



# CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490  
989/386-7541 • Fax 989/386-4508  
[www.cityofclare.org](http://www.cityofclare.org)

*Special Meeting*  
**CLARE CITY COMMISSION**  
**Thursday, August 27, 2009**  
**12:00 p.m. (Noon)**  
**AGENDA**

## CITY HALL

Ph 989/386-7541  
Fx 989/386-4508  
[www.cityofclare.org](http://www.cityofclare.org)

## DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182  
Fx 989/386-3445

## W/WWT PLANT

Ph 989/386-2321  
Fx 989/386-2387

## POLICE DEPT.

Non-emergency  
Ph 989/386-2121  
Fx 989/386-0440

## FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151  
Fx 989/386-3020

## PARKS & RECREATION

Ph 989/386-7541  
Fx 989/386-4508

## AIRPORT

Ph 989/386-0445  
Fx 989/386-4508

## MAIN STREET MANAGER

Ph 989/386-9190  
Fx 989/386-9190

1. **CALL TO**
  - A. **Pledge of Allegiance**
  - B. **Roll Call**
2. **APPROVAL OF MINUTES**
3. **APPROVAL OF AGENDA**
4. **PUBLIC COMMENT**
5. **OLD/UNFINISHED BUSINESS**
  - A. **Employee Recognition – Mr. Al Jessup**
  - B. **Approval to Purchase Soccer Goals**
6. **NEW BUSINESS – Temporary Authorization for Outdoor Liquor Sales: Bob's Lounge**
7. **EXTENDED PUBLIC COMMENT**
8. **COMMISSION DISCUSSION TOPICS**
9. **ADJOURNMENT**

The regular meeting of the Clare City Commission was called to order by Mayor Pro Tem Jean McConnell in the Commission Chambers, at 6:00 p.m., who led the Pledge of Allegiance. Present were: Commissioners John Koch, Tom Koch, Jean McConnell and Pat Humphrey. Absent: Bill Horwood. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer/Finance Director; Bob Bonham, DPW Superintendent; Sheila Bissonnette, Library Director; Dick Acker, Airport Manager; and Diane Schmidt, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jean McConnell, second by Commissioner Tom Koch to approve the items listed with an asterisk (\*) that are considered to be routine by the City Commission (Minutes, Agenda, Communications, Board Appointments, Department Reports and Bills). Roll call vote: Yeas: Commissioners John Koch, Tom Koch, Jean McConnell and Pat Humphrey. Nays: None. Absent: Bill Horwood. *MOTION CARRIED.*

3. \*APPROVAL OF MINUTES:

Consent Agenda Approval.

4. \*APPROVAL OF AGENDA:

Consent Agenda Approval.

5. PUBLIC COMMENT: - None

6. OLD BUSINESS/UNFINISHED BUSINESS: - None

7. NEW BUSINESS:

A. Employee Recognition-Bob Bonham, 35 Years of Service.

Motion by Commissioner Jean McConnell second by Commissioner John Koch to formally recognize Bob for serving the residents of the City of Clare for the past thirty-five years as an employee of the Department of Public Works, by adoption of Resolution 2009-087. Roll call vote: Yeas: Commissioners Tom Koch, John Koch, Jean McConnell and Pat Humphrey. Nays: None. Absent: Bill Horwood. *MOTION CARRIED.*

B. Employee Recognition-Al Jessup, 30 Years of Service.

Item tabled until the next regularly scheduled meeting.

C. Employee Recognition-Sheila Bissonnette, 15 Years of Service.

Motion by Commissioner Jean McConnell second by Commissioner John Koch to formally recognize Sheila for serving the residents of the City of Clare for the past fifteen years as an employee of the Pere Marquette District Library, by adoption of Resolution 2009-089. Roll call vote: Yeas: Commissioners Tom Koch, John Koch, Jean McConnell and Pat Humphrey. Nays: None. Absent: Bill Horwood. *MOTION CARRIED.*

D. Approval of Airport Five-Year Plan.

Motion by Commissioner Jean McConnell second by Commissioner John Koch to approve a five-year airport capital improvement plan to facilitate its presentation to

the MDOT aeronautics staff, by adoption of Resolution 2009-083. Roll call vote:  
Yeas: Commissioners Tom Koch, John Koch, Jean McConnell and Pat Humphrey.  
Nays: None. Absent: Bill Horwood. *MOTION CARRIED.*

E. Purchase of Soccer Goals.

Item tabled until the next regularly scheduled meeting.

