

## AGENDA REPORT



To: Mayor Pat Humphrey and the Clare City Commission  
From: Steven J. Kingsbury, Treasurer, Finance Director and  
Director of Information Technology  
Date: June 2, 2010  
Regarding: Approval of the Fiscal Year 2010/11 Budget

For the Agenda of June 7, 2010

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**Background** The Charter of the City of Clare stipulates that the City Commission shall adopt a budget for the upcoming fiscal year at the first scheduled City Commission meeting in June. In preparation for the approval of the Fiscal Year 2010/11 the Fiscal and Budget Committee met with all Department Heads in March to review and discuss their requested/proposed budgets. Following these presentations the full City Commission held several budget workshops during the months of April and May during which each respective department head presented to the Commission their proposed department budget for Fiscal Year 2010/11. During both the Fiscal and Budget Committee meetings and also during the City Commission budget workshops complete projections of the next four fiscal years (FY2011/12 to FY2014/15) were also presented to assist the Commission in planning for the future. Throughout the entire budget development process the City Manager has worked with the City Treasurer/Finance Director and each department head to insure that the requested/proposed budget represents the most prudent use of financial resources.

The City Commission will be provided a final copy of the proposed Fiscal Year 2010/11 Budget during Monday, June 7<sup>th</sup> City Commission. Following an overview presentation to the City Commission of the Budget for each Fund and Activity the City Manager and the City Treasurer/Finance Director we will collectively answer any questions the Commission or the public may have regarding the proposed budget.

Prior to adopting/approving the budget the City Commission is required to hold a public hearing to receive comment regarding the proposed budget and the proposed tax millage to be collected for the new fiscal year commencing July 1<sup>st</sup>. Notice of the hearing (copy attached) has been completed as required.

**Issues & Questions Specified** Should the City Commission hold the requisite public hearing and adopt the proposed budget and tax millage rates?

### **Alternatives**

1. Hold the public hearing and adopt the proposed budget.
2. Do not hold the public hearing, thereby delaying the adoption of the budget.
3. Hold the public hearing and modify or amend the proposed budget.
4. Defer the matter for further consideration and/or deliberation at a subsequent meeting.

**Financial Impact** Conducting the hearing and adopting the proposed budget will allow the City to continue functioning/providing necessary public services during the upcoming fiscal year.

**Recommendations** We recommend that the City Commission approve by motion and then conduct a public hearing to receive comments concerning the proposed budget. Subsequent to the hearing we recommend that the City Commission approve the Fiscal Year 2010/2011 budget by adoption of Resolution 2010-050. We also recommend that the 2010 property tax millage rates, administration fees, interest, penalties and tax due dates be approved by the adoption of Resolution 2010-051.

**Attachments**

1. Proposed 2010/2011 Budget.
2. Public Notice.
3. Tax Millage Request Form.
4. Resolution 2010-050.
5. Resolution 2010-051.

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 101 - GENERAL FUND</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		2,489,597.32	2,993,582.80	2,159,209.31	2,337,527.31
<b>Total - Dept 931.000:TRANSFERS IN AND OTHER SOURCES</b>		28,000.00	75,000.00	25,000.00	76,973.70
<b>Total Revenues</b>		<u>2,517,597.32</u>	<u>3,068,582.80</u>	<u>2,184,209.31</u>	<u>2,414,501.01</u>
<b>Expenditures</b>					
<b>Total - Dept 101.000:CITY COMMISSION</b>		49,504.38	49,220.13	43,064.94	52,846.06
<b>Total - Dept 172.000:CITY MANAGER</b>		116,101.88	121,210.60	96,794.16	126,558.97
<b>Total - Dept 191.000:FISCAL SERVICES</b>		108,941.00	112,373.82	89,294.94	111,957.32
<b>Total - Dept 215.000:CLERK</b>		118,862.62	122,965.27	90,178.85	124,723.54
<b>Total - Dept 247.000:BOARD OF REVIEW</b>		706.24	1,511.20	725.64	1,511.20
<b>Total - Dept 257.000:ASSESSOR</b>		38,263.83	44,430.41	31,866.05	45,056.43
<b>Total - Dept 262.000:ELECTIONS</b>		4,518.90	3,300.00	1,101.40	5,020.00
<b>Total - Dept 265.000:BUILDING AND GROUNDS</b>		68,389.27	261,113.23	37,731.73	84,828.07
<b>Total - Dept 266.000:ATTORNEY</b>		61,743.59	48,000.00	39,437.72	48,000.00
<b>Total - Dept 276.000:CEMETERY</b>		66,317.33	79,278.99	57,466.96	75,837.93
<b>Total - Dept 301.000:POLICE</b>		829,781.93	953,806.63	747,580.17	906,598.29
<b>Total - Dept 371.000:BUILDING INSPECTION DEPARTMENT</b>		48,375.33	55,678.75	45,290.16	54,513.60
<b>Total - Dept 441.000:DEPARTMENT OF PUBLIC WORKS</b>		43,744.89	59,562.98	42,765.33	59,288.34
<b>Total - Dept 445.000:DRAINS - PUBLIC BENEFIT</b>		198.76	10,500.00	0.00	10,500.00
<b>Total - Dept 448.000:STREET LIGHTING</b>		79,837.26	72,164.78	77,266.82	75,946.55
<b>Total - Dept 526.000:LANDFILL CLOSURE</b>		58,600.19	53,912.96	16,090.68	63,955.78
<b>Total - Dept 528.000:REFUSE COLLECTION/DISPOSAL</b>		168,131.75	203,829.92	159,090.44	200,207.34
<b>Total - Dept 537.000:AIRPORT</b>		244,231.92	492,256.95	250,125.47	219,660.83
<b>Total - Dept 721.000:PLANNING</b>		21,017.73	18,000.00	19,182.29	22,500.00
<b>Total - Dept 955.000:NON-DEPARTMENTAL</b>		3,574.63	3,900.00	0.00	3,900.00
<b>Total - Dept 999.000:TRANSFERS (OUT) AND OTHER USES</b>		372,331.00	552,904.52	383,931.52	533,183.49
<b>Total Expenditures</b>		<u>2,503,174.43</u>	<u>3,319,921.14</u>	<u>2,228,985.27</u>	<u>2,826,593.73</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 101</b>		<u>14,422.89</u>	<u>(251,338.34)</u>	<u>(44,775.96)</u>	<u>(412,092.72)</u>

