

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: December 2, 2009
RE: *Communications



For the Agenda December 7, 2009

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of December 7, 2009.**

The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

Letter of Appreciation. The City received the enclosed letter of appreciation from Colonel (Ret) Mike Humphrey.

Tax Tribunal Correspondence. We received the attached docket information related to the pending tax appeal of Briarwood LDHA. Our assessor is continuing discussions with Briarwood representatives in an attempt to formulate a proposed settlement in this matter.

Notice of Integration/Merger. We received the two attached articles of correspondence regarding the merger of Burnside & Lang (the City's auditors) and Andrews, Hooper, & Pavlik, PLC.

MDNR Correspondence. We received the enclosed correspondence from the DNR related to our request for reimbursement of funds for the rail-trail construction project. As indicated in the attached automated payment receipt, we have already received these funds. We have also received grant funds (\$2.5K) from the DNR (*see copy of att'd document*) for trees we planted within the City this spring.

MDEQ Correspondence. The City received the attached letter from the Department of Environmental Quality approving our permit request to allow us to continue to discharge iron filter backwash into the Little Tobacco Drain.

MMDC Correspondence. The latest editions of weekly *MMDC Bullets* are attached for the Commission's information.

Tim Moore E-News. The latest edition is attached.

MERS Correspondence. We received the enclosed notice of increase of employee contribution for our police bargaining unit members.

Mayoral Correspondence. A copy of a letter of thanks from Mayor Humphrey to a local resident is attached.

Zoning Compliance Certificate. The City issued the enclosed permit.

United Way Donations. The attached letter delineates the United Way donations of City employees for the 2009 campaign.

Recognition Award. The City received the attached letter notifying us of a safety recognition award for our Public Water Safety Program.

Stipulation for Consent Judgment. The attached ***Stipulation for Consent Judgment*** has been filed with the Michigan Tax Tribunal based on the approved settlement approved by the City Commission.

Insurance Correspondence. Our insurance carrier provided us a copy of correspondence related to an accidental fall on the steps of City Hall.

Safe Routes to School Program We are participating with Clare Public Schools in the National Safe Routes to School Program; the attached email simply offers notice of the community's enrollment in the program.

Thank You Letter. The City offered the attached thank you letter to AWOL for their great contract performance in the Cherry Grove Cemetery this year.

Attachments. As noted above.

12 November 2009

Clare City Commission
202 W. Fifth St.
Clare, MI 48617

Mr. Mayor,
Commissioners,
Citizens of Clare,

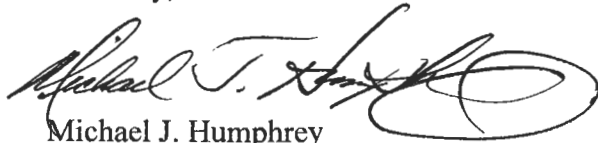
It is with great humility and sincerity that I thank you for the resolution and day in my honor bestowed on the occasion of my retirement from the U.S. Air Force. It was presented at my formal retirement ceremony 7 November.

I was blessed with a career of service to this country that spanned 33 years. All I wanted to do since I was in third grade growing up in Clare was be an Air Force colonel. By the grace of God I got to realize that lifelong dream. There were several times and situations during my career that I called upon the mid-west sensibility, work ethic, and love of country that were integral parts of my upbringing there. To this day Clare is never far from my heart.

On behalf of my wife Judy and my children Patrick and Melissa, thank you so very much for this honor.

I know that Clare is known as the Gateway to the North. But, to this Airman, it was the Gateway to the World.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael J. Humphrey". The signature is stylized with a large, circular flourish at the end.

Michael J. Humphrey
Colonel (Ret), USAF

JENNIFER M. GRANHOLM
GOVERNOR



STANLEY 'SKIP' PRUSS
DIRECTOR

STATE OF MICHIGAN
DEPT OF ENERGY LABOR & ECONOMIC GROWTH
LANSING

09/23/2009

DOUGLAS A. JACOBSON
348 W CEDAR AVE
GLADWIN, MI 48624

MTT DOCKET NO: 0368060

RE: BRIARWOOD LDHA LP V CITY OF CLARE

Parcel No. 051-400-007-10

NOTICE OF DOCKET NUMBER

The above petition has been received by the Michigan Tax Tribunal. Please refer to the above Docket Number on all future filings involving this appeal. The assignment of this docket number does not necessarily indicate that the petition complies with TTR 208 and TTR 240. If necessary, the Tax Tribunal will notify petitioner in writing of any defaults regarding this petition. The assignment of this docket number also does not necessarily indicate that the Tribunal has subject matter jurisdiction over this appeal. The Tribunal will dismiss this matter if it is determined that the Tribunal does not have jurisdiction over the appeal. See MCL 205.731 and MCL 205.735

The parties should take note of TTR 249, which provides that the Tribunal's prehearing and discovery procedures do not apply to equalization appeals, unless otherwise ordered by the Tribunal.

Pursuant to TTR 245, Respondent is to file and exchange an answer to petition within 28 days from the date of service of the petition.

FAILURE OF A PARTY TO COMPLY WITH A TRIBUNAL RULE OR ORDER MAY RESULT IN THE ENTRY OF DEFAULT AGAINST A PARTY PURSUANT TO TTR 247(1).

Please feel free to visit the web site for the Tribunal at www.michigan.gov/taxtrib or call 517-373-3003.

