

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Ken Hibl, City Manager  
DATE: May 12, 2010  
RE: \*Board & Committee Appointments – Parks & Recreation Board



For the Agenda of May 17, 2010

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved agenda of the Clare City Commission for May 17, 2010.**

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**Background.** Three vacancies currently exist on the City's Parks & Recreation Advisory Board; additionally, the term of a currently seated member of the Advisory Board shall expire on May 20<sup>th</sup>. Section 30-31 (*copy att'd*) of the Ordinance Codes of the City of Clare stipulates that six members of the seven-member board are appointed by the Mayor of Clare and that the appointments are confirmed by the Clare City Commission.

The Mayor has appointed Ms. Tabatha Chambers and Ms. Tonya Willman (*see copies of att'd applications of the aforementioned appointees*) to fill two of the vacant seats; has reappointed Ms. Rose Michels to fill the third vacancy; and has reappointed Mrs. Marian Matyn, whose term of appointment expires on May 20<sup>th</sup>, to serve another three-year term. The City Commission is asked to confirm the appointments of the Mayor.

A list of all individuals considered for appointment by the Mayor is attached.

**Issues & Questions Specified.** Should the City Commission confirm the Mayor's appointments to the City of Clare Parks & Recreation Advisory Board?

**Alternatives.**

1. Confirm the Mayor's appointments.
2. Do not confirm the Mayor's appointments.
3. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

**Financial Impact.** There is no direct financial impact to the City.

**Recommendation.** I recommend that the City Commission confirm the Mayor's appointments by adoption of Resolutions 2010-047 and 2010-048 (*copies att'd*).

*Attachments.*

1. Section 30-31, Clare Ordinance Codes.
2. Applications of Appointed Individuals.
3. List of Applicants.
4. Resolution 2010-047.
5. Resolution 2010-048.

**APPLICATION**

City of Clare  
Board/Committee

NAME Tabatha Chambers PHONE# 989-424-6193

ADDRESS 1 Scotch Dr CITY Clare MI ZIP 48617

CITY RESIDENT:  YES  NO IF YES, HOW LONG? 4 years

WHICH BOARD/COMMITTEE?

- BOARD OF REVIEW
- PARKS & RECREATION
- TRAFFIC & SAFETY
- TREE BOARD
- LOCAL DEVELOPMENT FINANCE AUTHORITY
- PLANNING COMMISSION
- ZONING BOARD OF APPEALS

HAVE YOU PREVIOUSLY SERVED ON A BOARD OR COMMITTEE?  YES  NO

IF YES, WHICH ONE? N/A

WILLING TO ATTEND TRAINING SEMINARS, IF NECESSARY?  YES  NO

AVAILABILITY FOR MEETINGS: (PLEASE CIRCLE) MON TUES WED THURS FRI  
 EARLY MORNING  DAYTIME  EVENING

ADDITIONAL INFORMATION YOU FEEL MAY BE USEFUL:

I am very volunteering in the city of clare,  
and excited about the possibility of  
joining the Parks and Recreation board to  
better the community.

My name is Tonya Willman, I Am a 39 year old married mother of two boys. My youngest will be entering High School next fall. My eldest is a marine currently stationed in North Carolina. I have lived in the Clare area since 1994m where I moved from the Flint area. In April of 2002 I had two strokes at the age of 31. My left side is paralyzed. I am able to walk with a cane, just not long distances. I go to therapy mon-fri. for an hour and a half each day, to lose weight and to build my stamina. I am a member of the Clare United Methodist church, where I am a volunteer youth leader. I am a member of the Clare county arts council where I am a volunteer assistant for the youth theatre. I have also done volunteer work through tendercare and the library. I worked for Mid Michigan Community Action Agency for 5 years in their Headstart program and for 3 years in their early headstart program. In years past I was a volunteer coach for the jr. soccer league prior to my disability. I began classes at Mid working towards an associate degree in psychology. I work well with others and enjoy it. I am a poet and a creative person.

989-401-6126

**APPLICATION**

City of Clare  
Board/Committee

NAME Rose Michels PHONE# 989-386-7439

ADDRESS 416 Forest Ave. CITY Clare MI ZIP 48617

CITY RESIDENT:  YES  NO IF YES, HOW LONG? 56 years

WHICH BOARD/COMMITTEE?

- BOARD OF REVIEW       LOCAL DEVELOPMENT FINANCE AUTHORITY
- PARKS & RECREATION       PLANNING COMMISSION
- TRAFFIC & SAFETY       ZONING BOARD OF APPEALS
- TREE BOARD

HAVE YOU PREVIOUSLY SERVED ON A BOARD OR COMMITTEE?  YES  NO

IF YES, WHICH ONE? Parks & Rec.

