

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Pat Humphrey, John Koch, Tom Koch, and Jean McConnell. Absent: Bill Horwood. Also present were Steve Kingsbury, Acting City Manager, Treasurer and Finance Director; Lori Schuh, Main Street Manager; Officer Al White; Dwayne Miedzianowski, Chief of Police; and Diane Schmidt, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jean McConnell second by Commissioner Tom Koch to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, Department Reports and Accounts Payable), that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: Bill Horwood. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. OLD BUSINESS/UNFINISHED BUSINESS: None.

7. NEW BUSINESS

A. RECOGNITION – PRESENTATION OF MAYOR’S KEY OF EXCELLENCE TO BILL EBERHARDT, CARLY O’NEAL, CHRIS WEBB AND MIKE BEAN

On the evening of Wednesday, May 4, 2011 a three-year old girl was found to be face down and unresponsive in the swimming pool at the Doherty Hotel. Within mere moments of discovering the girl, her aunt Carly O’Neal pulled her from the pool and then Mike Bean along with off-duty State Police Trooper Bill Eberhardt began revival techniques using mouth-to-mouth rescue breathing and chest compressions. Clare Police Officer Chris Webb was the first uniformed officer to respond and upon his arrival found that the young lady was starting to regain consciousness. At this point Officer Webb administered additional revival techniques designed to more fully revive/awaken the young lady based upon his fifteen years of professional training and service as a Radiology and Cartography Technologist for the Clare Hospital. In reviewing the incident everyone involved observed that this little girl and her family were very fortunate for the quick and decisive actions of everyone involved.

Motion by Commissioner John Koch second by Commissioner Jean McConnell to formally recognize the life saving measures of Mr. Mike Bean. Roll call vote: Yeas: Commissioners Pat Humphrey, John Koch, Tom Koch and Jean McConnell. Nays: None. Absent: Bill Horwood. *Motion Carried.*

B. PRESCRIPTION DRUG ABUSE PREVENTION PRESENTATION

Sarah Kile who serves the local community as the County Prevention coordinator for the Ten Sixteen Recovery Network made a public presentation to the Clare City Commission in an effort to increase the public's awareness of prescription drug abuse.

C. USDA FARMERS MARKET PROMOTION PROGRAM GRANT OPPORTUNITY

We recently learned of a USDA grant program available to local units of governments. The timing of the availability of these grant funds is beneficial since the City is in the process of redeveloping our farmers market program beginning this week in combination with the concert in the park series. The grant application deadline is Friday, July 1st and therefore we are requesting the City Commission’s blessing to submit the grant prior to the deadline.

Motion by Commissioner John Koch second by Commissioner Jean McConnell to approve the preparation and submission of a USDA grant application for development/promotion of the City of Clare's farmer's market program by adoption of Resolution 2011-062. Roll call vote: Yeas: Commissioners Pat Humphrey, John Koch, Tom Koch and Jean McConnell. Nays: None. Absent: Bill Horwood. *Motion Carried*

D. APPROVE BANK SIGNATORIES & REAPPOINT ELECTRONIC BANKING ADMINISTRATOR

With the upcoming Rural Development loan closing for the WWTP improvement project the City of Clare is required to have a separate, non-interest bearing checking account to receive the loan proceeds and from which to disburse payments related to the project. In addition to adding this new account a complete review of all of the City's bank accounts has been completed and is summarized for the Commission's review on the attached spreadsheet. The City Commission is asked to approve the list of signatories and re-designate Steven Kingsbury as the City's Investment Officer and Electronic Banking Administrator.

Motion by Commissioner John Koch second by Commissioner Tom Koch to approve the updated account signatories and to re-designate Steven Kingsbury as the City's Investment Officer and Electronic Banking Administrator by adoption of Resolution 2011-063. Roll call vote: Yeas: Commissioners Pat Humphrey, John Koch, Tom Koch and Jean McConnell. Nays: None. Absent: Bill Horwood. *Motion Carried*.

E. FY 2010/2011 BUDGET AMENDMENTS

State Law requires that a budget of the revenues and expenditures of a municipality be annually approved for its general and special revenue funds prior to the beginning of the fiscal year and that amendments to said budget be presented for review when/as required. The Clare City Commission approved the fiscal year 2010/11 budget on June 7, 2010 and has amended the budget as needed throughout the year, however, there remains a couple of additional "housekeeping" types of budget amendments that will be required to be considered during the final City Commission meeting of the current fiscal year to be held on Monday, June 20, 2011.

On Monday, June 20, 2011, prior to the City Commission meeting, the City of Clare's Fiscal and Budget Committee met to review and discuss the proposed amendments to close out the City's 2010/11 fiscal year budget and made a recommendation to approve the amendments.

Motion by Commissioner Jean McConnell second by Commissioner Tom Koch to the proposed FY 2010/2011 budget amendments by adoption of Resolution 2011-064. Roll call vote: Yeas: Commissioners Pat Humphrey, John Koch, Tom Koch and Jean McConnell. Nays: None. Absent: Bill Horwood. *Motion Carried*.