CC: JAYNIE SMITH HOERAUF, AGENT

MICHIGAN TAX TRIBUNAL
611 W. OTTAWA STREET / P.O. BOX 30232 / LANSING, MICHIGAN 48909
www.michigan.gov/taxtrib (517) 373-3003

cc ft



JENNIFER M. GRANHOLM
GOVERNOR

STANLEY 'SKIP' PRUSS
DIRECTOR

STATE OF MICHIGAN
DEPT OF ENERGY LABOR & ECONOMIC GROWTH
LANSING

09/23/2009

DOUGLAS A. JACOBSON
348 W CEDAR AVE
GLADWIN, MI 48624

MTT DOCKET NO: 0368061

RE: BRIARWOOD LDHA LP V CITY OF CLARE

Parcel No. 051-400-023-10

NOTICE OF DOCKET NUMBER

The above petition has been received by the Michigan Tax Tribunal. Please refer to the above Docket Number on all future filings involving this appeal. The assignment of this docket number does not necessarily indicate that the petition complies with TTR 208 and TTR 240. If necessary, the Tax Tribunal will notify petitioner in writing of any defaults regarding this petition. The assignment of this docket number also does not necessarily indicate that the Tribunal has subject matter jurisdiction over this appeal. The Tribunal will dismiss this matter if it is determined that the Tribunal does not have jurisdiction over the appeal. See MCL 205.731 and MCL 205.735

The parties should take note of TTR 249, which provides that the Tribunal's prehearing and discovery procedures do not apply to equalization appeals, unless otherwise ordered by the Tribunal.

Pursuant to TTR 245, Respondent is to file and exchange an answer to petition within 28 days from the date of service of the petition.

FAILURE OF A PARTY TO COMPLY WITH A TRIBUNAL RULE OR ORDER MAY RESULT IN THE ENTRY OF DEFAULT AGAINST A PARTY PURSUANT TO TTR 247(1).

Please feel free to visit the web site for the Tribunal at www.michigan.gov/taxtrib or call 517-373-3003.

CC: JAYNIE SMITH HOERAUF, AGENT

November 9, 2009

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617-1457

Dear Valued Clients and Friends,

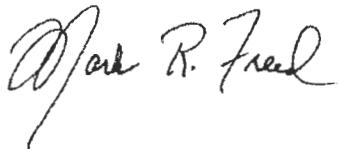
We are pleased to announce our firm will become part of Andrews Hooper & Pavlik, P.L.C. (AHP) effective December 1, 2009. Our partners and staff will be integrated into the AHP organization and will continue to operate from our Midland office. AHP has offices located in Auburn Hills, Bay City, Grand Rapids, Greater Lansing, and Saginaw. Clients of both firms will receive uninterrupted service and can expect the same great value and attention we have strived to provide for over 30 years.

As separate firms, we shared the same commitment to quality and customer service. As one firm we will leverage the talent and expertise of all team members to provide a wider range of services. This combination provides for a significant strategic advantage as our current geographic locations do not overlap, yet our proximity facilitates the timely delivery of resources to our clients. In addition, we will be better positioned to grow and compete in this ever-changing business and tax environment.

We look forward to keeping you informed of the integration progress and welcome any questions you may have. Soon you will be able to visit us at www.ahpplc.com, for up to date information.

Thank you for your continued trust in our firm. We value our relationship with you and look forward to serving you in 2010 and beyond.

Sincerely,



Mark R. Freed, CPA, CSEP
Principal

DRAFT



ANDREWS HOOPER & PAVLIK P.L.C.
Certified Public Accountants

FOR IMMEDIATE RELEASE

ANDREWS HOOPER & PAVLIK P.L.C. ANNOUNCES INTEGRATION OF BURNSIDE & LANG, P.C. INTO FIRM

Andrews Hooper & Pavlik Welcomes Sixth Office Statewide

SAGINAW, Mich., Nov. 9, 2009—Andrews Hooper & Pavlik P.L.C. (AHP) is pleased to announce the integration of Burnside & Lang, P.C., located at 5915 Eastman Ave., Midland, MI, into the firm effective Dec. 1, 2009. The partners and staff of Burnside & Lang will become part of the AHP organization and will continue to operate from their Midland office. A total of 15 people will be added to AHP's current staff of over 100. Other AHP office locations include Auburn Hills, Bay City, Greater Lansing, Grand Rapids and Saginaw.

"We share the same commitment to quality and customer service," said Kim Pavlik, AHP managing partner. "The timing is right to add a location in Midland, and the talent and expertise of the Burnside & Lang team translates into greater resources for our clients."

"Our clients count on our commitment to a competitive service offering and personal service," said Gwen Lang, partner with Burnside & Lang. "By joining forces with AHP, we've expanded our capabilities and bring more value to the table. This is an exciting time for us."

Clients of both firms will receive uninterrupted service and can expect the same great value and attention they are accustomed to.

About Andrews Hooper & Pavlik P.L.C.

AHP provides audit, tax, accounting, benefits administration, and business and IT consulting services to clients throughout Michigan and beyond. In addition, AHP Financial Services Inc., an Independent Registered Investment Advisor, provides a full suite of financial planning products, services and investment consulting.

AHP offers the experience and resources of a large firm while focusing on traditional service at a local level. From its five Michigan locations in Auburn Hills, Bay City, Grand Rapids, Greater Lansing and Saginaw, AHP employs over 100 professionals to serve individual clients and businesses of all types. Visit AHP's Web site at www.ahpplc.com.

About Burnside & Lang, P.C.

Burnside & Lang, P.C. is a full-service CPA firm focused on providing personalized accounting and consulting services to its clients. From its location in Midland, Mich., the firm serves a diverse client base including privately and closely held businesses, not-for-profit and governmental entities, and individuals.

