

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: June 16, 2010
RE: Building Inspection Fees



For the Agenda of June 21, 2010

Background. In conjunction with the annual budget process, the City Staff reviews and recommends appropriate changes to the City's Fee and Rate Schedule for the new budget year. The recommended changes to the fee and rate schedule were presented to the Commission at the June 7th City Commission meeting. But based on questions posed and discussion at that meeting, the City Staff asked the City Commission to consider approving the overall proposed fee schedule but setting aside the proposed building permit and inspection fees to allow separate, detailed discussion of these rates; the City Commission ruled accordingly.

The City Staff has conducted a detailed review of our proposed permit and inspection fees, to include review of building and permit fee schedules of the State of Michigan, Clare County, Isabella County, the City of Midland, the City of Cadillac, and Grant Township. We found that the vast majority of our neighbors base their fee schedule on one of two methods: either by square foot or by value of the construction being performed. We completed an analysis of these two methods and used value as our primary basis for establishing a new, proposed rate and fee schedule (copy att'd).

The highlights/major changes (*see copies of att'd old price list and proposed new fee schedule for comparison*) to the new proposed fee schedule include:

- An increase in the minimum permit fee.
- The elimination of a requirement for a permit for any work valued at less than \$500.
- The reduction in the fee for a fence or small shed.
- A new fee (previously non-existent) for commercial plan review.
- A new fee (previously non-existent) for construction board of appeals hearings.
- An increase in the sign permit fee.
- Adoption of the state fee schedule (*copies att'd*) for electrical, plumbing, and mechanical permits and inspections.

The City Commission is asked to consider the proposed fee and rate schedule, make any changes it deems necessary or appropriate, and then approve the new schedule.

Issues & Questions Specified. Should the City Commission approve the new proposed building fee and rate schedule?

Alternatives.

1. Approve the proposed schedule.
2. Approve the proposed schedule with changes/amendments.

3. Direct that the old schedule remain in effect.
4. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact. The fiscal impact is directly related to the alternative selected. The intent of the proposed schedule is to cover the City's costs for all permit and inspection fees services (electrical, plumbing, and mechanical) performed by other than full-time City staff members. Any major reductions to the proposed fees will likely require subsidy for these services from the City's general tax fund.

Recommendation. I recommend that the City Commission approve the proposed building permit and inspection fee schedule by adoption of Resolution 2010-0062 (*copy att'd*).

Attachments.

1. Proposed New Fee Schedule.
2. Old Fee Schedule.
3. State Plumbing, Electrical, and Mechanical Fee Schedules.
4. Resolution 2010-062.



BUILDING PERMIT & INSPECTION FEE SCHEDULE

Minimum Permit Fee (includes one inspection)-----	\$70.00
Demolition Permit -----	\$50.00
Will be deducted from building permit when erecting new replacement structure	
Flat Rate Fees: -----	\$70.00
Decks (not enclosed), Roofs, Windows/Doors, Siding	
New Roof	
Windows/Doors	
Siding	
Additional inspections -----	\$50.00
Mobile & Modular Homes-----	50% of Normal
on-site construction permit fee.	
Up to \$500-----	No permit required
\$500 to \$1,000 (includes one inspection only)-----	\$70.00
\$1,001 to \$10,000-----	\$70.00 plus \$10 per \$1,000 over \$1,000
\$10,001 to \$100,000-----	\$165.00 plus \$3 per \$1,000 over \$10,000
\$100,000 to \$500,000-----	\$435.00 plus \$2 per \$1,000 over \$100,000
\$500,000 plus-----	\$1,235.00 plus \$3 per \$1,000 over \$500,000
Commercial Plan Review -----	\$150.00
Sign Permit-----	\$75.00
Shed up to 120 Sq Ft & Fence Permit-----	\$15.00
Board Of Appeals-----	\$150.00

Effective Date July 1, 2010



BUILDING PERMIT PRICE LIST

Minimum Inspection Fee.....\$46.00

New Construction – Houses, Cabins, Flat Rate

1st floor on slab or crawl space .14/sq ft.
Basement.....add .04 per sq ft.
Second Floor.....add .06 per sq ft.