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
	FUND BALANCE - BEGINNING OF THE FISCAL YEAR	0.00	0.00	724,429.70	975,000.00
	FUND BALANCE - FISCAL YEAR-END	0.00	0.00	975,000.00	562,907.28

THE GENERAL FUND'S TARGET BALANCE IS \$900,000

**GENERAL FUND ANTICIPATED CAPITAL IMPROVEMENTS**

<u>Building and Grounds Activity 265</u>	<u>Amount</u>
Masonry repairs for City Hall	\$ 25,000
West stairwell reconstruction	\$ 5,000
Total	<u>\$ 30,000</u>
<u>Cemetery Activity 276</u>	
To be determined by Cemetery Board	\$ 5,000
Total	<u>\$ 5,000</u>
<u>Airport Activity 537</u>	
Update Environmental Assessment	\$ 47,500
SRE Equipment	\$ 19,000
Total	<u>\$ 66,500</u>

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<b>Fund 150 - CEMETERY PERPETUAL CARE</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		29,455.28	21,000.00	9,225.32	11,400.00
<b>Total Revenues</b>		<u>29,455.28</u>	<u>21,000.00</u>	<u>9,225.32</u>	<u>11,400.00</u>
<b>Expenditures</b>					
<b>Total - Dept 999.000:TRANSFERS (OUT) AND OTHER USES</b>		28,000.00	32,000.00	25,600.00	32,000.00
<b>Total Expenditures</b>		<u>28,000.00</u>	<u>32,000.00</u>	<u>25,600.00</u>	<u>32,000.00</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 150</b>		<u>(12,149.02)</u>	<u>(9,000.00)</u>	<u>(16,374.68)</u>	<u>(20,600.00)</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	274,022.07	274,022.07
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	274,022.07	253,422.07

**THE CEMETERY PERPETUAL CARE FUND DOES NOT HAVE A TARGET BALANCE**

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<b>Fund 202 - MAJOR STREETS</b>					
<b>Revenues</b>					
	<b>Total - Dept 000.000:GENERAL</b>	253,047.28	193,240.98	121,761.40	194,449.71
<b>Total Revenues</b>		<u>253,047.28</u>	<u>193,240.98</u>	<u>121,761.40</u>	<u>194,449.71</u>
<b>Expenditures</b>					
	<b>Total - Dept 446.001:STATE TRUNKLINE MAINTENANCE</b>	59,436.20	76,248.31	65,513.52	72,694.78
	<b>Total - Dept 449.002:PRESERVATION STREETS</b>	64,013.37	85,375.11	61,613.20	83,033.07
	<b>Total - Dept 449.003:WINTER MAINTENANCE</b>	53,441.56	16,475.00	12,555.66	16,400.00
	<b>Total - Dept 449.004:ADMIN, ENGINEERING &amp; RECORDKEEPING</b>	10,393.60	13,873.50	11,215.92	13,995.31
	<b>Total - Dept 999.000:TRANSFERS (OUT) AND OTHER USES</b>	24,000.00	10,000.00	5,000.00	10,000.00
<b>Total Expenditures</b>		<u>211,284.73</u>	<u>201,971.92</u>	<u>155,898.30</u>	<u>196,123.16</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 202</b>		<u>1,626.32</u>	<u>247.00</u>	<u>(34,136.90)</u>	<u>(1,673.45)</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	43,256.65	30,000.00
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	30,000.00	28,326.55

