7.00
CHEMCO PRODUCTS INC	80630	CHEMICALS - WWT	04/27/10	05/04/10	1,988.00
CIRCLE K SERVICE	56433	TRK MAINT SUPPLIES - FD	04/22/10	05/04/10	233.61
CITY CLERK	1000001112	TRAINING FEES - PD	04/22/10	05/04/10	50.00
CLARE AUTOMOTIVE SUPPL	2-429418	MAINT SUPPLIES - #2	04/22/10	05/04/10	39.79
CLARE AUTOMOTIVE SUPPL	2-429762	SHOP SUPPLIES - DPW	04/22/10	05/04/10	16.34
CLARE AUTOMOTIVE SUPPL	2-429973	LAMPS - EWUIPMENT	04/22/10	05/04/10	4.90
CLARE AUTOMOTIVE SUPPL	2-429722	MAINT SUPPLIES - DPW	04/27/10	05/04/10	15.71
CLARE AUTOMOTIVE SUPPL	2-430497	MAINT SUPPLIES - #2	04/27/10	05/04/10	37.09
CLARE AUTOMOTIVE SUPPL	2-430633	MAINT SUPPLIES - #2	04/27/10	05/04/10	45.98
CLARE HARDWARE	288106	TOOLS - PARKS	04/22/10	05/04/10	1.78
CLARE HARDWARE	288117	BATTERIES - DPW	04/22/10	05/04/10	16.97
CLARE HARDWARE	288155	FILTERS - PARKS	04/22/10	05/04/10	23.98
CLARE HARDWARE	288162	MARKING PAINT - DPW	04/22/10	05/04/10	12.58
CLARE HARDWARE	288166	SUPPLIES - CH	04/22/10	05/04/10	5.98



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 04/20/2010 - 05/18/2010 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

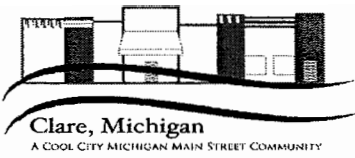
VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CLARE HARDWARE	288182	PAINT - CH	04/22/10	05/04/10	29.99
CLARE HARDWARE	288189	PARK MAINT SUPPLIES - PARKS	04/22/10	05/04/10	55.23
CLARE HARDWARE	288200	PAINT SUPPLIES - CH	04/22/10	05/04/10	8.90
CLARE HARDWARE	288237	STAPLES - DPW	04/22/10	05/04/10	4.09
CLARE HARDWARE	288241	SUPPLIES - MAINT - WWT	04/22/10	05/04/10	190.41
CLARE HARDWARE	288194	SMALL TOOLS - DPW	04/26/10	05/04/10	13.89
CLARE HARDWARE	288242	KEY - DPW	04/26/10	05/04/10	4.47
CLARE HARDWARE	288330	BUILDING SUPPLIES - P/R	04/26/10	05/04/10	6.73
CLARE LITTLE LEAGUE	05042010REIMBUR	NETTING	04/27/10	05/04/10	374.53
COTTER DRAGLINE SERVIC	979	REMOVE SEDIMENT	04/27/10	05/04/10	3,600.00
DBI BUSINESS INTERIORS	03GP0768	OFFICE SUPPLIES - CH	04/21/10	05/04/10	9.99
DOHERTY, DEAN	DEP O/P FINAL	UB refund for account: JONR-	04/21/10	05/04/10	22.20
DTE ENERGY	05102010-0002 0	031710-041510-11175 S EBERHA	04/20/10	05/10/10	245.63
DTE ENERGY	05102010-0003 8	031710-041610-305 MAPLE ST	04/20/10	05/10/10	29.14
DTE ENERGY	05102010-0004 6	03172010-04162010-305 MAPLE	04/20/10	05/10/10	64.72
DTE ENERGY	05102010-0002 2	03172010-04162010-307 MAPLE	04/20/10	05/10/10	480.40
DTE ENERGY	05102010-0001 5	03172010-04162010-207 W 5TH	04/20/10	05/10/10	414.42
DTE ENERGY	05102010-0001 3	03172010-04162010-202 W 5TH	04/20/10	05/10/10	285.26
DTE ENERGY	05112010-0001 2	03182010-04162010-1532 N MCE	04/21/10	05/11/10	79.96
FIA CARD SERVICES	05182010 STMT	MISC CHARGES	04/27/10	05/04/10	528.50
FIA CARD SERVICES	051810-88 5306	TRAINING - WWT	04/27/10	05/04/10	332.79
FIA CARD SERVICES	051810-45 5449	SUPPLIES - FD	04/27/10	05/04/10	170.81
FIA CARD SERVICES	051810-70-8614	SUPPLIES-DW	04/26/10	05/04/10	49.95
FIA CARD SERVICES	051810-29 6868	MISC REC SUPPLIES	04/26/10	05/04/10	649.87
GRAND TRAVERSE RUBBER	358013	MAINT SUPPLIES - #1841 - FD	04/22/10	05/04/10	22.87
HERITAGE FLAG & BANNER	45047	144 FLAGS - CHERRY GROVE & C	04/22/10	05/04/10	182.88
HUMPHREY, PAT	MAY 2010	ELEC COMM SERV STIPEND - MAY	04/21/10	05/04/10	25.00
I.T. RIGHT	35597	SERVICES- NEW FIBER	04/22/10	05/04/10	1,215.00
IMAGE QUEST ACTIVEWEAR	1630	NEIGHBORHOOD WATCH SUPPLIES	04/23/10	05/04/10	375.00
JEREMY MCGRAW	04232010	TRAINING EXPENSES - PD	04/23/10	05/04/10	32.95
JOHN KOCH	APR/MAY 2010	ELEC COMM SERV STIPEND-APR/M	04/21/10	05/04/10	50.00
JOHNSTON ELEVATOR INC	77964	SUPPLIES - P/R	04/22/10	05/04/10	38.00
KEN HIBL	04232010	CONFERENCE EXPENSES 04/20/20	04/23/10	05/04/10	128.00
LASER CONNECTION	112557	TONER CARTRIDGE - CH	04/23/10	05/04/10	110.00
MICHIGAN CONFERENCE OF	07012010	COVERAGE 7012010-08012010	04/20/10	05/04/10	21,386.00
MICHIGAN MUNICIPAL LIA	100GL0902739	CLAIM - 11162009	04/27/10	05/04/10	2,500.00
MICHIGAN STATE POLICE	5551-332214	TRAINING - PD	04/22/10	05/04/10	60.00
MIDMICH MED CENTER CLA	030110	LAB SERVICE - PD	04/27/10	05/04/10	125.00
NEVILL SUPPLY	121377	MULCH	04/26/10	05/04/10	96.00



