

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

JULY 2009 – DEPARTMENT REPORT

DEPARTMENT OF PUBLIC WORKS

Street work (48.6%) included our normal schedule of street sweeping, blading, brining, and brush chipping. We used 4,000 gallons of brine during July. Work continued on the East State Street project -- Gallihugh & Sons began work on replacing the curbing; Isabella Corp started the water main replacement; and city crews worked on the catch basins, hauled the old curbing away, and hauled in road gravel. After inspections of the storm catch basins and manholes, we found that it would be better to replace them due to the brick and mortar deteriorating. This included 13 catch basins and 5 manholes.

Water and sewer work (19.82%) included replacing a water service on John R; replacing the sewer lead at 612 Forest; installing a new water service for Dr. Clark's new construction on Dwyer Street; and making a new water tap for Jeffrey Cotton at 300 South McEwan. In addition, we had a few 'off for non-payment' and back on again once the bills were paid.

Cemetery work (4.72%) included taking down the veteran's flags and three (3) burials.

Miscellaneous work included flags up (and back down again) downtown in observance of the 4th of July holiday and Summerfest.

DPW work (25.63%) included our normal schedule of building and equipment maintenance as well as one day holiday.

Bob Bonham

Bob Bonham, Superintendent
Department of Public Works

BB:cd

Attachments: Manhour Reports
Fuel Usage Report

DEPARTMENT OF PUBLIC WORKS- MANHOUR (JULY 2009)

FUND	% OF HOURS	DEPARTMENT	July-09	
			REG.	O/T
GENERAL FUND	0.07%	City Hall	1.00	
	4.72%	Cemetery	70.00	
	0.61%	Parking Lots	9.00	
	0.07%	DDA Parking Lots	1.00	
	1.18%	Lake Shamrock Dam & Parks	17.50	
TKLINE'S	2.97%	Trunkline Sweeping	44.00	
	0.00%			
MAJOR STS	37.75%	Preservation	550.00	10.00
	1.62%	Administration	24	
LOCAL STS	5.58%	Preservation	79.25	3.50
	0.00%	Administration		
SEWER	3.24%	Collection	38.00	10.00
WATER	16.58%	Water	226.00	20.00
DPW	14.02%	DPW Admin/Equip/Bldg	208.00	
	11.61%	OFF TIME: Holiday/Sick/Vac	172.25	
<i>1483.5</i>	100%	TOTALS:	1440	43.5

FUND	% OF HOURS	DEPARTMENT	July-09	
			REG.	O/T
Clerical	3.90%	Cemetery Admin	6.78	0.5
	19.92%	Refuse Collection	37.16	
	3.64%	Major Sts Admin	6.78	
	3.64%	Local Sts Admin	6.78	
	20.33%	Sewer	37.92	
	21.40%	Water	37.92	2
	5.45%	DPW Administration	10.16	
	21.72%	OFF TIME: Holiday/Sick/Vac	40.5	
<i>186.5</i>	100%	TOTALS:	184	2.5

PARKS/BLDG & GROUNDS MANHOUR REPORT

Jul-09

FUND	% OF HOURS	AREA WORKED	Parks Reg.	PKS O/T	Seasonal Employees
208-751.001-702	60.75%	PARKS WORK	142.00	2.00	398.50
	0.11%	DDA WORK	1.00		
	9.55%	BUILDING & GROUNDS WORK	33.00		52.00
	0.90%	OFF TIME	8.00		
101-265-702	19.78%	Trustee Supervision (See notes below)			176.00
101-276-702	4.50%	Cemetery Grounds Work			40.00
101-537-702	4.41%	Airport Mowing			39.25
100%		TOTALS	184.00	2.00	705.75

total regular hours:

889.75

Joe Hart worked 176 hours in July supervising trustees in the following areas:

- * Weed whipping around DPW, along railroad tracks near the salt building, in the Industrial Park, along Ann Arbor Trail, on Brookwood Drive, around the bridge on Woodlawn, at the traffic round-about, and in the parks.
- * Pulled weeds from flower beds at the traffic round-about, from the raised island on BR-127 at Schoolcrest and from both the north and south beds at the East Fifth Street parking lot.
- * Pulled weeds in DDA area; parking lot areas; on McEwan Street; and in the 200 block of West Fourth Street (before car show).
- * Cut back brush on Witbeck Drive, picked up trash along BR-127, picked up trash on South Clare Avenue, and picked up trash in parks.
- * Washed city vehicles, helped DPW with brush chipping, worked on skateboard park, hauled tables and stacked chairs [for Main Street Manager], and hauled cardboard to City Hall for Rec Director for Car & Bike show youth activity.

As of June 22, 2009, Next Door Operations/Village Pantry moved all of their accounting and administrative functions from Indianapolis, IN, to Wilmington, NC. With this move, there is a delay in getting the monthly fuel invoices sent out. Consequently, we have not been invoiced yet for June or July fuel usage. They anticipate that we should have these invoices by the end of August.

FUEL USAGE APRIL 26 - MAY 23, 2009

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
City Hall	16.870	31.15	1.846				31.15
Fire Dept	15.070	27.14	1.801	63.280	100.53	1.589	127.67
Police Dept	512.060	917.04	1.791				917.04
DPW	417.869	736.89	1.763	500.415	789.22	1.577	1,943.91
Parks	161.441	286.20	1.773	82.255	131.60	1.600	
W/WWT	132.740	234.57	1.767	9.410	14.66	1.558	249.23
Average Rate for Regular:			1.790	Average Rate for Diesel:		1.581	
Total Bill:							\$3,269.00

FUEL USAGE MARCH 30 - APRIL 25, 2009

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
City Hall	28.910	46.07	1.594				46.07
Fire Dept	20.550	31.77	1.546	74.770	116.64	1.560	148.41
Police Dept	553.590	859.74	1.553				859.74
DPW	358.925	555.21	1.547	350.519	552.41	1.576	1,230.45
Parks	59.075	89.61	1.517	20.821	33.22	1.596	
W/WWT	154.580	240.98	1.559				240.98
Average Rate for Regular:			1.553	Average Rate for Diesel:		1.577	
Total Bill:							\$2,525.65