Contact:

Kelley Monterusso
Marketing Manager
Andrews Hooper & Pavlik P.L.C.
(616) 942-6440
kelley.monterusso@ahpplc.com



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN

DEPARTMENT OF NATURAL RESOURCES

LANSING



REBECCA A. HUMPHRIES
DIRECTOR

November 16, 2009

Mr. Ken A. Hibl
City Manager
City of Clare
202 West Fifth Street
Clare, MI 48617

Dear Mr. Hibl:

SUBJECT: TF07-096, Pere Marquette Rail Trail Extension

We have reviewed your payment requests #1, #2, #3 and #4-Partial, with expenditures to date in the amount of \$571,804.92. A partial payment in the amount of \$236,202.51 has been processed.

If you have any questions, please feel free to contact me. Our address is: **Grants Management, Department of Natural Resources, P.O. Box 30425, Lansing, MI 48909-7925.**

Sincerely,

Samuel Duncan, IV
Accounting Specialist
Grants Management
517-373-9443
duncans@michigan.gov

SD:lh
Enclosure
cc: Ms. Jule Stafford, DNR

NATURAL RESOURCES COMMISSION

Keith J. Charters, Chair • Mary Brown • Hurley J. Coleman, Jr. • John Madigan • Timothy L. Nichols • J. R. Richardson • Frank Wheatlake

STEVENS T. MASON BUILDING • P.O. BOX 30028 • LANSING, MICHIGAN 48909-7528
www.michigan.gov/dnr • (517) 373-2329

Great Lakes, Great Times, Great Outdoors!

[How Do I Print?](#)

Payee

Payee number: 2386004529
 Payee name: CITY OF CLARE
 Financial Institution: ██████████
 Account Type: CHECKING ACCOUNT
 Routing No: ██████████
 Account No: ██████████
 Payment Details Delivery Method: Web

Transaction type	Amount	Date	EFT event key	Reason
Deposit	\$236,202.51	11/18/09	V 030 002078554 0001	

Invoice / Adjustment details

Payment Key : 000 060014747
 Address : 202 W FIFTH STREET CLARE MI 486171490 USA
 Mail Code: 015

Seq # / Invoice No.	Date	Amount	Agency	Description
1/RR#1,2,3,4PART	10/01/09	\$236,202.51	751 NATURAL RESOURCES (517)373-1200 <u>LUTTONS@MICHIGAN.GOV</u>	TF07-096 PERE MARQUETTE RAIL Ref #: 751 V0200693 001 2010

Subtotal: \$236,202.51

[How Do I Print?](#)

Payee

Payee number: 2386004529
 Payee name: CITY OF CLARE
 Financial Institution: ██████████
 Account Type: CHECKING ACCOUNT
 Routing No: ██████████
 Account No: ██████████
 Payment Details Delivery Method: Web

Transaction type	Amount	Date	EFT event key	Reason
Deposit	\$2,500.00	11/12/09	V 030 002073575 0001	

Invoice / Adjustment details

Payment Key : 000 060009798
 Address : 202 W FIFTH STREET CLARE MI 486171490 USA
 Mail Code: 000

Seq # / Invoice No.	Date	Amount	Agency	Description
1/101209	10/12/09	\$2,500.00	751 NATURAL RESOURCES (517)373-1200 <u>LUTTONS@MICHIGAN.GOV</u>	DTE GRANT #09-03 Ref #: 751 V0200346 001 2009

PAYMENT FOR DTE TREE PLANTING GRANT #09-03
 ATTN: MR. BOB BONHAM

Subtotal: \$2,500.00



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



STEVEN E. CHESTER
DIRECTOR

November 17, 2009

City Clerk
City of Clare
202 West Fifth Street
Clare, Michigan 48617

Dear Sir or Madam:

SUBJECT: National Pollutant Discharge Elimination System (NPDES)
Certificate of Coverage No. MIG640211
Designated Name: Clare-Water Filtration Plant

Your Certificate of Coverage (COC), issued under NPDES General Permit No. MIG640000, has been processed in accordance with the appropriate State and Federal regulations.

The issuance of this COC does not authorize the violation of any federal, state, or local laws or regulations, nor does it obviate the necessity of obtaining such permits, including any other Department of Environmental Quality (DEQ) permits, or approvals from other units of government as may be required by law.

Please carefully review the effluent limitations and monitoring requirements contained in General Permit No. MIG640000 and Certificate of Coverage No. MIG640211, which is enclosed. If you need a copy of the General Permit, one can be obtained via the Internet at: (<http://www.michigan.gov/deqnpdes> - click on "General NPDES Permits" which is under the Permits banner), or you may call 517-241-1346 to request a paper copy be sent to you. These requirements are subject to the criminal and civil enforcement provisions of both State and Federal law. Permit compliance and violations are audited by the DEQ and the United States Environmental Protection Agency.

You must comply with the limitations, monitoring requirements, and other responsibilities in accordance with General Permit No. MIG640000 and Certificate of Coverage No. MIG640211. Any reports, notifications, or questions regarding the NPDES program, the General Permit, or the enclosed COC should be directed to the DEQ office indicated on your COC.

Self-monitoring data is now required to be reported via the Michigan DEQ Electronic Environmental Discharge Monitoring Reporting (e2-DMR) system (see Part II.C.2. of the General Permit) unless stated otherwise in the General Permit or this letter. In accordance with the provisions of Part II.C.3. of General Permit No. MIG640000, the permittee is approved to conduct retained self-monitoring.

If your NPDES permit application included data on water treatment additives proposed for use at your facility, you will be contacted by the DEQ under separate correspondence. The enclosed COC does not authorize the discharge of water additives. You must receive written

approval prior to discharging any additives from your facility other than additives which are approved under ANSI/NSF Standard 60 "Drinking Water Treatment Chemicals."

