

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Ken Hibl, City Manager  
DATE: September 1, 2010  
RE: City Manager's Report



For the Agenda of September 7, 2010

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Planning Commission Meeting. The City Planning Commission is scheduled to meet in special session on Wednesday, September 15<sup>th</sup> at 5:30pm to continue its discussions related to the topic of Medical Marihuana as it applies to land use in the City; the Commission is also scheduled to consider a site plan application for Coyne Oil Corporation.

Update – WWT Ammonia Issue/Approval of Webitat Installation. Gourdie-Fraser met with MDNRE officials regarding the Webitat test results for our wastewater plant. MDNRE is satisfied with all aspects of the test except they want us to extend the test period to obtain cold-weather results of the system; they have agreed to extend our implementation date to accommodate the cold weather tests. GFA is confirming with USDA that they will “hold” our interest rates for this additional test period and coordinating with the vendor to determine the fiscal impact of this extension in regard to bid prices.

Sign Ordinance Working Group. The working group met on August 31<sup>st</sup> and formulated a list of recommendations for changes to our current sign ordinance. The proposed list of changes will be submitted to our City Attorney for review and conversion to actual changes to our codes; the proposed changes will subsequently be forwarded to the City Planning Commission and ultimately to the City Commission for consideration. The most dramatic changes recommended by the working group relate to signage for residential yard sales. Our current code limits residents to only one on-premise yard sale sign; the proposed change, if adopted, would lift the restriction on the number of signs, allow off-premise signs, and would concurrently require a more stringent sign placement and removal policy.

Reinstatement of School Liaison Officer Position. The Clare School Board reinstated funding for the police officer liaison program at their meeting of August 30<sup>th</sup> for a two-year period. This will have an estimated \$48K positive, bottom-line impact to our General Fund for the current budget year.

Fall Doughnut Festival. A core group of community volunteers, to include representatives from the Clare Area Chamber of Commerce, Clare Main Street, the City, business owners, and community residents, have formed an ad hoc group to plan and host a Fall Doughnut Festival in Clare. The festival is proposed to be linked with the annual Spooktacular event. We'll provide more information as it is developed.

Board & Committee Vacancies. Diane's monthly board and committee vacancy list is attached for the Commission's information.

Attachment. Board & Committee Vacancy Report.

August 31, 2010

Current Board and Commission Vacancies

1 LDFA Board Vacancy

Please apply online (under Boards & Commissions) or in person at Clare City Hall if you are interested in applying for a spot on one of our boards or applying for a current vacancy. Applications may be forwarded to the Mayor's attention.

Diane Schmidt  
City Clerk