

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: August 11, 2010
RE: Water Tower Repainting Bids



For the Agenda of August 16, 2010

Background. The exterior paint on the City's water tower has exceeded its expected life cycle by at least five years. Consequently, the City contracted (*see att'd copy of Resolution 2010-058*) with Dixon Engineer & Inspection Services to solicit bids to repaint the tower and perform related and safety and maintenance upgrades, e.g., installation of a now-mandated fall prevention device and safety rail, etc.

Dixon Engineering solicited bids on behalf of the City for this project. As indicated in the attached correspondence from Dixon Engineering, they received seven bids – five being below their original estimate of costs for the project. They have recommended that a Notice of Award (*copy att'd*) be issued to Fedewa, Inc. of Nashville, Michigan for a project cost of \$63,700; Fedewa, Inc. was the low bidder for this project.

As reflected in John Holland's memo (*copy att'd*), we do not have the in-house resources and expertise to oversee this project; therefore, John has recommended that we utilize the services of Dixon Engineering to perform these functions for us. I concur with John's recommendation. A proposed contractual agreement with Dixon Engineering for project oversight is attached.

The City Commission is asked to approve the recommendation of Dixon Engineering to issue the Notice to Proceed to Fedewa, Inc. and to approve the engagement of Dixon Engineering for their professional services to oversee this project.

Note: As a related matter, Dixon Engineering has proposed that the City consider changing the current color scheme of our water tower to a two-toned scheme (paint the stem and lower 1/3 of the bowl green and paint the top 2/3s of the bowl white with green logos) to reduce the frequency of the need to power wash the tower. Other alternatives would be to paint the entire tower green with white logos or simply retain the current color scheme. We've attached three computer-generated versions of these color schemes and have asked the Planning Commission to offer a recommendation during the course of its August 11th meeting. We will provide the City Commission the recommendation of the Planning Commission at Monday's meeting and concurrently ask for the City Commission's guidance regarding the color scheme.

Issues & Questions Specified. Should the City Commission approve the issuance of a Notice of Award and approve a proposed services contract?

Alternatives.

1. Issue the Notice of Award to the low bidder and engage the services of Dixon Engineering.
2. Issue a Notice of Award to a bidder other than Fedewa and engage the services of Dixon Engineering.
3. Issue a Notice of Award to Fedewa or another bidder and do not engage the services of Dixon Engineering.
4. Direct that this project not be accomplished this fiscal year.
5. Set the matter aside for consideration at a future scheduled Commission meeting.

Financial Impact. The City Commission approved an appropriation of \$100K for this capital project in the 2010/2011 budget. The combined cost of using Fedewa, Inc to paint the tower and engaging the services of Dixon Engineering is \$69,650.

Recommendations. I recommend that the City Commission issue the Notice of Award to Fedewa, Inc. and approve the contractual agreement with Dixon Engineering by adoption of Resolution 2010-089 (*copy att'd*).

Attachments.

1. Resolution 2010-058.
2. Letter of Dixon Engineering.
3. Notice of Award.
4. Memo – John Holland.
5. Contract Agreement – Dixon Engineering.
6. Photos.
7. Resolution 2010-089.

RESOLUTION 2010-058

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A SERVICES AGREEMENT WITH DIXON ENGINEERING.

WHEREAS, the City's 300,000-gallon public water storage tank is in dire need of painting; and

WHEREAS, the City solicited the professional services of Dixon Engineering, a firm considered to be the regional "expert" in water tank services and an organization with whom the City has enjoyed a superb professional relationship for more than twenty years, to write the bid specifications and solicit bids for the painting of said water tank; and

WHEREAS, Dixon Engineering has provided the City with a services agreement proposal deemed to be fair and equitable in respect to cost.

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby approves a services agreement with Dixon Engineering to prepare bid specifications and bid documents for the exterior painting of the City's 300,000 gallon elevated water storage tank, to include bid review; preparation of bid recommendations; and preparation for notice of award documents, notice to proceed documents, and contract documents for a cost not to exceed \$2,800.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner Bill Horwood supported by Commissioner Tom Koch. The Resolution declared adopted by the following roll call vote:

YEAS: Bill Horwood, John Koch, Tom Koch, and Pat Humphrey

NAYS: None

ABSENT: Jean McConnell

Resolution approved for adoption on this 7th day of June 2010.

Diane Schmidt, City Clerk



DIXON

ENGINEERING AND
INSPECTION SERVICES
FOR THE COATING INDUSTRY

1104 Third Avenue
Lake Odessa, MI 48849
Telephone 1-616-374/3221
Fax 1-616-374/7116

August 4, 2010

Mr. John Holland, Water and Wastewater Supt.
City of Clare
202 W. Fifth Street
Clare, MI 48617

Subject: 300,000 Gallon Elevated Tank Repainting – Recommendation for Award

Dear John:

Dixon Engineering has reviewed the bids submitted for repainting the exterior of the City's 300,000 gallon elevated tank and recommends award to the low bidder, Fedewa, Inc. of Nashville, MI, for the bid amount of \$63,700. This includes all line items and is well below our project estimate of \$83,000. Bidding was very competitive with 7 bids received, 5 below our estimate. Fedewa is a prequalified contractor with Dixon for projects of this scope and has completed many similar projects throughout the state.