Sincerely,



Karen Lauterbach
Lakes Erie and Huron Permits Unit
Permits Section
Water Bureau
517-373-1326

kl/sea

Enclosure: Certificate of Coverage No. MIG640211

cc/enc: Mr. John E. Holland, Superintendent Water Filtration Plant, City of Clare
Saginaw Bay District Office, Water Bureau, DEQ (electronic)
PCS Unit, Water Bureau
File



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
WATER BUREAU
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
Authorized by Michigan Act 451, Public Acts of 1994, as amended, Part 31

CERTIFICATE OF COVERAGE (COC)

**Under General Permit No. MIG640000
Municipal Potable Water Supply Wastewater General Permit**

COC NO.: MIG640211
DESIGNATED NAME: Clare-Water Filtration Plant
PERMITTEE: City of Clare
MAILING ADDRESS: 202 West Fifth Street
Clare, Michigan 48617

This COC authorizes the permittee to discharge iron filter backwash from the City of Clare Water Filtration Plant located at 305 Maple Street, Clare, Michigan 48617. Consistent with the criteria and requirements established in General Permit No. MIG640000, the permittee is authorized to discharge 0.029 MGD of iron filter backwash from Monitoring Point 001A through Outfall 001. Outfall 001 discharges to Little Tobacco Drain in the SE1/4, SE1/4, Section 34, Town 17 N, Range 4 W, Clare County.

Sections of the general permit applicable to this facility include: the cover page, Part I.A.1., and Part I.A.10. through Part II.E.6., inclusively.

References in the general permit to the Department shall be defined as the Saginaw Bay District Supervisor of the Water Bureau. The Saginaw Bay District Office is located at 401 Ketchum Street, Bay City, Michigan 48708, telephone: 989-894-6280, fax: 989-684-9799.

Any person who is aggrieved by this COC may file a sworn petition for a contested case hearing on this COC with the State Office of Administrative Hearings and Rules of the Michigan Department of Energy, Labor, and Economic Growth in accordance with the provisions of R323.2192(c) of the Michigan Administrative Code. The Department of Energy, Labor, and Economic Growth may reject any petition filed more than 60 days after issuance as being untimely.

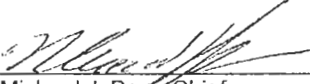
The issuance of this COC does not authorize violation of any federal, state or local laws or regulations, nor does it obviate the necessity of obtaining such permits, including any other Department of Environmental Quality (the "Department") permits, or approvals from other units of government as may be required by law.

This COC is based on a complete application received by the Department on September 24, 2009. The permittee is subject to all conditions specified in General Permit No. MIG640000 issued September 8, 2009, expiring April 1, 2015. This COC may be modified, terminated, reissued, or revoked as allowed for in General Permit No. MIG640000. On its effective date, this COC shall supersede COC No. MIG640211, issued January 21, 2005, which is hereby revoked.

This COC takes effect on April 1, 2010.

November 17, 2009
Date Issued

EQP 4677 (10/97)



Michael J. Bray, Chief
Lakes Erie and Huron Permits Unit
Permits Section
Water Bureau

From: Carolyn Bennett [cbennett@mmdc.org]
Sent: Friday, November 20, 2009 4:54 PM
To: info@mmdc.org
Subject: November 20 Bullets

MMDC Bullets – November 20, 2009

Here are a few of the highlights of this last week at MMDC.

- K. Methner attended the Michigan Economic Development Corporation's Advisory Board meeting on Wednesday. Presentations were given by MEDC officials on various initiatives including a presentation on the fate of the Pure Michigan Campaign. This marketing effort is the most successful tourism campaign in the United States, which resulted in a tremendous increase in tourism in Michigan. This program is in jeopardy of losing most of its funding. If you wish to save the campaign, please write your senator and/or congressman and ask them to support this important initiative.
- Middle Michigan Development Corporation is currently working with several companies in Clare and Isabella Counties who are planning expansions in the near future.
- This is a reminder that Incumbent Worker RFP's for Clare County businesses are due to Michigan Works! by Monday, November 30 for consideration in receiving funding for training assistance.
- In Isabella County, CME Mitsuba and Mears Engineering have been awarded funding assistance for Incumbent Worker training.
- Thank you to Charter Township of Union for adding information to its website on Isabella County's educational institutions. This information is very critical to the attraction and retention of companies in the Middle Michigan Region.

As next week is a short work week, MMDC will not be putting out bullets again until Friday, December 4. However, we would like to extend to all of you best wishes for a very happy Thanksgiving!

Kathy & Carolyn

Carolyn Bridges Bennett, CBSP
Director of Promotions & Workforce Development
Middle Michigan Development Corporation
111 S. University, Mt. Pleasant MI 48858
cbennett@mmdc.org
www.mmdc.org
PH (989)772.2858
FX (989)773.2115

From: Carolyn Bennett [cbennett@mmdc.org]
Sent: Friday, November 13, 2009 10:55 AM
To: info@mmdc.org

MMDC Bullets – November 13, 2009

Here are a few of the highlights of this last week at MMDC.