Garage & Pole Buildings (other than commercial)

Garage......09 per sq ft.
Pole Buildings......08 per sq ft.
Mobile Homes.....\$86.00
Modular & Double Wides.....\$115.00
Modular & Double Wides w/basement.....\$138.00

All permit fees shall be rounded to the nearest dollar.

Miscellaneous

Porches, Decks, & New Roofs.....\$46.00
Fire Places, Masonry Chimneys.....\$46.00
Fences, Siding.....\$46.00
Demolitions.....\$46.00

COMMERICAL FEES BASED ON STATE FEE:

\$0 to \$1,000 = \$40 (includes 1 inspection only)
\$1,000-\$10,000 = \$40 plus \$1.20/1,000 over 1,000
\$10,000-\$100,000 = \$144.00 plus \$3.50/1,000 over 10,000
\$100,000-\$500,000 = \$454.00 plus \$2.30/1,000 over 100,000
\$500,000 Plus = \$1,375.00 plus \$3.50/1,000 over 500,000

Electrical Permit Application

CITY OF CLARE
202 W. FIFTH STREET
989-386-7541

www.cityofclare.org

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED	COUNTY

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)			STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION
CITY	STATE	ZIP CODE	LOCAL LICENSE NUMBER	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)			FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)			UIA NUMBER (or reason for exemption)	

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below "Plans Not Required."

What is the rating of the services or feeder in ampere? _____

What is the Building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City's Electrical Inspector. I will cooperate with the City's Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII. Fee Clarification

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.
 When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.
 When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00
Service			
2. Through 200 Amp.	\$10.00		
3. Over 200 Amp. Thru 600 Amp.	\$15.00		
4. Over 600 Amp. Thru 800 Amp.	\$20.00		
5. Over 800 Amp. Thru 1200 Amp.	\$25.00		
6. Over 1200 Amp. (GFI only)	\$50.00		
7. Circuits	\$5.00		
8. Light Fixtures – per 25	\$6.00		
9. Dishwasher	\$5.00		
10. Furnace – Unit Heater	\$5.00		
11. Electrical – Heating Units (baseboard)	\$4.00		
12. Power Outlets (ranges, dryers, etc.)	\$7.00		
Signs			
13. Unit	\$10.00		
14. Letter	\$15.00		
15. Neon – each 25 feet	\$20.00		
16. Feeders-Buds Ducts, etc. – per 50'	\$6.00		
17. Mobile Home Park Site*	\$6.00		
18. Recreational Vehicle Park Site	\$4.00		

	Fee	#Items	Total
K.V.A. & H.P.			
19. Units up to 20	\$6.00		
20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
21. Units 51 K.V.A. or H.P. & Over	\$12.00		
Fire Alarm Systems (not smoke detectors)			
22. Up to 10 Devices	\$50.00		
23. 11 to 20 Devices	\$100.00		
24. Over 20 Devices	\$5.00 ea		
Data / Telecommunications Outlets**			
31. 1-19 Devices	\$5.00 ea		
32. 20-300 Devices	\$100.00		
33. Over 300 Devices	\$300.00		
25. Energy Retrofit – Temp. Control	\$45.00		
26. Conduit only or Grounding Only	\$45.00		
Inspections			
27. Special/Safety Insp. (Includes cert. fee)	\$50.00		
28. Additional Inspection	\$50.00		
29. Final Inspection	\$50.00		
30. Certification Fee**	\$20.00		

* See VII. Fee Clarification Item #17 above

** Required for all school and state-owned construction projects

*** The Michigan Electrical Code Rules no long contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

Total Fee (Must include the \$50.00 non-refundable application fee)

Make checks payable to "City of Clare"

IX. Instructions for Completing Application

General: Electrical work shall not be started until the application for permit has been filed with the City of Clare Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location and permit number.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF INSSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

VALIDATION AREA

Mechanical Permit Application

CITY OF CLARE
202 W. FIFTH STREET
989-386-7541

www.cityofclare.org

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		COUNTY	

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME		STATE LICENSE NUMBER		EXPIRATION DATE			
ADDRESS (Street Number and Name)				STATE REGISTRATION NUMBER		LOCAL LICENSING JURISDICTION			
CITY		STATE		ZIP CODE		LOCAL LICENSE NUMBER		EXPIRATION DATE	
TELEPHONE NUMBER (Include Area Code)				FEDERAL EMPLOYER ID NUMBER (or reason for exemption)					
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)				UIA NUMBER (or reason for exemption)					

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage building having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below "Plans Not Required."