Enclosed for your review and action are three copies of the Notice of Award. After City approval, please sign and forward all three copies to the contractor for signature. Instruct the contractor to return one copy to you, forward a copy to our office, and retain a copy for his files. Also, please notify the contractor that he is to forward to our office the required bonds and certificate(s) of insurance for inclusion in the Contract Documents.

Also enclosed is our proposal to provide project administrations and inspection services for the project.

If you have any questions regarding our recommendation, please contact me at (616) 374-3221, Ext. 303.

FOR DIXON ENGINEERING, INC.,

Ira M. Gabin / IH
Ira M. Gabin, P.E.
Vice President

Members: Steel Structures Painting Council
American Water Works Association
Consulting Engineers Council

INTEROFFICE MEMORANDUM

TO: KEN HIBL
FROM: JOHN HOLLAND
SUBJECT: WATER TOWER PAINTING
DATE: 8/7/2010
CC: STEVEN KINGSBURY

Ken

In June, I requested a proposal from Dixon Engineering, our water tower engineer, for the RFP and bidding of the tower painting to be accomplished this fall. This has been accomplished. Dixon Engineering has supplied a recommendation for Fedewa, Inc. to be awarded the painting contract for a total price of \$63,700.

I would also recommend that the City continues an inspection contract with Dixon Engineering during the painting process. The price for this service is not to exceed \$5,950. Due to certain criteria that the painting and equipment must adhere to, I do not possess the proper equipment or knowledge to perform this task.

Included are 3 copies of the contract award and 2 of the Dixon contract. Please sign all copies with a co-signer for the Dixon contract.

John

Attach: Dixon Proposal and recommendation



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ENGINEERING AND
INSPECTION SERVICES
FOR THE COATING INDUSTRY

1104 Third Avenue
Lake Odessa, MI 48849
Telephone 1-616-374/3221
Fax 1-616-374/7116

Proposal/Contract Agreement for Elevated Water Storage Tank 300,000 Gallon Spheroid, #22-18-05-01

The agreement is between Dixon Engineering, Inc. (DIXON) and the Clare, Michigan (OWNER) to contract with DIXON for technical services for the 300,000 Gallon Spheroid (PROJECT). This agreement inclusive together with any expressly incorporated appendix or Schedules, constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument. This agreement includes pages 1 through 4 and Schedules A, B, and C.

1.01 BASIC AGREEMENT

DIXON shall provide, or cause to be provided, services detailed in Scope of Services and OWNER agrees to pay DIXON as compensation for their services the (not to exceed) fee of Five Thousand, Nine Hundred, Fifty dollars (5,950.00). Terms of charges and payments per details in Schedule B. (Prices quoted are subject to change 90 days after proposal date, if not contracted.)

2.01 SCOPE OF SERVICES

Project Administration, Pre-Construction Meeting, Weld Inspection, and Paint Inspection, Services per Schedule A

3.01 SIGNATURES

Ira M. Gabin, P.E.

PROPOSED by DIXON (Not a contract until approved by an officer)

August 4, 2010

PROPOSAL DATE

X

CONTRACT APPROVED by OWNER

POSITION

DATE

X

CO SIGNATURE (if required)

POSITION

DATE

CONTRACT APPROVED by DIXON OFFICER

EFFECTIVE CONTRACT DATE

Members: Steel Structures Painting Council
American Water Works Association
Consulting Engineers Council

RESOLUTION 2010-089

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING BIDS TO REPAINT THE CITY'S WATER TOWER.

WHEREAS, by adoption of its Resolution 2010-058, the Clare City Commission engaged the professional services of Dixon Engineering to prepare bid specifications and solicit bids to repaint the exterior of the City's water tower; and

WHEREAS, Dixon Engineering has completed the scope of said professional services and has recommended that the City issue a Notice of Award to Fedewa, Incorporated, the low bidder of seven bids received, to repaint the City's water tower; and

WHEREAS, the City Staff is not resourced nor does it have the expertise to oversee said repainting project and has recommended that the City again engage the professional services of Dixon Engineering for said services; and

WHEREAS, the City Commission has deemed it prudent and in the best interests of the City to engage Dixon Engineering for said services.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby directs that a Notice of Award be issued to Fedewa, Incorporated to repaint the City's water tower and completed other related work outlined in bid specifications for said project for a cost not to exceed \$63,700.

BE IF FURTHER RESOLVED THAT the City Commission hereby approves a contractual agreement with Dixon Engineering for professional services, to include project administration and inspection services, related to the repainting of the water tower for a cost not to exceed \$5,950.

BE IT FURTHER RESOLVED THAT the City Commission hereby authorizes its city manager to execute all documents related to the execution and completion of said project.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of August 2010.

Diane Schmidt, City Clerk