F. Approval to Purchase Police Patrol Car.

Motion by Commissioner John Koch second by Commissioner Jean McConnell to authorize the purchase of 2008 Crown Victoria police vehicle at a cost of \$24,195 from Gorno Motors of Grosse Isle, Michigan – which is a cost savings of approximately \$10K in comparison to a comparably-equipped 2009 or 2010 model Crown Victoria purchased through the state buying program. This unit will replace the current oldest vehicle in our police fleet, which is a 2004 Ford Crown Victoria with 104,461 miles, to comply with our established police vehicle rotation cycle (replacement of a police vehicle each 18 months) , by adoption of Resolution 2009-085. Roll call vote: Yeas: Commissioners Tom Koch, John Koch, Jean McConnell and Pat Humphrey. Nays: None. Absent: Bill Horwood. *MOTION CARRIED.*

G. Approval to Purchase New Laptop Computers for City Commissioners and Department Head Staff.

Motion by Commissioner Jean McConnell second by Commissioner John Koch to replace the eight laptop computers that have been in service for several years at a maximum cost of \$13,664 plus shipping, by adoption of Resolution 2009-086. The appropriation of funds had previous approval from the Clare City Commission through adoption of Resolution Number 2009-061. Roll call vote: Yeas: Commissioners John Koch, Jean McConnell and Pat Humphrey. Nays: Tom Koch. Absent: Bill Horwood. *MOTION CARRIED.* Koch felt the cost of the equipment is too expensive.

H. \*Board & Committee Appointments – Zoning Board of Appeals (Amy Kunse & Brett Cook).

Consent Agenda Approval.

8. TREASURER'S REPORT

Treasurer's report received. An update on the development of the City's new website was provided.

9. \*DEPARTMENT REPORTS

Consent Agenda Approval.

10. CITY MANAGER'S REPORT

City Manager's report received.

11. \*COMMUNICATIONS:

Consent Agenda Approval.

Notice of Permanent Numbering Policy from Michigan Secretary of State. The City received the notification from the State of Michigan regarding a permanent personal identification numbering policy.

Memo from City Clerk on Aged Accounts Receivable. The City received a memorandum from the City Clerk regarding aged accounts receivables as of July 15, 2009.

Correspondence from and Response to Angela Martin. The City received correspondence from and forwarded a response regarding the mowing of grass at a rental property owned by Angela Martin, located at 603 Cottage Street.

Notice of New Project Manager at Lapham Associates. The City received notification of Mr. Tim Lapham's appointment as the City's new project manager due to Mr. Jim Klein's departure from Lapham Associates.

MMDC Correspondence. The City received a copy of the weekly *MMDC Bullets* for the Commission's information.

12. EXTENDED PUBLIC COMMENT: Received an inquiry from Tom Creuger, 412 John R, regarding drilling a test well at the north end of Clare. Richard Acker, Airport Manager, suggested that the Commission review the website "Crazy Guy on a Bike", as cyclist Tom Zych had mentioned that he would be posting information about the hospitality received in City of Clare. John Koch, City Commissioner, publicly thanked DPW Superintendent, Robert Bonham, for expediting repairs to large potholes on Brookwood Drive and inquired about the development of an additional ball field.

13. COMMISSION DISCUSSION TOPICS: None

14. \*APPROVAL OF BILLS:  
Consent Agenda Approval.

15. ADJOURNMENT:  
Meeting adjourned at 7:09 p.m.

---

Pat Humphrey, Mayor

---

Diane Schmidt, City Clerk

## AGENDA REPORT

TO: Mayor & City Commission  
FROM: Diane Schmidt, City Clerk  
DATE: August 26, 2009  
RE: 30 Year Employee Service Award – Mr. Al Jessup



For the Agenda of August 27, 2009

---

*Background.* Mr. Al Jessup has faithfully served the residents of the City of Clare for the past thirty years as an employee of the Department of Public Works, the vast majority of that time spent as the Department's Deputy. The City Commission is asked to consider formally recognizing Al for this distinguished achievement.

*Issues & Questions Specified.* Should the City Commission formally recognize the service of Mr. Al Jessup?

*Alternatives.*

1. Formally recognize this selfless service.
2. Do not formally recognize this selfless service.
3. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

*Financial Impact.* The cost to the City is approximately \$133 (the cost of a memento, a framed resolution, and a certificate).

*Recommendation.* I recommend that the City Commission formally recognize the faithful service of Mr. Al Jessup by adoption of Resolution 2009-088(*copy att'd*).