What is the building size in square footage? _____

What is the input rating of the heating system in this building? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BBC Plan Review Project No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City's Mechanical Inspector. I will cooperate with the City's Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII. Fee Clarification

Item #2, Residential Heating System:

This item is used for the installation of a heating system in a new residential structure. Items #10 Gas Piping and #18 Duct **SHOULD NOT BE** charged. Replacement systems should be itemized.

Items #14 and #15, Tanks: A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

125

	Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50.00		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00		
4. Boiler	\$30.00		
5. Water Heater	\$5.00		
6. Damper	\$5.00		
7. Solid Fuel Equip. (includes chimney)	\$30.00		
37. Gas Burning Fireplace	\$30.00		
8. Chimney, Factory built (installed separately)	\$25.00		
9. Solar; set of 3 panels – fluid transfer (includes piping)	\$20.00		
10. Gas Piping; each opening – new installation (residential)	\$5.00		
11. Air Conditioning (includes split systems) RTU – Cooling Only	\$30.00		
12. Heat Pumps (complete residential)	\$30.00		
13. Dryer, Bath & Kitchen Exhaust	\$5.00		
Tanks			
14. Aboveground***	\$20.00		
38. Aboveground Connection	\$20.00		
15. Underground***	\$25.00		
39. Underground Connection	\$25.00		
16. Humidifiers/Air Cleaners	\$10.00		
Piping (ALL piping-minimum fee \$25.00)			
17. Fuel Gas Piping	\$.05/ft		
40. Process Piping	\$.05/ft		
41. Hydronic Piping	\$.05/ft		
42. Refrigeration Piping	\$.05/ft		

	Fee	#Items	Total
18. Duct (minimum fee \$25.00)	\$.10/ft		
19. Heat Pumps; Commercial (pipe not included)	\$20.00		
Air Handlers/heat Wheels			
20. Under 10,000 CFM	\$20.00		
21. Over 10,000 CFM	\$60.00		
22. Commercial Hoods/Exhausters	\$15.00		
23. Heat Recovery units	\$10.00		
24. V.A.V. Boxes	\$10.00		
25. Unit Ventilators/PTAC Units	\$10.00		
26. Unit Heaters (terminal units)	\$15.00		
27. Fire Suppression/Protection (includes piping – Minimum fee \$20.00)	\$.75/head		
28. Coils (Heat/Cool)	\$30.00		
29. Refrigeration (split system)	\$30.00		
30. Chiller	\$30.00		
31. Cooling Towers	\$30.00		
32. Compressor/Condenser	\$30.00		
Inspections			
33. Special Insp. (pertaining to sale of building)	\$50.00		
34. Additional Inspection	\$50.00		
35. Final Inspection	\$50.00		
36. Certification Fee	\$20.00		

Total Fee (Must include the \$50.00 non-refundable application fee)

Make checks payable to “City of Clare”

* See VII. Fee Clarification Item #2

** See VII. Fee Clarification Items #14 & 15

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed with the City of Clare. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected. When ready for an inspection, call 989-386-7541 ext 101 providing as much advance notice as possible. Provide the job location and permit number.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

VALIDATION AREA

Plumbing Permit Application

CITY OF CLARE

202 W. FIFTH STREET

989-386-7541

www.cityofclare.org

I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/> Master <input type="checkbox"/> Water Treatment Installer	NAME OF PLUMBING CONTRACTOR OR HOMEOWNER	CONTRACTOR LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	UIA NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Sewer Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Water Service Only	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School
<input type="checkbox"/> Special Inspection				

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One-and two- family dwelling containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined by the plumbing official to be of a minor nature.
3. Buildings with a required plumbing fixture count less than 12
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below "Plans Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

SIGNATURE OF PLUMBING, MASTER PLUMBER, WATER TREATMENT INSTALLER OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the plumbing work described on this permit application shall **be installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and **shall not be enclosed, covered up, or put into operation** until it has been inspected and approved by the City's Plumbing Inspector. I will cooperate with the City's Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

VIIa. Fee Clarification

Item #2, Mobile Home Unit Site: When item is used sewer excavation in a new park, the permit application should include the application fee, plus the number of park sites. When setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and a water service or water distribution pipe.

