

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager 
DATE: May 12, 2010
RE: *Board & Committee Appointment (Zoning Board of Appeals)

For the Agenda of May 17, 2010

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved agenda of the Clare City Commission for May 17, 2010.**

Background. A vacancy currently exists on the City's Zoning Board of Appeals. The revised Michigan Zoning Enabling Act stipulates that one of the appointed members of a municipal Zoning Board of Appeals should concurrently serve as an appointed member of the respective municipality's Planning Commission.

The Clare Planning Commission is scheduled to meet on May 12th. An agenda item of the Planning Commission for this scheduled meeting is to nominate one of its members for appointment to the City's Zoning Board of Appeals. I will provide the nominee's name to the City Commission via email on May 13th. The City Commission will be asked to consider approving the nomination or select another seated member of the Planning Commission for this position; a listing of all currently seated Planning Commissioners is attached.

Issues & Questions Specified. Should the City Commission appoint the Planning Commission's nominee to serve as a member of the Zoning Board of Appeals?

Alternatives.

1. Appoint the Planning Commission's nominee.
2. Select a Planning Commissioner other than the nominee for appointment.
3. Do not appoint anyone to serve in the vacant position.
4. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact. There is no direct financial impact to the City.

Recommendation. I recommend that the City Commission approve the nomination of the Planning Commission by adoption of Resolution 2010-045 (*copy att'd*). **Note: the term of this appointment will run concurrent with the current appointment term of the Planning Commissioner who is nominated.**

Attachments.

1. Currently Seated Planning Commissioners.
2. Resolution 2010-045.

TO: City Commissioners
FROM: Diane Schmidt, City Clerk
DATE: May 12, 2010
RE: Current list of Planning Commission Board members
CC: Ken Hibl, City Manager

Dear Commissioners:

The following is a current list of Planning Commission Board members.

Jerry Forsberg
Elaine Demasi
Karla Swanson
Darren Acton
Dave Prawdzik
Ben Walters
Jan Winter
Glenda Carmoney
John Kline

RESOLUTION 2010-045

A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING PLANNING COMMISSIONER _____ TO SERVE AS A MEMBER OF THE CITY OF CLARE ZONING BOARD OF APPEALS.

WHEREAS, a vacancy currently exists on the City of Clare Zoning Board of Appeals; and

WHEREAS, the revised Michigan Zoning Enabling Act stipulates that local governments shall appoint a member of its Planning Commission to serve as a member of its Zoning Board of Appeals; and

WHEREAS, none of the currently appointed members of the City of Clare Planning Commission concurrently serve as members of the City's Zoning Board of Appeals; and

WHEREAS, at its regularly scheduled meeting of May 12, 2010, the City of Clare Planning Commission, nominated Planning Commissioner _____ as its representative to serve as a member of the Zoning Board of Appeals; and

WHEREAS, the Clare City Commission concurs with said nomination.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby appoints Planning Commissioner _____ to concurrently serve as a voting member of the City of Clare Zoning Board of Appeals, said appointment being effective the 17th day of May 2010 and terminating on the _____.

BE IT FURTHER RESOLVED that said appointment is voluntary and without compensation.

BE IT FURTHER RESOLVED that said appointed individual may resign from said appointment upon written notice to the Clare City Commission of his intent to do so.

BE IT FURTHER RESOLVED that said appointment can be withdrawn, terminated, or revoked, with or without cause, by the Clare City Commission upon notice of its intent to do so.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 17th day of May 2010.

Diane Schmidt, City Clerk