*Attachments.*

1. Certificate.
2. Resolution 2009-088.

*Certificate of Achievement*

**City of Clare**

*This certificate is presented to*

**AI Jessup**

*In recognition of his 30 years of faithful, dedicated service  
to the City of Clare Department of Public Works.*

**Mayor Pro Tem Jean McConnell**

August 27, 2013

**RESOLUTION 2009-088**

**A RESOLUTION OF THE CLARE CITY COMMISSION RECOGNIZING MR. AL JESSUP FOR THIRTY YEARS OF FAITHFUL SERVICE TO THE CITY OF CLARE.**

**WHEREAS**, Mr. Al Jessup has faithfully served the City of Clare and its residents as an employee of the City of Clare for the past thirty years as a member of the City's Department of Public Works, the vast majority of that time as the Department's Deputy Director; and

**WHEREAS**, the City Commission deems that it is appropriate and fitting to formally recognize said service.

**NOW THEREFORE BE IT RESOLVED THAT**, on behalf of the residents of the City of Clare and the citizens of the entire Greater Clare Area Community, the Mayor of the City of Clare and the Clare City Commission hereby formally recognizes the faithful, dedicated service of Mr. Al Jessup while serving as a member of the City of Clare Department of Public Works, during the period July 11, 1979 to July 11, 2009, the vast majority of said time period serving as the Deputy Director of said Department.

**BE IT FURTHER RESOLVED THAT** the City Commission recognizes and honors Mr. Jessup for his exceptionally hard work, for phenomenal sense of humor, for his extraordinary dedication, for his hard work, for his dauntless and enduring great attitude, for his unswerving loyalty, for his tireless resolve to achieve excellence in all tasks, for the sterling example he sets in his work ethic, and for his exceptional problem-solving abilities.

**BE IT FURTHER RESOLVED THAT** the Mayor and City Commission offers Mr. Jessup its sincere wishes for good health, long life, and for continued success in all endeavors and concurrently challenges him to continue to serve the public with the same reputation for excellence that he has so ably established.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 27th day of August 2009.

---

Diane Schmidt, City Clerk

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Ken Hibl, City Manager  
DATE: August 26, 2009  
RE: Approval to Purchase Soccer Goals



For the Agenda of August 27, 2009

---

***Background.*** The City Commission-approved appropriation for the 2009/2010 Recreation Fund includes capital funds designated for the purchase of new soccer goals to be utilized for the City's soccer program – which coincidentally has already set a record for enrollment (339 youth participants) this year. The City's current goals are homemade and nowhere-near regulation-size.

We solicited quotes to purchase new goals. Five quotations were received (*copies att'd*) from vendors of athletic equipment, the low bid being submitted by Jay's Sporting Goods for \$5,368.

This purchase was initially scheduled for presentation to the City Commission for consideration at the meeting of August 17, 2009, but due to a concern raised by a member of the Parks & Recreation Advisory Board, I asked the City Commission to set the matter aside until the subject could be formally discussed by the Board. The Parks & Recreation Advisory Board publicly met on August 20<sup>th</sup>. Six of the seven members of the Board were present; the Board unanimously recommended that the City Commission purchase the new soccer goals.

The City Commission is now requested to authorize the purchase of new soccer goals.

***Issues & Questions Specified.*** Should the City Commission authorize the purchase of three new sets of soccer goals?

***Alternatives.***

1. Authorize the purchase of soccer goals from the low bidder.
2. Authorize the purchase of soccer goals from a vendor other than the low bidder.
3. Direct the solicitation of additional bids.
4. Direct that new soccer goals not be purchased.
5. Defer decision regarding the matter to a subsequently scheduled meeting.

***Financial Impact.*** Authorization to purchase the new soccer goals will obligate the City to the expenditure of \$5,368. This is a budgeted item included in the approved 2009/2010 budget appropriation, and funds are available for this purchase.

***Recommendation.*** I recommend that the City Commission authorize the purchase of the new soccer goals by adoption of Resolution 2008-084 (*copy att'd*).