**THE MAJOR STREET'S TARGET FUND BALANCE IS \$30,000**

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<b>Fund 203 - LOCAL STS FUND</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		155,635.13	143,333.86	117,078.67	145,301.38
<b>Total - Dept 931.000:TRANSFERS IN AND OTHER SOURCES</b>		116,000.00	172,000.00	55,000.00	155,000.00
<b>Total Revenues</b>		<u>271,635.13</u>	<u>315,333.86</u>	<u>172,078.67</u>	<u>300,301.38</u>
<b>Expenditures</b>					
<b>Total - Dept 449.001:CONSTRUCTION STREETS (INCL. ENG. &amp; ROW)</b>		83,726.46	98,650.00	42,859.01	78,512.00
<b>Total - Dept 449.002:PRESERVATION STREETS</b>		162,128.16	203,136.57	129,605.37	200,432.83
<b>Total - Dept 449.003:WINTER MAINTENANCE</b>		31,515.87	9,800.00	7,346.65	9,700.00
<b>Total - Dept 449.004:ADMIN, ENGINEERING &amp; RECORDKEEPING</b>		6,931.98	9,473.50	7,316.87	9,595.31
<b>Total - Dept 999.000:TRANSFERS (OUT) AND OTHER USES</b>		0.00	0.00	0.00	0.00
<b>Total Expenditures</b>		<u>284,302.47</u>	<u>321,060.07</u>	<u>187,127.90</u>	<u>298,240.14</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 203</b>		<u>19,824.51</u>	<u>333.00</u>	<u>(15,049.23)</u>	<u>2,061.24</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	17,797.00	30,000.00
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	30,000.00	32,061.24

**THE LOCAL STREET'S TARGET FUND BALANCE IS \$30,000**

**LOCAL STREET FUND ANTICIPATED CAPITAL IMPROVEMENTS**

	<u>Amount</u>
Resurface Vinewood from John St. north to Brookwood	\$ 5,955
Resurface Court Street from West Wheaton to John R Street	\$ 15,552
Reconstruct East Wheaton from McEwan Street to Pine Street and Pine St between State St and McEwan	\$ 51,404
Total	<u>\$ 72,911</u>

**CITY OF CLARE  
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 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 206 - FIRE FUND</b>					
<b>Revenues</b>					
	<b>Total - Dept 000.000:GENERAL</b>	197,201.72	189,586.43	174,780.63	234,995.79
	<b>Total - Dept 931.000:TRANSFERS IN AND OTHER SOURCES</b>	100,616.00	106,648.52	106,648.52	103,786.49
	<b>Total Revenues</b>	<u>297,817.72</u>	<u>296,234.95</u>	<u>281,429.15</u>	<u>338,782.28</u>
<b>Expenditures</b>					
	<b>Total - Dept 336.000:FIRE DEPARTMENT</b>	300,445.82	463,906.14	168,812.49	289,204.73
	<b>Total - Dept 906.000:DEBT SERVICE</b>	67,813.57	29,100.60	29,663.67	36,042.77
	<b>Total - Dept 999.000:TRANSFERS (OUT) AND OTHER USES</b>	19,810.00	19,504.00	19,522.00	19,598.00
	<b>Total Expenditures</b>	<u>388,069.39</u>	<u>512,510.74</u>	<u>217,998.16</u>	<u>344,845.50</u>
	<b>NET OF REVENUES AND EXPENDITURES - FUND 206</b>	<u>13,731.01</u>	<u>(194,967.00)</u>	<u>63,430.99</u>	<u>(6,063.21)</u>
	<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>	0.00	0.00	131,541.75	100,000.00
	<b>FUND BALANCE - FISCAL YEAR-END</b>	0.00	0.00	100,000.00	93,936.79
	<b>THE FIRE FUND'S TARGET BALANCE IS \$75,000</b>				

**FIRE FUND ANTICIPATED CAPITAL IMPROVEMENTS**

	<u>Amount</u>
Fire Response Transport/Brush Fire Response Vehicle	\$ 40,000
Firefighter turnout gear (Six units at \$1,500/unit)	\$ 9,000
Total	<u>\$ 49,000</u>