F. COMMUNITY ACCESS PRESERVATION ACT

The MAC 3 Cable Consortium recently alerted us that Representatives Tammy Baldwin (D-WI) and Steve LaTourette (R-OH) have introduced HR 3745 which is entitled the Community Access Preservation Act. The purpose of this Act is to restore PEG funding which has been eliminated by some state laws, allow PEG funding to be used for operating expenses, to prevent cable operators from discriminating against PEG channels and to make it clear that any entity that provides video services via facilities in the rights of way of local municipalities is subject to the Cable Act's franchising requirements.

Motion by Commissioner John Koch second by Commissioner Jean McConnell to support HR 3745 by adoption of Resolution 2011-065. Roll call vote: Yeas: Commissioners Pat Humphrey, John Koch, Tom Koch and Jean McConnell. Nays: None. Absent: Bill Horwood. *Motion Carried*.

8. **TREASURER'S REPORT**

Treasurer's Report Received.

9. *DEPARTMENT REPORTS
Approved by Consent Agenda.

10. CITY MANAGER'S REPORT

Clare County Computer Network: On June 6, 2011 the partners of the Clare County Computer Network met to discuss the project's recent and future progress of developing the county-wide network. The group discussed/reviewed the installation completion of 150' communications towers by Sheridan and Arthur Townships and the soon to be completed installation of communication towers in both Hamilton and Franklin Townships. With the addition of Sheridan and Arthur Townships into the collaborative governmental computer network the consortium has reached nine participants with the anticipation of at least two more participants (Freeman Township and Clare County Health Department) joining the network in the very near future.

Clare County Enterprise Community: On June 9, 2011 the Clare County Enterprise Community met to discuss their support role of the county-wide computer network. During the meeting the group received an update presentation on the Merit Project REACH-3MC Fiber-Optics network which is installing almost 2,300 miles of fiber optic cabling throughout Michigan. Mr. Jeff Hall provided an update on the deployment of communications towers throughout the county which are being installed by each respective interested township to facilitate the wireless connection of the township hall to the governmental network and also for the parallel deployment/availability of wireless Internet service for the residents and business owner's throughout the county.

Michigan Tax Changes: Enclosed for the City Commission's reference is an overview of the recently enacted business and personal income tax changes within the State of Michigan as prepared by the CPA and Consulting firm of Hungerford, Aldrin, Nichols & Carter, P.C.

Independence Day (July 4th) Closure of City Offices: As a reminder all city offices will be closed on Independence Day, Monday, July 4th. As a result the next City Commission meeting will be held on Tuesday, July 5th.

11. *COMMUNICATIONS:

USDA - Rural Development Letter: We received a letter from the USDA - Rural Development affirming that all preliminary loan requirements have been met and that we are authorized to solicit bids for the WWTP improvements.

Letter of Thanks: We received a letter of thanks from retiring Clare Public Schools Superintendent Greg McMillan. In addition to thanking the City for recognizing him for his years of service to the Clare Public School system expressed appreciation to the City of Clare for the "...open and working relationship between the city and the school district... children have directly benefited from this very positive and healthy relationship."

Letter of Recommendation: We prepared a reference letter for McKenna Associates at their request based upon our very positive professional relationship during the past five years.

National I-73/I74/I-75 Corridor Association Letter: We received a letter from the City Manager of Myrtle Beach, South Carolina encouraging support of the National I-73/I-74/ I-75 Corridor Association.

LAMAR Billboard Lease Remittance Letter: The City received a letter from the LAMAR Advertising Company, owners of a billboard that is installed on City property near the WWTP and from which we receive an annual rental payment.

Cherry Grove Cemetery Complaint and Response: We received a letter from the widow of two servicemen interred in the Cherry Grove Cemetery expressing concerns regarding the condition of the gravestone flags and holders on each man's grave. A letter of apology was prepared and mailed.

Friends of Clare County Parks and Recreation Letter: The City received a letter encouraging the submission of grant requests for local initiatives related to recreation in Clare County.

Expression of Sympathy Acknowledgement: The City received a sympathy card acknowledgement from the Family of Jerome Schumacher.

Natural Gas Price for the month of June: The City of Clare received an electronic message from our natural gas supplier informing us that our price for natural gas for the month June will be \$0.5490/ccf as compared to DTE's price of \$0.5750/ccf.

- 12. EXTENDED PUBLIC COMMENT: Genine Hopkins-Clare County Cleaver announced that she no longer has evening classes on Monday's and looks forward to attending Clare City Commission meetings once again, commending staff and elected officials for their professionalism and courtesy.

COMMISSION DISCUSSION TOPICS: None.

- 13. *APPROVAL OF BILLS:
Consent Agenda Approved.

- 14. ADJOURNMENT:
Motion by Commissioner Jean McConnell second by Commissioner Tom Koch to adjourn. Ayes: All. Nays: None. Absent: Bill Horwood. *Motion Carried.*

Meeting adjourned at 7:05 p.m.

Pat Humphrey, Mayor

Diane Schmidt, City Clerk