

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

DEPARTMENT OF PUBLIC WORKS DEPARTMENT REPORT – JUNE 2010

Street Work. MDOT had a sub contractor crack sealing on US 10 & 115 on the 10th of June and they completed on the same day. We installed a storm sewer main and two catch basins on E. Wheaton in preparation for the street reconstruction that will start in July.

Water & Sewer Work. We had a water leak at 203 E. 7th St. This is a vacant lot where a house was demolished. However, there is a plan for this lot to be built on, so we replaced the service lead and inspected the sewer lead while we were there. We also replaced the sewer service at 395 Shamrock Court.

Cemetery Work. During June we had 5 burials of which one was a cremation. Flags that were put up for Memorial Day will remain up until after the 4th of July. Other work that was done in the cemetery was maintenance of the sprinkling system and a few late requested foundations to be poured.

Miscellaneous Work. The oldest gazebo in Shamrock Park was demolished and debris disposed of at Northern Oaks Landfill. The entire sidewalk that crossed on the E. Sixth St. Bridge was removed and replaced due to it settling and creating trip hazards. This was done by city crews rather than waiting until our contractor was here later this year.

DPW Work. Brush Chipping was actually done twice this month, once at the scheduled first week of the month and we also chipped on the last week so the town was clean for the 4th of July holiday.

Attachments. Manhour Report, Utility Work Order Report, Equipment Report, Fuel Report.

DEPARTMENT OF PUBLIC WORKS- MANHOOUR (JUNE 2010)

FUND	% OF HOURS	DEPARTMENT	June-10	
			REG.	O/T
GENERAL FUND	7.61%	General Fund/City Hall	102.00	
	8.14%	Cemetery	104.50	4.50
	0.45%	Parades/Flags/Pking Lots	6.00	
	0.37%	DDA Parking Lots	5.00	
	0.60%	DDA Trees & Lights	8.00	
PARKS	3.28%	Lake Shamrock Dam & Park work	42.00	2.00
TKLINE'S	0.22%	Trunkline Shoulder Maintenance	3.00	
	2.54%	Trunkline Sweeping	34.00	
	0.30%	Trunkline Drains/Backslopes	4.00	
MAJOR STREETS	11.74%	Major Street Preservation	155.25	2.00
	0.00%			
LOCAL STREETS	9.95%	Local Street Preservation	133.25	
	0.00%			
SIDEWALKS	7.46%	Sidewalk Construction/Restoration	100.00	
SEWER	5.71%	Collection	72.50	4.00
WATER	8.88%	Distribution & Meter Mts.	117.00	2.00
DPW	18.77%	DPW Admin/Bldg/Equip	247.50	4.00
	13.98%	OFF TIME: Sick/Vac	187.25	
<i>1339.75</i>	100%	TOTALS:	1321.25	18.5

FUND	% OF HOURS	DEPARTMENT	June-10	
			REG.	O/T
DPW Clerical	3.80%	Cemetery Admin	7	
	19.46%	Refuse Collection	35.81	
	3.80%	Major Sts Admin	7	
	3.80%	Local Sts Admin	7	
	19.96%	Sewer Collection	36.72	
	19.96%	Water Distribution	36.72	
	5.71%	DPW Administration	10.5	
	23.51%	OFF TIME: Holiday/Sick/Vac	43.25	
<i>184</i>	100%	TOTALS:	184	0

FUND	% OF HOURS	DEPARTMENT	June-10	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	78.44%	PARKS WORK	144	1.5
	6.47%	DDA WORK	12	
	6.47%	BUILDING & GROUNDS WORK	12	
	8.63%	OFF TIME: Holiday/Sick/Vac	16	
185.5	100%	TOTALS:	184	1.5

FUND	% OF HOURS	DEPARTMENT	June-10	
			REG.	O/T
SEASONAL EMPLOYEES	86.90%	PARKS WORK	724.5	
	8.31%	AIPORT MOWING	69.25	
	4.80%	CEMETERY WORK	40	
833.75	100%	TOTALS:	833.75	0

UTILITY WORK ORDERS COMPLETED IN JUNE 2010

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service turned on</i>	6
<i>Service turned off (requested or non-payment)</i>	3
<i>Replaced RF (reading device)</i>	<u>3</u>
	12

EQUIPMENT RENTAL - JUNE 2010

GENERAL FUND

General Operations	101-265.000-943.641	94.80
Cemetery	101-276.000-943.641	2,179.58
Police	101-301.000-943.641	10,558.06
Parking Lots/Flags	101-441.000-943.641	824.74
Street Lighting	101-448.000-943.641	43.80

101-000.000-001 -\$13,700.98 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	3,972.56
Major Streets	202-449.000-943.641	3,689.31

202-000.000-001 -\$7,661.87 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	4,440.88
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203-000.000-001 -\$4,440.88 cr

<u>PARKS & DAM MTS.:</u>	208-751.001-943.641	16,598.88
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208-000.000-001 -\$16,598.88 cr

<u>SIDEWALKS:</u>	211-444-943.641000	1,553.31
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211-000.000-001 -\$1,553.31 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	629.57
Sewer Collection	590-536.002-946.641	1,480.37

590-000.000-001 -\$2,109.94 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	420.18
Water Dist./Meters	591-536.004-946.641	1,767.70

591-000.000-001 -\$2,187.88 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$48,253.74	
General Fund	641-000-669.101		-\$13,700.98
Major Sts/Tklines	641-000-669.202		-\$7,661.87
Local Sts	641-000-669.203		-\$4,440.88
Parks	641-000-669.208		-\$16,598.88
Sidewalks	641-000-669.211		-\$1,553.31
Sewer	641-000-669.590		-\$2,109.94
Water	641-000-669.591		-\$2,187.88

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$13,700.98
Major Sts/Tklines	102-000-669.202	\$7,661.87
Local Sts	102-000-669.203	\$4,440.88
Parks	102-000-669.208	\$16,598.88
Sidewalks	102-000-669.211	\$1,553.31
Sewer	102-000-669.590	\$2,109.94
Water	102-000-669.591	\$2,187.88

EQUIPMENT RENTAL,	102-000.000-067	\$48,253.74
<u>ALL DEPOSITS:</u>	102-000.000-001.001	
	102-000.000-067.102	

FUEL REPORT FOR PERIOD:

MAY 29, 2010 - JUNE 29, 2010

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
City Hall	14.950	33.33	2.229				33.33
Fire Dept				251.881	560.10	2.224	560.10
Police Dept	529.628	1,188.25	2.244				1,188.25
DPW	199.050	452.51	2.273	379.972	843.34	2.219	2,120.04
Parks	203.814	456.50	2.240	164.992	367.69	2.229	
W/WWT	112.092	248.67	2.218	31.720	70.98	2.238	319.65
Average Rate for Regular:			1.867	Average Rate for Diesel:		2.227	
Total Bill:							\$4,221.37

FUEL REPORT FOR PERIOD:

APRIL 29, 2010 - MAY 28, 2010

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
City Hall	24.723	58.63	2.371				58.63
Fire Dept	6.711	16.48	2.456	45.378	102.17	2.252	118.65
Police Dept	486.955	1,139.49	2.340				1,139.49
DPW	274.836	602.71	2.193	648.397	1,555.80	2.399	2,997.52
Parks	204.532	515.45	2.520	145.493	323.56	2.224	
W/WWT	187.965	434.37	2.311	9.752	23.73	2.433	458.10
Average Rate for Regular:			2.365	Average Rate for Diesel:		2.327	
Total Bill:							\$4,772.39