- MMDC hosted an Asset Based Community Development informational meeting on Wednesday at the Doherty Hotel. Representatives from three Clare County communities, Hayes Township, Surrey Township, and Lake George, attended. A full ABCD training will take place on December 12.
- MMDC is updating the available building inventory on the website. If you are aware of any **industrial, technology, or manufacturing space** for sale or lease in Clare or Isabella County, please contact Gige Snyder at gsnyder@mmdc.org to have your property listed on the website.
- If you're an employer looking for temporary and/or part-time employees (5-30 hours/week), the Mt. Pleasant Area Technical Center may have a well-trained technical candidate that's right for you. Contact Karen Petoskey at the MPATC 989-775-2210, kpetoskey@mtpleasant.edzone.net. Learn more at www.mpatc.com.
- We continue to look at MMDC's strategic plan and are developing an outline by which we can set goals and objectives for our organization. This is a time consuming and valuable process that we hope to have completed by the end of the month.

Kathy & Carolyn

Carolyn Bridges Bennett, CBSP
Director of Promotions & Workforce Development
Middle Michigan Development Corporation
111 S. University, Mt. Pleasant MI 48858
cbennett@mmdc.org
www.mmdc.org
PH (989)772.2858
FX (989)773.2115

From: Rep. Tim Moore (District 97) [Dist097@house.mi.gov]
Sent: Tuesday, November 17, 2009 4:48 PM
To: Rep. Tim Moore (District 97)
Subject: Rep. Tim Moore E-News



House approves bill to reopen horse trails

Moore bill directs DNR to return access to previous levels

Designated state trails would be reopened to horses and pack animals under legislation approved this month by the House.

Rep. Tim Moore sponsored House Bill 4610 to direct the Department of Natural Resources to allow riders back onto all state land that was used from January of 1999 to May of 2008. Last summer the department closed a number of horse trails throughout the state as part of its multi-use recreation management decisions.

“Management of the state lands shouldn’t shut down the public use of Michigan’s resources by just one segment of residents and visitors,” said Moore, of Farwell. “Tourism and recreation is a strong part of our local economies and Michigan can’t afford to chase that business away. We should be working to expand these types of opportunities in our state, not limit them.”

On Wednesday, Moore and Dick Kleinhardt, president of Back Country Horsemen of Michigan, gave testimony before the Senate Natural Resources and Environmental Affairs Committee on Senate Bill 578, a companion bill to Moore’s House version.

The bills not only reopen the horse paths, but also call for the state to establish a pack animal trail network in Michigan.

There are 155,000 horse owners in Michigan representing an \$8 billion industry and 80,000 of those are recreational horseback riders.

HB 4610 is now before the Senate for consideration.



Back Country Horsemen of Michigan President Dick Kleinhardt, of Clare, right, and his grandson Jacob Gomola joined state Rep. Tim Moore on Nov. 4 to give testimony before the Senate Natural Resources and Environmental Affairs Committee on Senate Bill 578. The measure implements state Legislature oversight when the Department of Natural Resources considers closing public access to recreation trails.

Moore announces upcoming office hours

Residents can meet with state Rep. Tim Moore to talk about state government concerns or problems during office hours scheduled in November.

“People are welcome to call me any time to talk or set up an appointment,” said Moore, R-Farwell. “Office hours provide an added chance for me to meet with residents or for them to just stop in to say hello.”

Scheduled office hours include:

- **Monday, Nov. 16**

Gladwin Community Arena, 402 James Robertson Drive in Gladwin, at 9 a.m.;

- **Friday, Nov. 20**

Pere Marquette District Library, 185 E. Fourth Street in Clare, at 10 a.m.; and

- **BAY COUNTY DATE TO BE ANNOUNCED SOON**

People unable to attend office hours are encouraged to contact Moore by addressing letters to the State Capitol, Lansing, MI 48909-7514; calling his toll-free Lansing office number at (866) MOORE-97; sending faxes to (517) 373-7195; e-mailing to timmoore@house.mi.gov, or visiting his online office Web site at www.gophouse.com/moore.htm.



State Rep. Tim Moore, R-Farwell, this month welcomed Farwell Elementary School teacher Kimberly Funnell's second grade students to the Capitol. The class representatives were in Lansing for the annual MACUL Student Technology Showcase to display how they use a Flip digital camera for part of their classroom assignments.

AT&T announces phone recycling efforts for military families

Moore encourages local wireless users to participate

AT&T is inviting wireless users across the country and throughout Michigan to honor members of the military and veterans by recycling cell phones in all 2,000-plus AT&T-owned stores nationwide, including more than 60 Michigan stores. AT&T's cell phone recycling program supports Cell Phones for Soldiers, a non-profit organization that uses recycling proceeds to provide free, prepaid phone cards to military members stationed away from home.

"Keeping in touch with friends and family stateside is so important for the brave men and women serving overseas," said James A. Murray, president, AT&T Michigan. Since July of 2007, AT&T has been offering wireless users two simple ways to donate phones for the cause. Wireless customers from any carrier can drop off used cell phones and accessories at any AT&T-owned store, or they can download free shipping labels from www.att.com/recyclewireless.

"I would encourage anyone with a cell phone not in use to participate in the program," said Rep. Tim Moore. "This is another small way we can make a difference for our troops."

####

State Representative Tim Moore

97th District

P.O. Box 30014

Lansing, MI 48909-7514

Office: (517) 373-8962

Toll-Free: (866) MOORE-97

Fax: (517) 373-7195

Online: www.gophouse.com/moore.htm



Municipal Employees' Retirement System of Michigan
1134 Municipal Way, Lansing, Michigan 48917

Phone (517) 703-9030 • (800) 767-6377 • Fax (517) 327-8336 • Website: www.mersofmich.com

November 06, 2009

Steven J Kingsbury
City of Clare
202 W. 5th St.
Clare, MI 48617-1490

RE: Employer/employee contribution rates for Fiscal year 2010

Dear Steven J Kingsbury:

Each year our Actuary, Gabriel, Roeder, Smith & Company, is provided a list of municipalities with employer caps. This list indicates the division, percentage of the cap, the type of cap, and the duration of the collective bargaining agreement. This information was used to calculate tables #1, 15, 16, and 17 of the December 31, 2008 Annual Actuarial Valuation, previously sent to your office.