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 04/20/2010 - 05/18/2010 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
PAMIDA	0320HB70020097	MAINT SUPPLIES - PD	04/23/10	05/04/10	53.92
PRO COMM INC	20119	EQUIP INSTALLATION - PD	04/22/10	05/04/10	240.00
PRO COMM INC	20153	CABLES - DPW	04/26/10	05/04/10	110.00
PRO COMM INC	20152	PAGER REPAIR - FD	04/27/10	05/04/10	53.00
SAM EBERHART	04152010REIM	FRINGE BENEFITS	04/20/10	05/04/10	36.02
SEITER BROTHERS LUMBER	144116	CEMENT - CHERRY GROVE	04/26/10	05/04/10	172.50
SEITER BROTHERS LUMBER	144137	CREDIT-PALLET RETURN	04/27/10	05/04/10	-30.00
SHARROW, REBECCA	DEP O/P FINAL	UB refund for account: SCHO-	04/21/10	05/04/10	127.59
SIEMENS WATER TECHNOLO	3044745	SUPPLIES - WWT	04/26/10	05/04/10	237.00
SLY, DOROTHY	DEP O/P FINAL	UB refund for account: 1STW-	04/21/10	05/04/10	118.79
STATE OF MI	MIS410665S	STORM WATER ANNUAL FEE	04/26/10	05/04/10	260.00
STUMP GRINDING	04262010	STUMP GRINDING	04/26/10	05/04/10	524.00
TIME EMERGENCY EQUIPME	0091929-IN	FIRE EQUIPMENT - FD	04/22/10	05/04/10	366.10
TOM KOCH	APR/MAY 2010	ELEC COMM SERV STIPEND APR/M	04/21/10	05/04/10	50.00
USA BLUE BOOK	128332	SUPPLIES - WWT	04/26/10	05/04/10	182.17
VISION SERVICE PLAN	MAY2010	FRINGE BENEFITS - MAY 2010	04/23/10	05/04/10	121.40
WASTE MANAGEMENT OF MI	0010775-2567-5	SERVICES-04012010	04/27/10	05/04/10	33.55
WUELFING, NEDDINE	DEP O/P FINAL	UB refund for account: DUNL-	04/21/10	05/04/10	48.42
				Sub Total:	47,341.77



### PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 04/21/2010 - 04/27/2010 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	CK DATE	AMOUNT	STATU
ALWAYS CARE BENEFITS	232770	BENEFITS - 05012010-06012010	04/27/10	525.20	Pai
HOME DEPOT	0000194821	SPRINKLER - DPW	04/27/10	12.23	Pai
STAPLES	05062010 STMT	MISC SUPPLIES	04/27/10	581.61	Pai
				1,119.04	

COMMISSION APPROVAL:

OPEN INVOICE TOTAL: 47,341.77

Grand Total: 47,460.81

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### 1. Main Street Notes

After much planning by the owners, the Spice Shoppe is now open! They are located next to the Ideal Theatre and offer spices and other wonderful items. Please take a minute to stop in and welcome them to our downtown.