Complete application on Back Side

VIIb. Fee Clarification (continued)

Item#3, Fixtures, Floor Drains, Special Drains and Water Connection Appliances Include:

Water Closet	Sink (any description)	Slop Sink	Drinking Fountain	Floor Drain	Water Outlet or Connection to any Make-up Water Tank
Bathtub	Emergency Eye Wash	Bidet	Condensate Drain	Roof Drain	Water Outlet or Connection to Heating System
Lavatories	Emergency Showers	Cuspidor	Washing Machine	Grease Trap	Water Outlet or Connection to Filter
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Starch Trap	Connection to Sprinkler System (irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Embalmng Table	Plaster Trap	Water Connected Sterilizer
Urinal	Ice Making Machine	Water Heater	Bed Pan Washer	Water Softener	Water Connected Dental Chair
Autopsy	Water connected Still				Water Connected to Carbonated Beverage Dispensers

Plus Any Other Fixture, Drain or Water Connected Appliance not Specifically Listed

Item# 25, Domestic Water Treatment and Filtering Equipment: A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application shall include the application fee, the number of water treatment devices recorded in item #25 for \$5.00 each and the appropriate water distribution pipe (system) size fee.

VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00
2. Mobile Home Park Site*	\$5.00 ea		
3. Fixtures, floor drains, special drains, water connected appliances.	\$5.00 ea		
4. Stacks (soil, waste, vent, and conductor)	\$3.00 ea		
5. Sewage ejectors, sumps	\$5.00 ea		
6. Sub-soil drains	\$5.00 ea		
Water Service			
7. Less than 2"	\$5.00		
8. 2" to 6"	\$25.00		
9. Over 6"	\$50.00		
10. Connection (bldg. drain-bldg. sewers)	\$5.00		
Sewers (sanitary, storm or combined)			
11. Less than 6"	\$5.00		
12. 6" and Over	\$25.00		
13. Manholes, Catch Basins	\$5.00 ea		

	Fee	#Items	Total
Water Distributing Pipe (System)			
14. ¾" Water Distribution Pipe	\$5.00		
15. 1" Water Distribution Pipe	\$10.00		
16. 1-¼" Water Distribution Pipe	\$15.00		
17. 1-½" Water Distribution Pipe	\$20.00		
18. 2" Water Distribution Pipe	\$25.00		
19. Over 2" Water Distribution Pipe	\$30.00		
20. Reduced pressure zone back-flow preventer	\$5.00 ea		
25. Domestic water treatment and filtering equipment only**	\$5.00		
26. Medical Gas System	\$45.00		
Inspections			
21. Special Insp. (Pertaining to sale of building)	\$50.00		
22. Additional Inspection	\$50.00		
23. Final Inspection	\$50.00		
24. Certification Fee	\$20.00		

* See VIIa. Fee Clarification Item #2 on front

** See VIIb. Fee Clarification Item #25 above

Total Fee (Must include the \$50.00 non-refundable application fee)

Make checks payable to "City of Clare"

IX. Instructions for Completing Application

General: Plumbing work shall not be started until the application for permit has been filed with the City of Clare. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call 989-386-7541 ext 101 providing as much advance notice as possible. **Provide the job location and permit number.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF INSSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00**

VALIDATION AREA

RESOLUTION 2009-062

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE CITY'S 2010/2011 BUILDING PERMIT & INSPECTION FEE SCHEDULE.

WHEREAS, the City Staff conducts a review of the City's building permit fee and rate schedule in conjunction with the annual budget process to ensure the City's costs of providing services are adequately funded by the assessment of said fees; and

WHEREAS, said annual review has been completed and recommended changes submitted to the City Commission for consideration; and

WHEREAS, the City Commission has reviewed said building permit and inspection fee schedule, to include recommended changes thereto, and deems the approval of said schedule to be in the best interests of the City.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby approves the 2010/2011 Building Permit and Inspection Fee Schedule, a copy of said schedule attached to this Resolution.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 21st day of June 2010.

Diane Schmidt, City Clerk