Anthem Sports, LLC  
 12 Alice Court  
 Pawcatuck, CT 06379

# Quote

Date	Estimate #
8/10/09	17279

Quote for:
City of Clare Accounts Payable 202 West 5th Street Clare, MI 48617

Ship To
City of Clare Amanda Green 202 West 5th Street Clare, MI 48617

Terms	Rep
Net 30	

Item	Description	Qty	Unit	Cost	Total
A11-258	Kwik Goal, Deluxe European Club Goals, 6.5' x 18.5'	1	pr	1,995.99	1,995.99
A11-259	Kwik Goal, Deluxe European Club Goals, 6.5' x 12'	1	pr	1,789.95	1,789.95
A11-260	Kwik Goal, Deluxe European Club Goals, 4.5' x 9'	1	pr	1,495.99	1,495.99
1	Shipping & Handling			180.00	180.00

Quote is valid for 90 days unless otherwise specified	<b>Subtotal</b>	\$5,461.93
	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Total</b>	\$5,461.93

Phone #	Fax #	Web Site
800-688-6709	860-599-8448	www.anthem-sports.com



# Mid-America Sports Advantage

1413 South Meridian Road  
 Jasper IN 47546-3831  
 812-634-2100 FAX: 812-634-2036  
 www.masa.com

# QUOTE

SLSREP OUT	DATE QUOTED	ORDER NO.
jmw	08/10/09	193175-00
P.O. NO.	PAGE #	
	1	

22117

Shlp To: \*\*Soccer Field\*\*

Correspondence To: Mid-America Sports Advantage  
 1413 S. Meridian Rd

Clare, MI 48617

Jasper, IN 47546

Bill To: City of Clare  
 City Hall  
 202 West 5th Street  
 Clare, MI 48617

INSTRUCTIONS			
SHIP POINT	VIA	SHIPPED	TERMS
JASPER WAREHOUSE	Direct Order		Net 30 Days

LN	PRODUCT AND DESCRIPTION	UIC ITEM #	QUANTITY ORDERED	QTY UM	UNIT PRICE	PRICE UM	DISCOUNT MULTIPLIER	AMOUNT (NET)
* Amanda, Here is your 2nd quote. Please call with any questions or if you would like to place the order. This quote is valid for 30 days. Thanks! Janet 800-264-4519 ext304 *								
02429	KWIK GOAL EUROPEAN PNTED CLUB GOAL 6.5X18.5	00000	1	PAIR	2209.95	PAIR	0.00	2209.95
** DIRECT ORDER **								
02428	KWIK GOAL EUROPEAN PAINTED CLUB GOAL 6.5X12	00000	1	PAIR	1949.95	PAIR	0.00	1949.95
** DIRECT ORDER **								
02427	KWIK GOAL EUROPEAN PAINTED CLUB GOAL 4.5X 9	00000	1	PAIR	1649.95	PAIR	0.00	1649.95
** DIRECT ORDER **								
3 Lines Total			Qty Shipped Total	0		Total		5809.85
						Freight Out		365.00
						Invoice Total		6174.85
Page								

Beacon Athletics  
 2224 Pleasant View Road Suite 6  
 Middleton, WI 53562  
 (800) 747-5985



Order Number: 0204807  
 Order Date: 8/10/2009  
 Salesperson: SUE  
 Customer Number: B48617A

Sold To:

Ship To:

CLARE PARKS/REC CITY OF  
 ACCOUNTS PAYABLE  
 202 W 5TH ST  
 CLARE, MI 48617

AMANDA GREEN  
 CLARE PARKS/REC CITY OF  
 202 W 5TH ST  
 CLARE, MI 48617

Customer P.O.	Ship VIA	F.O.B.	Terms				
VERBAL	BEST		NET 30				
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount	
340-445-519	EACH	1.0	0.0	0.0	2,450.000	2,450.00	
2B3004 DELUXE EUROPEAN CLUB GOALS - 1 PAIR 6 1/2' X 18 1/2' X 2' X 7'							
340-445-519	EACH	1.0	0.0	0.0	2,162.500	2,162.50	
2B3003 DELUXE EUROPEAN CLUB GOALS - 1 PAIR 6 1/2' X 12' X 2' X 7'							
340-445-519	EACH	1.0	0.0	0.0	1,825.000	1,825.00	
2B3002 DELUXE EUROPEAN CLUB GOALS - 1 PAIR 4 1/2' X 9' X 2' X 5'							
AMANDA GREEN (989) 386-7541 EXT213 FAX (989) 386-4508 THIS QUOTE IS GOOD FOR 30 DAYS							

Net Order: 6,437.50  
 Freight: 305.00  
 Sales Tax: 0.00  
 Order Total: 6,742.50

**TEAM:**  
**CITY OF CLARE**

<u>ITEM</u>	<u>QTY</u>	<u>PRICE</u>	<u>EXTENDED</u>
Euro Club Goal 6 1/2' x 18 1/2' x 2' x 7'	1 pair	\$ 2,360.00	\$ 2,360.00
Euro Club Goal 6 1/2' x 12' x 2' x 7'	1 pair	\$ 2,130.00	\$ 2,130.00
Euro Club Goal 4 1/2' x 9' x 5'	1 pair	\$ 1,860.00	\$ 1,860.00
Shipping (approx)	3	\$ 200.00	\$ 600.00
		<b>TOTAL</b>	<b>\$ 6,950.00</b>