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<b>Fund 208 - PARKS AND RECREATION</b>					
<b>Revenues</b>					
	<b>Total - Dept 000.000:GENERAL</b>	301,972.70	613,368.70	314,129.66	109,483.40
	<b>Total - Dept 931.000:TRANSFERS IN AND OTHER SOURCES</b>	150,000.00	255,000.00	198,000.00	255,000.00
	<b>Total Revenues</b>	<u>451,972.70</u>	<u>868,368.70</u>	<u>512,129.66</u>	<u>364,483.40</u>
<b>Expenditures</b>					
	<b>Total - Dept 751.001:PARKS</b>	389,910.40	786,240.85	444,661.79	268,042.16
	<b>Total - Dept 751.002:RECREATION</b>	68,647.66	81,594.02	61,800.14	95,167.97
	<b>Total Expenditures</b>	<u>458,558.06</u>	<u>867,834.87</u>	<u>506,461.93</u>	<u>363,210.13</u>
	<b>NET OF REVENUES AND EXPENDITURES - FUND 208</b>	<u>1,191.94</u>	<u>(41,674.00)</u>	<u>5,667.73</u>	<u>1,273.27</u>
	<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>	0.00	0.00	19,246.00	5,000.00
	<b>FUND BALANCE - FISCAL YEAR-END</b>	0.00	0.00	5,000.00	6,273.27

**THE PARKS AND RECREATION FUND'S TARGET BALANCE IS \$5,000**

**PARKS AND RECREATION FUND ANTICIPATED CAPITAL IMPROVEMENTS**

	<u>Amount</u>
Paving of main road in Pettit park and parking area (2 Year Project)	15,000
Pettit Park Fire Pads, Rings, & Water	3,000
Pettit Park Pavilion (Small Picnic Type Shelter)	3,500
Pettit Park Playground (Swings)	4,000
Improving Park Signs, Grills, Picnic Tables	3,000
Softball Field	20,000
Basketball Courts	4,000
Improve Shamrock Small Pavilions	5,000
Soccer Field Improvements	5,000
Design for dam improvements	5,000
Total	<u>\$ 67,500</u>

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<b>Fund 210 - DDA (DOWNTOWN DEVELOPMENT AUTHORITY)</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		240,882.32	262,000.00	196,976.33	135,830.01
<b>Total Revenues</b>		<u>240,882.32</u>	<u>262,000.00</u>	<u>196,976.33</u>	<u>135,830.01</u>
<b>Expenditures</b>					
<b>Total - Dept 747.001:DDA - OPERATIONS</b>		82,131.14	117,100.00	27,728.30	38,200.00
<b>Total - Dept 747.002:DDA - MAINSTREET</b>		77,608.49	120,400.00	66,987.51	79,145.17
<b>Total - Dept 906.000:DEBT SERVICE</b>		96,522.00	104,153.25	104,163.75	36,005.25
<b>Total Expenditures</b>		<u>256,261.63</u>	<u>341,653.25</u>	<u>198,879.56</u>	<u>153,350.42</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 210</b>		<u>(63,875.72)</u>	<u>(15,649.00)</u>	<u>(1,903.23)</u>	<u>(17,520.41)</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	121,418.01	121,418.01
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	121,418.01	103,897.60
<b>AS A TIF THE DDA FUND DOES NOT HAVE A TARGET FUND BALANCE</b>					

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 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 211 - SIDEWALK REPLACEMENT FUND</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		28,863.02	24,834.77	23,675.69	22,943.04
<b>Total Revenues</b>		<u>28,863.02</u>	<u>24,834.77</u>	<u>23,675.69</u>	<u>22,943.04</u>
<b>Expenditures</b>					
<b>Total - Dept 444.000:SIDEWALKS</b>		26,428.49	23,547.83	24,982.09	23,378.63
<b>Total Expenditures</b>		<u>26,428.49</u>	<u>23,547.83</u>	<u>24,982.09</u>	<u>23,378.63</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 211</b>		<u>11,874.54</u>	<u>220.00</u>	<u>(1,306.40)</u>	<u>(435.59)</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	36,319.81	35,000.00
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	35,000.00	34,564.41

**THE SIDEWALK REPLACEMENT FUND'S TARGET BALANCE IS \$10,000**

**SIDEWALK REPLACEMENT FUND ANTICIPATED CAPITAL IMPROVEMENTS**

	<u>Amount</u>
Install new sidewalk on the south side of E. Wheaton between McEwan and Pine Streets and new sidewalk on the west side of Pine between E. State and E. Wheaton Ave (approx 2,240 square feet)	\$ 9,100
Additional sidewalk replacement requests (at 50%) from property owners	\$ 2,900
Total	<u>\$ 12,000</u>

