

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pro Tem Jean McConnell who led the Pledge of Allegiance. Present were: Commissioners Bill Horwood, John Koch, Tom Koch and Jean McConnell. Absent: Pat Humphrey. Also present were Ken Hibl, City Manager; Steve Kingsbury, Treasurer and Finance Director; Dwayne Miedzianowski, Chief of Police; John Holland, WWT Superintendent; Dick Acker, Airport Manager; and Diane Schmidt, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner John Koch second by Commissioner Bill Horwood to approve the items listed with an asterisk (\*) (Minutes, Agenda, Communications, Main Street Manager Report, and Approval of Bills), that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: Pat Humphrey. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

Consent Agenda Approved.

4. \*APPROVAL OF AGENDA:

Consent Agenda Approval.

5. PUBLIC COMMENT: - None

6. OLD BUSINESS/UNFINISHED BUSINESS:

7. NEW BUSINESS:

A. SALE OF CITY PROPERTY-USED POLICE PATROL CAR

Motion by Commissioner Bill Horwood second by Commissioner Tom Koch to approve the sale of a used 2004 Ford Crown Victoria police patrol car to the highest bidder for the amount of \$1,739, since the City purchased a new police patrol vehicle last winter to ensure continued rotation and replacement of the police department's most aged, high-mileage patrol vehicles, by adoption of Resolution 2010-036. Roll call vote: Yeas: Commissioners Bill Horwood, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: Pat Humphrey. *Motion Approved.*

B. PURCHASE OF LAGOON AERATOR

The City recently experienced failure of one of its primary lagoon aerators, thereby causing oxygenation problems with one of the City's waste treatment lagoons. The replacement of the failed aerator is crucial to the continued operation of our treatment plant. But due to the pending improvements and upgrades scheduled to be completed at our treatment plant, we are hesitant to expend the funds needed to purchase a new aerator. WWT Superintendent John Holland researched the possibility of purchasing a refurbished aerator, thus saving approximately \$4K in the purchase price.

Motion by Commissioner Bill Horwood second by Commissioner John Koch to approve the purchase of a refurbished aerator, by adoption of Resolution 2010-037. Roll call vote: Yeas: Commissioners Bill Horwood, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: Pat Humphrey. *Motion Approved.*

C. CLARECASTLE SIDEWALK PROJECT

The CarQuest Building on West Fourth Street, which is owned by Mr. & Mrs. Dick Hawley, is currently vacant. There is a paved parking lot on the west side of the vacant building that we believe would serve as a great site (south side of the street; no activity, adjacent businesses; across the street from City Park and the Public Safety Building, etc.) for the skateboard ramps. Mr. & Mrs. Hawley have agreed to lease the space for the summer months of May through October at a rate of \$50.00 per month, for a total of \$250.00 per year.

Motion by Commissioner Tom Koch second by Commissioner Bill Horwood to approve lease agreement with Mr. and Mrs. Hawley, by adoption of Resolution

2010-038. Roll call vote: Yeas: Commissioners Bill Horwood, John Koch, Tom Koch, and Jean McConnell. Nays: None. Absent: Absent: Pat Humphrey.  
*Motion Approved.*

8. TREASURER'S REPORT

Treasurer's report was received.

9. \*MAINSTREET MANAGER'S REPORT

Consent Agenda Approved.

10. CITY MANAGER'S REPORT

*Broadband Public Meeting.* Clare County has scheduled a broadband meeting for May 5<sup>th</sup>. Steve Kingsbury will formally represent the City at this meeting, but the City Commission, other public officials, and residents are welcomed and encouraged to attend.

*Delay in MDOT Projects.* At the April 19<sup>th</sup> City Commission meeting, the Commission was informed that MDOT was scheduled to commence work on the planned traffic control/signal light replacement project in Clare and complete the plantings on the rail-trail project. We received an email reflecting that they have experienced some delays in both projects. The tree plantings are being completed 05/03/10; the ground plantings (annuals, grasses, etc.) are now scheduled to be planted next week; signal work is scheduled to recommence 05/04/10.

*Parks & Recreation Board Appointments.* Mayor Pat Humphrey asked me to share with the City Commission that he will not be able to attend the scheduled May 3<sup>rd</sup> meeting. Consequently, he feels it would be inappropriate for him to place his appointments to the City's Parks & Recreation Advisory Board on the agenda without being present to answer questions of the Commission regarding the appointment(s) and having all seated commissioners present to vote on his appointments; he now plans to place this item of business on the agenda of the May 17<sup>th</sup> meeting. As a side bar, if all the presently appointed members of the Parks & Recreation Advisory Board attend the scheduled monthly board meeting on May 20<sup>th</sup>, a quorum will be available to conduct business (the next appointment expires May 20th).

*COAM Negotiations.* The first formal "sit-down" negotiations to renew our labor contracts with the members of our police bargaining units has been tentatively scheduled for Tuesday, May 11<sup>th</sup> @ 1:30 pm. Members of the City Commission are welcome to attend – but we cannot have more than two elected officials present to ensure we don't violate the Open Meetings Act.

*Circuit Court Motion.* The City Attorney has filed a complaint on the City's behalf with the Clare County Circuit Court in an attempt to remove the remnants of the trailer house in the Pleasant Valley Mobile Home Court in Clare that was destroyed by fire a few months ago.

*Board & Committee Vacancy List.* The monthly board and committee vacancy listing is attached for the Commission's information.

11. \*COMMUNICATIONS:

Consent Agenda Approval.

*Website Form Submission.* The City received the attached form submission via our website; Steve's response is also attached.

*Kudos for Lori Schuh.* We received the attached email thanking Lori for her alertness and actions related to the excessive natural gas odor in downtown Clare on April 19th.

*FEMA Correspondence.* We received a courtesy copy of a response provided by FEMA related to a query regarding a flood plain question posed by a local citizen.

*Invitation to Business Incubation Town Hall Meeting.* We received an invitation for the aforementioned event.

Order to Discontinue Business Operations. The City issued the attached notice to a local business to cease operations due to life-threatening safety issues.

Notice of Public Hearing. We received a notice of hearing before the Michigan Public Service Commission by Consumer's Energy.

Mid Michigan Area Cable Consortium Annual Report. The aforementioned report is provided for public information and dissemination.

12. EXTENDED PUBLIC COMMENT: None

13. COMMISSION DISCUSSION TOPICS: None

14. \*APPROVAL OF BILLS:  
Consent Agenda Approval.

15. BUDGET WORKSHOPS: Overview of the budget process. Dick Acker presented an overview of the Airport budget; Steve Kingsbury presented an overview of the Cemetery Perpetual Care Fund and Data Processing Fund; and Ken Hibl presented an overview of the DDA and LDFA Funds.

16. ADJOURNMENT:  
Motion by Commissioner Tom Koch second by Commissioner Bill Horwood to adjourn. Ayes: All. Nays: None. Absent: None. *Motion Approved.*

Meeting adjourned at 6:50 p.m.

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Pat Humphrey, Mayor

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Diane Schmidt, City Clerk