Effective July 2010, the division(s) of City of Clare will have the following employer and employee contribution rates based on the employer cap information provided by your municipality.

<u>Division # & Division Name</u>	<u>Employer Contribution</u>	<u>Employee Contribution</u>
18040102 Police/Fire	12.00%	7.04%

MERS will update the employer contribution on your July 2010 invoice. We will also update our benefit provision listing to reflect the employee contribution, found on Table #1 of the Annual Actuarial Valuation. **It is up to your Payroll Department to begin sending the proper employee contributions, beginning with your July 2010 payroll.** Also, please note that effective January 1, 2000, contribution programs with employer caps will be charged \$1,000.00 per division. The expense charge will be assessed as of December 31st of each year.

If you should have any questions, please feel free to send me an e-mail at mtaylor@mersofmich.com or call me at 1-800-767-6377 Ext. 253.

Sincerely,

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN

G. Marlane Taylor
Accounting Analyst



CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490
989/386-7541 • Fax 989/386-4508

www.cityofclare.org

November 24, 2009

CITY HALL

Ph 989/386-7541
Fx 989/386-4508
www.cityofclare.org

Mr. and Mrs. Sam Brankel
650 Sunset Avenue
Clare, Michigan 48617

Dear Sam and Judy,

DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182
Fx 989/386-3445

On behalf of the entire City Commission and the residents of Clare, please accept this brief note as an expression of our sincere gratitude for your donation of \$50 to offset some of the City's police and fire department costs associated with helping the City celebrate the recent great achievements of our high school football team.

W/WWT PLANT

Ph 989/386-2321
Fx 989/386-2387

It is these types of selfless acts and people like you that that make this community a great place to live and reiterates to me why I am so very proud to be the mayor of our great little city.

POLICE DEPT.

Non-emergency
Ph 989/386-2121
Fx 989/386-0440

Thank you.

Best Wishes,

Pat Humphrey
Mayor

FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151
Fx 989/386-3020

PARKS & RECREATION

Ph 989/386-7541
Fx 989/386-4508

AIRPORT

Ph 989/386-0445
Fx 989/386-4508

MAIN STREET MANAGER

Ph 989/386-9190
Fx 989/386-9190



CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490
989/386-7541 • Fax 989/386-4508

www.cityofclare.org

November 12, 2009

CITY HALL

Ph 989/386-7541
Fx 989/386-4508
www.cityofclare.org

Central Michigan Community Hospital
Attn: Vera Hoag
1221 South Drive
Mt. Pleasant, Michigan 48858

DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182
Fx 989/386-3445

Dear Ms. Hoag,

Please find enclosed an approved copy of your Zoning Compliance application.

W/WWT PLANT

Ph 989/386-2321
Fx 989/386-2387

On behalf of the City, I wish CMCH every success in its new business venture in Clare. Please don't hesitate to call on us if we can be of assistance in any City-related matter.

POLICE DEPT.

Non-emergency
Ph 989/386-2121
Fx 989/386-0440

Best Wishes,

Ken Hibl
City Manager

FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151
Fx 989/386-3020

Enclosure

PARKS & RECREATION

Ph 989/386-7541
Fx 989/386-4508

AIRPORT

Ph 989/386-0445
Fx 989/386-4508

MAIN STREET MANAGER

Ph 989/386-9190
Fx 989/386-9190

OK.
11/12/09

ZONING COMPLIANCE / OCCUPANCY PERMIT

PROPERTY ADDRESS: 1509 N. MCEWAN		
PROPERTY OWNER: CENTRAL MICHIGAN COMMUNITY HOSPITAL		
PROPERTY OWNER'S ADDRESS: 1221 SOUTH DRIVE		
CITY: MT. PLEASANT	STATE: MI	ZIP: 48858
PHONE: 989-772-6700	MOBILE:	
PROPOSED USAGE: DOCTORS OFFICE		
TOTAL SQUARE FOOTAGE: 36 17 SF	# EMPLOYEES: 6	
TOTAL # OF PARKING SPACES: 40	ZONING: C 1	
PROPOSED DATE OF OCCUPANCY: 11 / 9 / 09		
OWNER'S SIGNATURE: <i>Vern Hoag</i>		
DATE: 11/5/09		



CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490
989/386-7541 • Fax 989/386-4508
www.cityofclare.org

November 18, 2009

*Keri
fol.
Steve*

CITY HALL

Ph 989/386-7541
Fx 989/386-4508
www.cityofclare.org

Mrs. Sandina Hages
United Way of Clare County
106 W. 7th Street
Clare, Michigan 48617

DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182
Fx 989/386-3445

W/WWT PLANT

Ph 989/386-2321
Fx 989/386-2387

Dear Sandy,

We received one more donation for the City of Clare's 2009 United Way Campaign bringing the total of this year's pledges and donations to \$1,923.

POLICE DEPT.

Non-emergency
Ph 989/386-2121
Fx 989/386-0440

Enclosed for your records and use you will the additional donation and form. If you have any questions concerning this year's campaign please let us know.