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<b>Fund 214 - LOCAL DEVELOPMENT FINANCE AUTH</b>					
<b>Revenues</b>					
	<b>Total - Dept 000.000:GENERAL</b>	2,834.23	3,600.00	824.49	700.00
<b>Total Revenues</b>		<u>2,834.23</u>	<u>3,600.00</u>	<u>824.49</u>	<u>700.00</u>
<b>Expenditures</b>					
	<b>Total - Dept 000.000:CAPITAL IMPROVEMENT</b>	77,136.14	100,000.00	0.00	10,000.00
	<b>Total - Dept 223.000:DEBT SERVICE</b>	63,662.33	66,056.25	66,056.25	68,195.00
<b>Total Expenditures</b>		<u>140,798.47</u>	<u>166,056.25</u>	<u>66,056.25</u>	<u>78,195.00</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 214</b>		<u>156,405.04</u>	<u>(153,643.00)</u>	<u>(65,231.76)</u>	<u>(77,495.00)</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	272,580.86	278,106.08
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	278,106.08	200,611.08

**AS A TIF THE LDFA FUND DOES NOT HAVE A TARGET FUND BALANCE**

**LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA) FUND ANTICIPATED CAPITAL IMPROVEMENTS**

	<u>Amount</u>
Repair/replace sections of curb and gutter on Industrial Drive	\$ 10,000
Total	<u>\$ 10,000</u>

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY</b>					
<b>Revenues</b>					
	<b>Total - Dept 000.000:GENERAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600.00</b>
<b>Total Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600.00</b>
<b>Expenditures</b>					
	<b>Total - Dept 223.000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>
<b>Total Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>
<b>NET OF REVENUES AND EXPENDITURES - FUND 243</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND BALANCE - FISCAL YEAR-END</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>

**AS A TIF THE BROWNFIELD FUND DOES NOT HAVE A TARGET FUND BALANCE**

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 265 - DRUG LAW ENFORCEMENT FUND</b>					
<b>Revenues</b>					
	<b>Total - Dept 000.000:GENERAL</b>	14.39	2,020.00	1,403.25	2,000.00
<b>Total Revenues</b>		14.39	2,020.00	1,403.25	2,000.00
<b>Expenditures</b>					
	<b>Total - Dept 301.000:POLICE</b>	2,467.71	2,019.99	0.00	2,000.00
<b>Total Expenditures</b>		2,467.71	2,019.99	0.00	2,000.00
<b>NET OF REVENUES AND EXPENDITURES - FUND 265</b>		487.62	0.00	1,403.25	0.00

**FUND BALANCE - BEGINNING OF THE FISCAL YEAR**

**FUND BALANCE - FISCAL YEAR-END**

**THE DRUG LAW ENFORCEMENT FUND DOES NOT HAVE A TARGET FUND BALANCE**

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC</b>					
<b>Revenues</b>					
	<b>Total - Dept 931.000:TRANSFERS IN AND OTHER SOURCES</b>	49,525.00	48,760.00	48,805.00	48,995.00
<b>Total Revenues</b>		<u>49,525.00</u>	<u>48,760.00</u>	<u>48,805.00</u>	<u>48,995.00</u>
<b>Expenditures</b>					
	<b>Total - Dept 223.000:DEBT SERVICE</b>	49,525.00	48,760.00	48,805.00	48,995.00
<b>Total Expenditures</b>		<u>49,525.00</u>	<u>48,760.00</u>	<u>48,805.00</u>	<u>48,995.00</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 303</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**FUND BALANCE - BEGINNING OF THE FISCAL YEAR**

**FUND BALANCE - FISCAL YEAR-END**

**THE PUBLIC SAFETY BLDG DEBT SVC FUND DOES NOT HAVE A TARGET FUND BALANCE**

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 590 - SEWER SYSTEM FUND</b>					
<b>Revenues</b>					
	<b>Total - Dept 000.000:GENERAL</b>	892,127.37	3,945,162.54	603,038.54	3,360,342.80
<b>Total Revenues</b>		<u>892,127.37</u>	<u>3,945,162.54</u>	<u>603,038.54</u>	<u>3,360,342.80</u>
<b>Expenditures</b>					
	<b>Total - Dept 536.001:SEWER TREATMENT AND PUMPING</b>	866,062.73	2,930,110.04	418,039.15	2,955,061.42
	<b>Total - Dept 536.002:SEWER COLLECTION</b>	138,657.84	336,129.99	291,676.68	197,047.81
	<b>Total - Dept 906.000:DEBT SERVICE</b>	65,580.00	90,765.00	48,115.00	105,162.50
<b>Total Expenditures</b>		<u>1,070,300.57</u>	<u>3,357,005.03</u>	<u>757,830.83</u>	<u>3,257,271.73</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 590</b>		<u>140,735.61</u>	<u>(123,404.00)</u>	<u>(154,792.29)</u>	<u>103,071.07</u>
	<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>	0.00	0.00	605,385.33	561,000.00
	<b>DEBT PAYMENTS (PRINICIPAL)</b>	0.00	0.00	78,000.00	135,641.59
	<b>FUND BALANCE - FISCAL YEAR-END</b>	0.00	0.00	561,000.00	528,429.48