**RESOLUTION 2009-084**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING PURCHASE OF NEW SOCCER GOALS.**

**WHEREAS**, the City's Recreation Department manages an ever-growing, highly-successful community soccer program; and

**WHEREAS**, the City included the purchase of new soccer goals in its capital improvement schedule for the 2009/2010 operating budget to support said recreation program; and

**WHEREAS**, the funds for the purchase of said equipment were appropriated by the Clare City Commission; and

**WHEREAS**, the City solicited quotations for the purchase of said equipment; and

**WHEREAS**, the City received five quotations, the lowest being from Jay's Sporting Goods of Clare for \$5,368; and

**WHEREAS**, the City's Parks & Recreation Board has publicly met and unanimously recommends approval of the purchase of the soccer goals; and

**WHEREAS**, all quotations received are for like equipment, thus the City can offer no valid or reasonable rationale for not accepting the quotation of the low bidder.

**NOW THEREFORE BE IT RESOLVED THAT**, the Clare City Commission hereby approves the purchase of a three new soccer goal sets from Jay's Sporting Goods of Clare, Michigan for a purchase price of \$5,368.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 27<sup>th</sup> day of August 2009.

---

Diane Schmidt, City Clerk

## AGENDA REPORT

TO: Mayor & City Commission  
FROM: Ken Hibl, City Manager  
DATE: August 26, 2009

RE: Temporary Authorization for Outdoor Liquor Sales – Bob's Lounge

For the Agenda of August 27, 2009

Background. Mr. Bob Ruby, the proprietor of Bob's Lounge, 114 West Fourth Street in Clare, has again applied to the Michigan Liquor License Commission (LLC) for authorization to temporarily conduct outdoor liquor sales in conjunction with two additional planned street events (a welcome home event for Mr. Rick DeFoy and a motorcycle burn-out) for September 1<sup>st</sup> and 8<sup>th</sup>. His application requires the local governing body to recommend approval of the request and verification by our City Clerk that such approval was granted. The City Commission is asked to consider granting the requested approval as it did earlier this summer for the three similar events Bob has held downtown.

Note: We require proof of insurance listing the City as an additional insured before we allow the event (both the motorcycle burn-out event and the sidewalk liquor sales) to proceed. Bob is aware of our requirement and is awaiting a new insurance binder for the events. Bob has been asked to attend the Special Commission meeting to answer any questions the Commission may have regarding his application or the events.

Issues & Questions Specified. Should the City Commission recommend approval of Mr. Bob Ruby's application for temporary outdoor liquor sales?

Alternatives.

1. Approve the application.
2. Do not approve the application.
3. Set the matter aside for further consideration, deliberation, and decision at a subsequently scheduled Commission meeting.

Financial Impact. There is no direct fiscal impact to the City, except that approval of the application supports a local business request.

Recommendations. I recommend that the City Commission approve the proposed application by adoption of Resolution 2009-092(*copy att'd*).

Attachments. Resolution 2009-092.

**RESOLUTION 2009-092**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING AN APPLICATION FOR TEMPORARY OUTDOOR LIQUOR SERVICE.**

**WHEREAS**, Mr. Bob Ruby, the proprietor of Bob's Lounge, 114 West Fourth Street in Clare, has applied to the Michigan Liquor License Commission (LLC) for authorization to temporarily conduct outdoor liquor sales in conjunction with two planned street events (a welcome home event and a motorcycle burn-out) this summer: September 1<sup>st</sup> and September 8th; and

**WHEREAS**, said application requires the local governing body to recommend approval of the request and verification by the municipal city clerk that such approval was granted; and

**WHEREAS**, the Clare City Commission has reviewed said request and deems it to be in the best interests of the City of Clare and Clare's downtown commercial community.

**NOW THEREFORE BE IT RESOLVED THAT**, the Clare City Commission hereby approves the application of Mr. Bob Ruby for temporary outdoor liquor service contingent upon proof of insurance pursuant to section 40-33 of the City Ordinance listing the City as an additional insured is provided prior to said event and directs its City Clerk to certify said approval of the City Commission and forward said application to the Michigan Liquor License Commission for consideration.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 27<sup>th</sup> day of August 2009.

---

Diane Schmidt, City Clerk