Faithfully yours,

FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151
Fx 989/386-3020

Steven J. Kingsbury
Treasurer, Finance Director and
Director of Information Technology
City of Clare

PARKS & RECREATION

Ph 989/386-7541
Fx 989/386-4508

encl.
SJK/s

AIRPORT

Ph 989/386-0445
Fx 989/386-4508

MAIN STREET MANAGER

Ph 989/386-9190
Fx 989/386-9190



Michigan Section American Water Works Association

P.O. Box 16337
Lansing, Michigan 48901-6337

November 6, 2009

*Ken
FYI
John*

Mr. John Holland, Jr.
City of Clare Water Department
202 W. Fifth Street
Clare, MI 48617

Dear Mr. Holland:

On behalf of the Safety Practices Committee of the Michigan Section of the American Water Works Association (MI-AWWA), thank you for your participation in the 2009 Wendell R. LaDue Safety Award competition. Although your utility was not selected for the Michigan Section Safety Award, we wish to recognize your safety efforts with the enclosed 2009 Recognition Award. Thanks again for your participation and I hope that you consider entering in the 2010 competition!

Sincerely,

Paul J. Retel
Chairman
Safety Practices Committee

PJR/dmt

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC GROWTH
MICHIGAN TAX TRIBUNAL

HOTEL DOHERTY, INC.,

Petitioner,

v.

MTT Docket No. 345569

CITY OF CLARE,

Respondent.

STIPULATION FOR CONSENT JUDGMENT

This Stipulation constitutes the entire agreement between the parties, written or otherwise, as to the property's assessment(s) for the tax year(s) at issue or any other tax year(s). The parties agree that their stipulation regarding the subject property's true cash, assessed and taxable values is strictly for settlement purposes only, and only for the years involved, and for no other purpose whatsoever.

The parties hereby stipulate to entry of a consent judgment in the form attached hereto.

HONIGMAN MILLER SCHWARTZ AND COHN LLP

HAFELI STARAN HALLAHAN &
CHRIST, P.C.

Attorneys for Petitioner,

Attorneys for Respondent,

By: 

By: 

Michael B. Shapiro (P20282)
2290 First National Building
Detroit, MI 48226
(313) 465-7622

Laura M. Hallahan, Esq. (P42101)
4190 Telegraph Road
Suite 3000
Bloomfield Hills, MI 48302-2082
(248) 731-3090

Dated: November 3, 2009

Dated: _____

CITY OF CLARE

By: 

Mr. Daniel Kerwin
Assessor
202 W. Fifth Street
Clare, MI 48617
(989) 386-7541

Dated: 11-20-2009

**STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC GROWTH
MICHIGAN TAX TRIBUNAL**

HOTEL DOHERTY, INC.,

Petitioner,

v.

MTT Docket No. 345569

CITY OF CLARE,

Respondent.

_____ /

CONSENT JUDGMENT

TRIBUNAL JUDGE PRESIDING

A stipulation has been entered into between petitioner and respondent, for settlement purposes only and for only the tax years involved and for no other purpose whatsoever. They have agreed to the taxable value(s), true cash value(s) and state equalized valuation(s) of commercial property in the amount shown on the attached schedule and revising the 2008 and 2009 taxable value(s), assessment(s) and state equalized value(s), as shown on the attached schedule, to be entered on the assessment rolls; and

The stipulation has been accepted by the Michigan Tax Tribunal, and

IT IS HEREBY ORDERED AND ADJUDGED that the officer charged with keeping the assessment rolls for the years shown above shall correct or cause the assessment rolls to be corrected to reflect assessment(s), taxable value(s) and state equalized value(s) in the amounts shown on the attached schedule, subject to the process of equalization, within 20 days after entry of this Judgment. The resulting assessment(s), as equalized, shall equal but shall not exceed 50% of the true cash value shown on the attached schedule.

IT IS FURTHER ORDERED AND ADJUDGED that the officer charged with keeping the tax rolls shall correct or cause the tax rolls to be corrected in accordance with the above-ordered correction of assessment.

IT IS FURTHER ORDERED AND ADJUDGED that the officer charged with collecting or refunding the affected tax shall collect taxes and any applicable interest or issue a refund as required by this judgment within 20 days of the entry of this Order. If a refund is warranted, it shall include a proportionate share of any property tax administration fees paid and of penalty and interest paid on delinquent taxes. A sum determined to have been unlawfully paid shall bear interest from the date of payment to the date of judgment and the judgment shall bear interest to the date of payment. A sum determined by the Tribunal to have been underpaid shall not bear interest for any time period prior to 28 days after the issuance of this Order. As provided in 1994 PA 254 and 1995 PA 232, being MCL 205.737, as amended, interest shall accrue for period after March 31, 1985, but before April 1, 1994, at a rate of 9% per year. After March 31, 1994, but before January 1, 1996, at an interest rate set monthly at a per annum rate based on the auction rate of the 91-day discount treasury bill rate for the first Monday in each month, plus 1%. After January 1, 1996, interest shall accrue at an interest rate set each year by the Department of Treasury. Pursuant to 1995 PA 232, interest shall accrue (i) after December 31, 1995, at the rate of 6.55% for calendar year 1996, (ii) after December 31, 1996, at the rate of 6.11% for calendar year 1997, (iii) after December 31, 1997, at the rate of 6.04% for calendar year 1998, (iv) after December 31, 1998, at the rate of 6.01% for calendar year 1999 and (v) after December 31, 1999, at the rate of 5.49% for calendar year 2000, and (vi) after December 31, 2000, at the rate of 6.56% for calendar year 2001; and (vii) after December 31, 2001, at the rate of 5.56% for calendar year 2002; and (viii) after December 31, 2002, at the rate of 2.78% for calendar year 2003; (ix) after December 31, 2003, at the rate of 2.16% for calendar year 2004; (x) after December 31, 2004, at the rate of 2.07% for calendar year 2005; (xi) after December 31, 2005, at the rate of 3.66 % for calendar year 2006; (xii) after December 31, 2006, at the rate of 5.42% for calendar year 2007; (xiii) after December 31, 2007, at the rate of 5.81% for calendar year 2008; and (xiv) after December 31, 2008, at the rate of 3.31% for calendar year 2009.