**THE SEWER FUND'S TARGET BALANCE IS \$500,000**

**SEWER FUND ANTICIPATED CAPITAL IMPROVEMENTS**

<u>Sewer Treatment Activity</u>	<u>Amount</u>
Ammonia remediation system and control system improvements to the WWTP	2,445,000
Refurbish Road at WWTP	12,000
Total	<u>\$ 2,457,000</u>
<u>Sewer Collection Activity</u>	
Replace sewer main in the 300 block of W. 6th Street	19,478
Total	<u>\$ 19,478</u>

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 591 - WATER SYSTEM FUND</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		514,270.66	980,252.84	461,457.24	630,092.50
<b>Total Revenues</b>		<u>514,270.66</u>	<u>980,252.84</u>	<u>461,457.24</u>	<u>630,092.50</u>
<b>Expenditures</b>					
<b>Total - Dept 536.003:TREATMENT, PUMPING AND STORAGE</b>		260,752.55	711,605.46	191,310.32	426,854.51
<b>Total - Dept 536.004:WATER DISTRIBUTION</b>		185,165.42	306,647.23	250,109.81	232,905.73
<b>Total - Dept 536.005:PRINCIPAL RESPONSIBLE PARTY #1</b>		94,790.40	139,194.30	91,493.41	99,836.82
<b>Total - Dept 906.000:DEBT SERVICE</b>		18,893.34	19,403.75	17,803.75	19,403.75
<b>Total Expenditures</b>		<u>559,601.71</u>	<u>1,176,850.74</u>	<u>550,717.29</u>	<u>779,000.81</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 591</b>		<u>(5,045.66)</u>	<u>(136,022.00)</u>	<u>(89,260.05)</u>	<u>(148,908.31)</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	344,115.65	324,199.00
<b>DEBT PAYMENTS (PRINCIPAL)</b>		0.00	0.00	25,000.00	15,000.00
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	324,199.00	160,290.69
<b>THE WATER FUND'S TARGET BALANCE IS \$400,000</b>					

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>WATER SYSTEM FUND ANTICIPATED CAPITAL IMPROVEMENTS</b>					
<b>Treatment, Pumping and Storage Activity</b>					<b>Amount</b>
	Water Tower Exterior Painting				100,000
	Well 7 pump repairs with upgrade				30,000
	Aerator repairs and piping				45,000
	Well 8 cleaning (PRP to reimburse 50% of the cost)				30,000
	Total				\$ 205,000
<b>Water Distribution Activity</b>					
	Install water main at the corner of Pine and Wheaton				9,763
	Two water main line valve insertions				10,000
	Total				\$ 19,763

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 636 - DATA PROCESSING</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		90,686.64	67,640.00	33,580.84	69,525.00
<b>Total Revenues</b>		<u>90,686.64</u>	<u>67,640.00</u>	<u>33,580.84</u>	<u>69,525.00</u>
<b>Expenditures</b>					
<b>Total - Dept 228.000:DATA PROCESSING, INFORMATION TECHNOLOGY</b>		73,087.99	107,020.15	85,285.09	115,528.05
<b>Total Expenditures</b>		<u>73,087.99</u>	<u>107,020.15</u>	<u>85,285.09</u>	<u>115,528.05</u>
<b>NET OF REVENUES AND EXPENDITURES - 636</b>		<u>21,858.47</u>	<u>(28,207.00)</u>	<u>(51,704.25)</u>	<u>(46,003.05)</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	84,718.76	75,000.00
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	75,000.00	28,996.95

**THE DATA PROCESSING FUND'S TARGET BALANCE IS \$50,000**

**DATA PROCESSING FUND ANTICIPATED CAPITAL IMPROVEMENTS**

	<u>Amount</u>
Wide Area Computer Network Wireless Project	\$ 14,000
Replace the telephone and voicemail systems in City Hall	\$ 15,000
Technology Improvements/Maintenance/Future Upgrades	\$ 10,000
Total	<u>\$ 39,000</u>

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 641 - MOBILE EQUIPMENT</b>					
<b>Revenues</b>					
<b>Total - Dept 000.000:GENERAL</b>		403,699.55	519,594.72	354,230.74	477,167.72
<b>Total Revenues</b>		<u>403,699.55</u>	<u>519,594.72</u>	<u>354,230.74</u>	<u>477,167.72</u>
<b>Expenditures</b>					
<b>Total - Dept 000.000:INTEREST EXPENSE/AGENT FEES</b>		12,184.13	7,816.58	6,981.95	1,975.00
<b>Total - Dept 441.000:DEPARTMENT OF PUBLIC WORKS</b>		452,446.18	373,288.09	271,769.04	336,072.99
<b>Total - Dept 906.000:DEBT SERVICE</b>		0.00	70,790.38	0.00	72,020.77
<b>Total Expenditures</b>		<u>464,630.31</u>	<u>451,895.05</u>	<u>278,750.99</u>	<u>410,068.76</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 641</b>		<u>(69,442.37)</u>	<u>318.00</u>	<u>75,479.75</u>	<u>67,098.96</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	18,987.73	2,500.00
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	2,500.00	69,598.96