WILLING TO ATTEND TRAINING SEMINARS, IF NECESSARY?  YES  NO

AVAILABILITY FOR MEETINGS: (PLEASE CIRCLE) MON TUES WED THURS FRI  
 EARLY MORNING  DAYTIME  EVENING

ADDITIONAL INFORMATION YOU FEEL MAY BE USEFUL:  
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\_\_\_\_\_  
\_\_\_\_\_

TO: City Commissioners  
FROM: Diane Schmidt, City Clerk  
DATE: May 12, 2010  
RE: Park & Recreation Advisory Board Applicants  
CC: Ken Hibl, City Manager & Amanda Green, Parks & Rec Director

Dear Commissioners:

The following is a list of Parks & Recreation Advisory Board applicants.

John Merillat  
Michael Craig  
Jennifer Ferry  
Betty Guerriero  
Rose Michels  
Melanie Muir  
Kelly Koch  
Tabatha Chambers  
Robert Andreotti  
Tonya Willman

**RESOLUTION 2010-047**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING MS. TABATHA CHAMBERS, MS. TONYA WILLMAN, AND REAPPOINTING MS ROSE MICHELS TO SERVE AS MEMBERS OF THE CITY OF CLARE PARKS & RECREATION ADVISORY BOARD.**

**WHEREAS**, three vacancies currently exist on the City of Clare Parks & Recreation Advisory Board; and

**WHEREAS**, Section 30-31 of the Ordinance Codes of the City of Clare stipulates that the Mayor of Clare shall appoint six of the seven members of said Advisory Board and the Clare Board of Education shall appoint one of its seated members to serve as the seventh member of said Board and;

**WHEREAS**, Section 30-31 of said Ordinance Codes further stipulates that said appointments shall be confirmed by the Clare City Commission; and

**WHEREAS**, the Mayor has appointed Ms. Tabatha Chambers, Ms. Tonya Willman, and Ms. Rose Michels to serve as members of said Advisory Board.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby confirms the appointments of Ms. Tabatha Chambers, Ms. Tonya Willman, and Ms. Rose Michels to serve three-year terms as voting members of the City of Clare Parks & Recreation Advisory Board said appointments being effective the 17<sup>th</sup> day of May 2010 and terminating on the 16<sup>th</sup> day of May 2013.

**BE IT FURTHER RESOLVED** that said appointments are voluntary and without compensation and that said appointees may resign said appointments by providing the Mayor of Clare written notice of their intentions to do so.

**BE IT FURTHER RESOLVED** that said appointments are at-will appointments of the Mayor of the City of Clare and can be revoked, terminated, or rescinded by the Mayor at his/her discretion without stated cause or prejudice and without prior notice.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 17<sup>th</sup> day of May 2010.

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Diane Schmidt, City Clerk

**RESOLUTION 2010-048**

**A RESOLUTION OF THE CLARE CITY COMMISSION REAPPOINTING MRS. MARIAN MATYN TO SERVE AS A MEMBER OF THE CITY OF CLARE PARKS & RECREATION ADVISORY BOARD.**

**WHEREAS**, the appointed term of Mrs. Marian Matyn, who currently serves as a member of the City of Clare Parks & Recreation Advisory Board, shall expire on May 20, 2010; and

**WHEREAS**, Section 30-31 of the Ordinance Codes of the City of Clare stipulates that the Mayor of Clare shall appoint six of the seven members of said Advisory Board and the Clare Board of Education shall appoint one of its seated members to serve as the seventh member of said Board and;

**WHEREAS**, Section 30-31 of said Ordinance Codes further stipulates that said appointments shall be confirmed by the Clare City Commission; and

**WHEREAS**, the Mayor has reappointed Mrs. Marian Matyn to serve as a member of said Advisory Board.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby confirms the reappointment of Mrs. Marian Matyn to serve another three-year terms as a voting member of the City of Clare Parks & Recreation Advisory Board said appointment being effective the 21<sup>st</sup> day of May 2010 and terminating on the 20<sup>th</sup> day of May 2013.

**BE IT FURTHER RESOLVED** that said appointment is voluntary and without compensation and that said appointees may resign said appointments by providing the Mayor of Clare written notice of her intentions to do so.

**BE IT FURTHER RESOLVED** that said appointment is an at-will appointment of the Mayor of the City of Clare and can be revoked, terminated, or rescinded by the Mayor at his/her discretion without stated cause or prejudice and without prior notice.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 17<sup>th</sup> day of May 2010.

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Diane Schmidt, City Clerk