Also, Bella Home Care is open next to Subway downtown. They offer a variety of in-home Senior services. Please stop in and say hi to this wonderful service business.

Good things are happening on Main Street!

### 2. Educational Opportunities

I was invited to be a panelist at a session during the Michigan Conference on Affordable Housing, April 26-28, 2010 at the Lansing Center. This is a great opportunity to showcase our wonderful city to hundreds of conference attendees.

The National Main Street Conference is scheduled for May 2-5, 2010 in Oklahoma City, OK. I plan to attend this important conference to learn more about helping Clare be a great Main Street community

As always, I continue to learn everything that I can about being a great Main Street Manager for our community. If you have a tidbit of knowledge or experience that you believe would help us, please feel free to share it with me, I will gladly utilize the information to our benefit!

### 3. Community

Clare Safety & Crime Prevention Day and National Night will be held on August 12, 2010 from 6-9 pm. The Neighborhood Watch coordinator, Bob Andreotti, Clare Parks & Recreation, Clare Main Street, and the Clare Police Department are spear-heading this event. This is an opportunity to meet in a block-party atmosphere, with kid's carnival games, music, and lots of fun activities. Also, area law enforcement, rescue units, fire-departments, and other agencies will have informational displays at the event.

I continue to assist the Clare Area Chamber of Commerce through committee work and as a Board member. Also, I continue helping as the Program Director, and now Board member, for the Clare Rotary Club. As a reminder, I have developed a presentation to help people learn more about our DDA/Main Street Program. Please let me know whether there is a group or organization that would like to hear this presentation, I would be happy to present our information to them.

### 4. Committees

The Promotion Committee has gained some new members and they are excitedly planning more events and promotions to enhance our Main Street and the Clare community. The next event will be our Main Street Car & Bike Show, along with the Street Faire & Side Walks Sales. Both events will be held July 17, 2010. Also in the works is the Sales on Sidewalks and Car & Bike Show event. In addition the committee is working on the Old 27 Motor Tour Overnight stop, and they are developing ideas for a new event in the fall.

The committee is also working with Parks & Rec. on the Summer Concert Series. The concerts will run Thursday evenings from 6-8 pm in June and July. We are currently looking for sponsors and talent to fill the itinerary. It won't be long until we once again have our Thursday night concerts back!

The Design committee continues to work on the National Register for Historic Places application. Our intern, Ken Lingaur, is making good progress on the "story of downtown Clare". Also the committee is pleased to announce that the new bicycle racks have been placed downtown. These were produced by JD Metal Works (a local business) for downtown.

The Organization Committee is working on the May/June edition of our Main Street newsletter, Street Talk. This publication is distributed throughout the Main Street District, to our public officials, and will be available at City Hall and the Chamber office.

In addition, the committee is pleased to announce that our Clare Pride Day, "Community & School Working Together" was a complete success again this year!!! We had a great day working with the students from the Clare High School, and believe they had an equally great day judging by the smiles on their faces. There were approximately 425 students performing all sorts of tasks throughout the community and we were treated to a musical performance by the Clare High School Jazz Band.

The committee is also working on some fund-raising ideas for 2010. Several really fun projects have been suggested and they welcome any new ideas. They are always looking for new committee members and volunteers and will welcome both with open arms.

The Economic Restructuring Committee is continuing to monitoring the Rental Rehab Program. They also have several ideas for 2010 and will report on these plans when they are finalized.

Thank you for your dedication to our community and your support of our Main Street program. If I can assist you in any way please let me know.

Lori Schuh  
Main Street Manager

## AGENDA REPORT

TO: Mayor & City Commission  
FROM: Ken Hibl, City Manager  
DATE: April 28, 2010  
RE: Budget Workshops



For the Agenda of May 3, 2010

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*Background.* We will hold the second of four scheduled budget workshops at the April 19<sup>th</sup> Commission meeting to present the proposed 2010/2011 budget to the City Commission; the Commission is required by Charter to adopt the budget at the first scheduled meeting of June (this year that is June 7<sup>th</sup>).

Dick Acker is scheduled to present the Airport portion of the proposed General Fund budget on Monday evening; Steve will present the Debt Service Fund, the Cemetery Perpetual Care Fund, and the Data Processing Fund; and I will present the DDA and LDFA proposals.

I reiterate that the proposed budget presentations are in draft form. We strongly encourage the City Commission to ask questions regarding the proposed budget and offer any guidance they believe appropriate at this and the remainder of our scheduled budget workshops.

*Issues & Questions Specified.* N/A.

*Alternatives.* N/A.

*Financial Impact.* N/A.

*Recommendation.* N/A.

*Attachment.* None.