**THE MOBILE EQUIPMENT FUND'S TARGET BALANCE IS \$100,000**

**MOBILE EQUIPMENT FUND ANTICIPATED CAPITAL IMPROVEMENTS**

	<u>Amount</u>
Sidewalk tractor	\$ 20,000
Replacement of Pickup Number 5	\$ 35,000
Radio replacements	\$ 7,500
Replace the dump body on Truck Number 11	\$ 10,000
Total	<u>\$ 72,500</u>

**CITY OF CLARE  
 MASTER BUDGET - ALL FUNDS  
 DETAIL OF REVENUES AND BUDGET APPROPRIATIONS  
 FISCAL YEAR ENDING JUNE 30, 2011**

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2008-09 YEAR END ACTIVITY</u>	<u>2009-10 AMENDED BUDGET</u>	<u>Y-T-D 4/30/2010 ACTUAL</u>	<u>FY 2010/11 REQUESTED BUDGET</u>
<b>Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND</b>					
<b>Revenues</b>					
<b>Total - Dept 931.000:TRANSFERS IN AND OTHER SOURCES</b>		28,500.00	28,500.00	0.00	28,500.00
<b>Total Revenues</b>		<u>28,500.00</u>	<u>28,500.00</u>	<u>0.00</u>	<u>28,500.00</u>
<b>NET OF REVENUES AND EXPENDITURES - FUND 765</b>		<u>28,500.00</u>	<u>28,500.00</u>	<u>0.00</u>	<u>28,500.00</u>
<b>FUND BALANCE - BEGINNING OF THE FISCAL YEAR</b>		0.00	0.00	86,000.00	114,500.00
<b>FUND BALANCE - FISCAL YEAR-END</b>		0.00	0.00	114,500.00	143,000.00
 <b>THE HATTON TOWNSHIP LANDFILL TRUST FUND'S REQUIRED BALANCE AS OF JUNE 30, 2013 IS \$200,000</b>					
<b>TOTAL REVENUES - ALL FUNDS</b>		6,408,779.76	7,120,943.00	5,004,825.63	8,400,013.85
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<u>6,377,462.19</u>	<u>7,792,615.00</u>	<u>5,333,378.66</u>	<u>8,928,801.06</u>
<b>NET OF REVENUES AND EXPENDITURES</b>		31,317.57	(671,672.00)	(328,553.03)	(528,787.21)

# Classifieds

Classifi

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## NOTICE

### CITY OF CLARE NOTICE OF PUBLIC HEARING ON PROPOSED 2010-2011 BUDGET

PLEASE TAKE NOTICE that on June 07, 2009 at 6:00 p.m. at the Clare City Hall Commission Chambers, 202 W. Fifth Street, Clare, Michigan, the Clare City Commission will hold a public hearing to consider the City's 2010-2011 budget. A copy of the proposed 2010-2011 budget is available for public inspection during normal business hours at the Office of the Treasurer, Clare City Hall, Clare, Michigan.

Diane Schmidt, City Clerk  
Publish Date: May 11, 2010

### CITY OF CLARE PUBLIC NOTICE

The City Commission of Clare will hold a public hearing on Monday, June 07, 2010, at 6:00 p.m. at Clare City Hall, 202 W Fifth Street, to receive public comments pertaining to the approval of the Single Lot Assessment Roll for 2010 delinquent accounts. A copy of the assessment roll is available for review in the Clerk's office, Monday through Friday, 8 am to 5 pm. The City Commission will accept comments at the hearing or in writing if the written comments are received by the City Clerk not later than 5 p.m. on the date of the hearing.

Diane Schmidt, City Clerk

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**2010 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2010)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Clare and Isabella Counties</b>	2010 Taxable Value of ALL Properties in the Unit as of 5-24-10 <b>88,185,287</b>
Local Government Unit Requesting Millage Levy <b>City of Clare</b>	For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Alloc Op	11-5-74	20.0000	18.7690	1.0000	18.7690	1.0000	18.7690	17.5000	N/A	N/A
Ex Voted	Sidewalk	11-6-07	00.2500	00.2475	1.0000	00.2475	1.0000	00.2475	00.2475	N/A	2010
Ex Voted	Parks	11-4-08	00.7500	00.7500	1.0000	00.7500	1.0000	00.7500	00.7500	N/A	2012
Ex Voted	Streets	11-3-09	00.7500	00.7500	1.0000	00.7500	1.0000	00.7500	00.7500	N/A	2014