Refunds shall be made payable jointly to Petitioner named herein and its counsel Honigman Miller Schwartz and Cohn LLP and sent in care of such counsel. The officer making the refund shall charge back such refund (including interest and collection fee) to all units in the same proportion as it was originally distributed. The chargeback may be made prior to or subsequent to the payment of the refund. However, said refund shall be made within 20 days after entry of this judgment.

The property is located in the City of Clare, Clare County, Clare Public Schools and Clare-Gadwin RESD.

MICHIGAN TAX TRIBUNAL

Entered:

DETROIT.3928495.1

**Department of Energy, Labor and Economic Growth
Michigan Tax Tribunal
Schedule for Consent Judgment
Hotel Doherty, Inc. v Clare
MTT Docket # 345569**

Property Tax Code	Year	Original Assessed Value	Original SEV	Original Taxable Value
051-059-001-02	2008	\$ 2,832,100	\$ 2,832,100	\$ 2,605,148
051-059-001-02	2009	\$ 2,832,100	\$ 2,832,100	\$ 2,719,774

Property Tax Code	Year	Settled Assessed Value	Settled SEV	Settled Taxable Value
051-059-001-02	2008	\$ 2,375,000	\$ 2,375,000	\$ 2,375,000
051-059-001-02	2009	\$ 2,375,000	\$ 2,375,000	\$ 2,375,000

This Stipulation constitutes the full agreement between the parties, written or otherwise, as to the property's assessed value(s) for the tax year at issue or any other tax year(s).



michigan municipal league
Liability and Property Pool

COPY

November 20, 2009

Mr. and Mrs. Willard Koch
424 Orchard
Clare MI 48617

Re: City of Clare
File No. 100GL0902288
Date of Incident: 11/19/09

Dear Mr. and Mrs. Koch:

We are the Representatives of the City of Clare as to claims of liability, and, as such, received a verbal report of a fall on the steps at City hall. When we spoke yesterday, I understood that there was no injury involved.

If you feel it is necessary, please complete the enclosed Incident Report, explain where your fall specifically occurred, and provide details about what happened. Please return the form to our Grand Rapids address below.

If you have any questions, you may contact me at 1-800-752-7477 Ext. 4121.

Sincerely,

Elizabeth A. Rutherford, CPCU
Sr. Claims Adjuster
The Michigan Municipal League Liability and Property Pool

c: City of Clare

Service Provider: Meadowbrook® Insurance Group

Loss Control & Member Services: P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.0534

Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251

Grand Rapids Claims: 3501 Lake Eastbrook S.E., Suite 150, Grand Rapids, MI 49546 PH: 616.942.0311 • 800.752.7477 • FX: 616.942.0390

From: Alex Nikoloff [AlexN@michiganfitness.org]
Sent: Thursday, November 19, 2009 4:09 PM
To: jmishler@clare.k12.mi.us; gmcmillan@clare.k12.mi.us
Subject: Thank you for registering for Safe Routes to School

Good afternoon,

Thank you very much for registering Clare Primary School for Michigan's Safe Routes to School program. Your school is now eligible to receive the following benefits:

1. A free hardbound copy of Michigan's Safe Routes to School Handbook (please let me know if you would like a copy)
2. Free training (visit www.saferoutesmichigan.org/train.htm for the latest training information)
3. Assistance with data collection, analysis and reporting
4. On-going support from our office and our state network

Thank you again for registering your program. Please call or e-mail me if you have any questions or if you'd like to discuss next steps. Sorry for the delay in responding!

Best regards,

Alex

Alexander Nikoloff
Safe Routes to School Operations Coordinator
Michigan Fitness Foundation
P.O. Box 27187
Lansing, MI 48909
Direct: (517) 908-3826
Main: (517) 347-7891
Toll-free: (800) 434-8642
Fax: (517) 347-8145
E-mail: anikoloff@michiganfitness.org
www.saferoutesmichigan.org
www.michiganfitness.org



CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490
989/386-7541 • Fax 989/386-4508
www.cityofclare.org

November 12, 2009

CITY HALL

Ph 989/386-7541
Fx 989/386-4508
www.cityofclare.org

Mrs. Dorothy Davis
AWOL
505 John R Street
Clare, Michigan 48617

**DEPARTMENT OF
PUBLIC WORKS**

Ph 989/386-2182
Fx 989/386-3445

Dear Dorothy,

I offer this short note to thank you for the great job you and your crews did in the Cherry Grove Cemetery this year – it has never consistently looked better during my tenure in Clare. It was clearly evident that the work done there this year had your personal thumb print on it...you have truly raised the standard to a new, higher level.

W/WWT PLANT

Ph 989/386-2321
Fx 989/386-2387

We look forward to your continued good work and hope that we can continue the great relationship you have established with the City.

POLICE DEPT.

Non-emergency
Ph 989/386-2121
Fx 989/386-0440

Best Wishes,

Ken Hibl
City Manager

**FIRE DEPT.
NON-EMERGENCY**

Ph 989/386-2151
Fx 989/386-3020

**PARKS &
RECREATION**

Ph 989/386-7541
Fx 989/386-4508

AIRPORT

Ph 989/386-0445
Fx 989/386-4508

**MAIN STREET
MANAGER**

Ph 989/386-9190
Fx 989/386-9190