Prepared by <b>Edith K. Hunter</b>	Telephone Number <b>517-712-2623</b>	Title of Preparer <b>Assessor</b>	Date <b>June 3, 2010</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		<b>Diane Schmidt</b>	<b>June 3, 2010</b>
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		<b>Pat Humphrey</b>	<b>June 3, 2010</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.**

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**RESOLUTION 2010-050**

**A RESOLUTION OF THE CLARE CITY COMMISSION ADOPTING THE FISCAL YEAR 2010/2011 BUDGET.**

**WHEREAS**, the Clare City Commission has reviewed and discussed the proposed Fiscal Year 2010/2011 millage rates, fee and rate schedules for City services to include any rate changes and recommended appropriations during multiple budget workshops during the months of March, April, and May 2010 pursuant to State Statutes and the City Charter and discussed and reviewed the final proposed 2010/2011 City budget during the course of a regularly scheduled meeting of the Clare City Commission on the 7<sup>th</sup> day of June 2010; and

**WHEREAS**, the City Commission held an appropriately noticed public hearing to receive public comment prior to the adoption of this resolution pertaining to the Fiscal Year 2010/2011 Budget; and

**NOW, THEREFORE BE IT RESOLVED THAT** the Clare City Commission hereby approves the Fiscal Year 2010/2011 Budget Appropriations for the City of Clare as stipulated herein and itemized as Attachment A to this Resolution:

	Operating Expenditures	Non-Operating/Capital/ Transfers Out
General Fund	\$2,191,910	\$643,683
Cemetery Perpetual Care	0	32,000
Major Street Fund	186,123	10,000
Local Street Fund	298,240	0
Fire Department Fund	276,248	68,598
Parks & Recreation Fund	295,710	67,500
Sidewalk Replacement Fund	11,379	12,000
Brownfield Redevelopment	1,300	0
Drug Forfeiture Fund	2,000	0
Debt Service – Public Safety Fund	48,995	0
Sewer Fund	780,794	2,476,478
Water Fund	554,238	224,763
Data Processing Fund	76,528	39,000
Mobile Equipment Fund	337,569	72,500

**BE IT FURTHER RESOLVED THAT** the Clare City Commission hereby approves the millage rates as outlined on the attached Michigan Department of Treasury Form 614, a copy of which is attached to this Resolution as Attachment B.

**BE IT FURTHER RESOLVED THAT** the City Manager is hereby authorized to make budgetary transfers within the appropriation for each specifically identified fund within the City’s adopted 2010/2011 budget. However, increasing the total fund appropriation shall require the specific approval of the Clare City Commission by properly introduced and approved resolution during a publicly held meeting.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**



**RESOLUTION 2010-051**

**A RESOLUTION OF THE CLARE CITY COMMISSION ADOPTING THE 2010/2011 MILLAGE, ADMIN FEES, PENALTIES AND TAX DUE DATES.**

**WHEREAS**, the Clare City Commission has reviewed and discussed the proposed Fiscal Year 2010/2011 budgets based on proposed millage rates at workshops during the months of March, April and May 2010 pursuant to State Statutes and the City Charter; and

**WHEREAS**, the City Commission held a requisite public hearing to receive comment prior to the adoption of this resolution pertaining to Fiscal Year 2010 Property Tax Millages.

**NOW, THEREFORE BE IT RESOLVED** that the millage rates listed herein are hereby adopted for Fiscal Year 2010/2011:

Operating	17.5000
Street Resurfacing (Voted)	.7500
Sidewalk Replacement (Voted)	.2475
Parks (Voted)	<u>.7500</u>
	19.2475

**BE IT FURTHER RESOLVED** that the City of Clare shall add 1% interest to the 2010 Unpaid Summer Taxes beginning on September 1, 2010, and 1% on the first of each month thereafter until paid or turned over to the county as delinquent with a total 6% interest due in March 2011; and

**BE IT FURTHER RESOLVED** that the Clare City Commission approved an administrative fee of ½% for both Summer and Winter Property Taxes starting with the 2004 property tax year; and

**BE IT FURTHER RESOLVED** that said administrative fee of ½% shall continue to be levied; and

**BE IT FURTHER RESOLVED** that the Clare City Commission hereby confirms the 1% penalty on the Summer Taxes and the 3% penalty on the Winter Taxes with a minimum fee of \$1.00 to be assessed on all unpaid property taxes as of September 1, 2010 for Summer Taxes and the February 15, 2011 for Winter Taxes; and

**BE IT FURTHER RESOLVED** that the Clare City Commission hereby sets the due date for 2010 Summer Taxes as the 31<sup>st</sup> day of August 2010.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 7<sup>th</sup> day of June 2010.

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Diane Schmidt, City Clerk