

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the meeting room A of the Pere Marquette District Library, 185 East 4th Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Karla Swanson and Carolyn (Gus) Murphy. Absent: None. Also present were Ken Hibl, City Manager; Steve Kingsbury, City Treasurer; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner Murphy to approve the items listed with an asterisk (*) (Amended Agenda-addition of item H., Minutes, Department Reports, Communications, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AMENDED AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION OF CHS BOY'S TRACK TEAM & CHS GIRL'S TRACK TEAM STATE CHAMPIONSHIPS

The Clare Public Schools Boy's Varsity Track Team and Girl's Varsity Track Teams recently won the 2018 MITCA State Championship title – the second consecutive MITCA championship title for the Boy's team in addition to winning the MHSAA state championship title this year. We've invited the coaching staffs and members of the teams to attend the June 18th meeting to allow the Clare City Commission an opportunity to formally recognize the teams for these distinctive and prestigious achievements.

Motion by Commissioner McConnell second by Commissioner Swanson to formally recognize the Clare Public Schools Boy's and Girl's Varsity Track Teams for their state championship titles by presentation of Resolution 2018-069 and 2018-070. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

B. CLARE COUNTY DISASTER DEBRIS MANAGEMENT PLAN

Mr. Jerry Becker, the Clare County Emergency Management Director, has presented the City with Clare County's Disaster Debris Management Plan and asked that the City formally endorse, adopt, and subscribe to the management practices and directives outlined in the Plan. Our DPW Director has reviewed the Plan and recommends the City Commission comply with Mr. Becker's request; I concur with Al's recommendation as being in the best interests of the City.

Motion by Commissioner Bonham second by Commissioner Murphy to formally adopt the Clare County Disaster Debris Management Plan by passage of Resolution 2018-071. Roll call vote: Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

C. CITY OF CLARE & CLARE PUBLIC SCHOOLS INTERGOVERNMENTAL AGREEMENT-SCHOOL LIAISON OFFICER

The City enjoys a contractual agreement with Waste Management for residential recycle waste services. We've been informed by Waste Management that its costs to provide recycling services has increased exponentially due to China's (previously the primary purchaser of U.S. recycled waste) recent anti-pollution campaign and resultant restrictions on accepting foreign recycled waste. Consequently, Waste Management finds it necessary to pass a portion of the increased costs for recycling to

its customers and has requested a \$.36 per customer per month rate increase as outlined in the attached contract amendment.

The City Commission was informed of this rate increase in conjunction with the annual adoption of the City's Fee & Rate Schedule at the June 4, 2018 Commission Meeting. The requested rate increase was included as an element of and in conjunction with the City's 2018/2019 Fiscal Year Budget, thus the contract amendment is now simply a record-keeping formality. The Commission is asked to approve the amendment.

Motion by Commissioner Murphy second by Commissioner Swanson to approve the requested Waste Management contract amendment for residential recycling waste services by adoption of Resolution 2018-072. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

D. APPROVAL OF FINAL PAYMENT-MURIN COMPANY-RECREATION COMPLEX SEEDING

Murin Company is the City's primary contractor for seeding of the soccer fields and other areas of the City's new recreation complex. They have met their contractual obligations associated with this project and have requested final payment however the City will hold payment until Murin has made repair to bare areas and areas where only weeds are growing. The City Commission is asked to approve the request.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the final payment to Murin Company by adoption of Resolution 2018-073. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

E. ACT 99 FINANCE PROPOSALS-STREET SWEEPER PURCHASE

The City's approved 2018/2019 Capital Improvement Program Schedule includes the purchase of a used 2017 model street sweeper. To facilitate the purchase of this item of equipment, the City solicited proposals from its local banking community; three quotations were received. The Commission is asked to approve the proposals and designate the financial institution to allow completion of the loan transaction under the provisions of Act 99 and facilitate the presentation of the required loan documents to the City Commission for approval at its scheduled July 2nd meeting

Motion by Commissioner Bonham second by Commissioner Swanson to approve the submitted proposals and select Mercantile Bank to finance this purchase by adoption of Resolution 2018-074. Roll call vote: Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

F. APPROVE INCREASE TO AUTHORIZATION AUTHORITY TO PURCHASE FERRIC CHLORIDE

In an effort to improve operational efficiency for the recurring purchase of ferric chloride for the City's Water Department, the City Commission approved a singular exception (Resolution 2017-134) to the City's current purchasing policy, thereby granting Dale Clare, the City's Water Superintendent, the authority to make purchases of this chemical to a limit of \$5,000 without the need to solicit bids or quotations.

The sole regional vendor of this chemical has recently informed us that the price of ferric chloride has increased significantly – thereby again placing us in the same position we were prior to our request of the Commission to grant an exception to our purchasing policy. Consequently, we ask that the City Commission increase Dale's purchase authorization ceiling for the chloride to \$8,000 as an exception to our purchasing policy.

Motion by Commissioner Swanson second by Commissioner Murphy to approve the increase of the authorization authority to \$8,000 by adoption of Resolution 2018-075. Roll call vote: Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey,

Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

G. FISCAL YEAR 2017/2018 BUDGET AMENDMENTS

State Law requires that a budget of the revenues and expenditures of a municipality be annually approved for its general and special revenue funds prior to the beginning of the fiscal year and that amendments to said budget be presented for review when/as required. The Clare City Commission approved the fiscal year 2017/18 budget on June 5, 2017 and has amended the budget as needed throughout the year. However, there remain some additional "housekeeping" type budget amendments that will be required to be considered during the final City Commission meeting of the current fiscal year to be held on Monday, June 18, 2018.

Due to the costing/allocating of expenditures throughout the City's various funds and activities the final budget amendments have not yet been completed and will be presented in paper form during the Commission meeting.

Motion by Commissioner Bonham second by Commissioner Swanson to approve the FY 17/18 Budget Amendments by adoption of Resolution 2018-076. Roll call vote: Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

H. SPECIAL EVENT REQUEST-CLARE SUMMERFEST CARNIVAL

The Clare Area Chamber of Commerce is seeking to raise funds for the scheduled fireworks display for Summerfest this year. The new Chamber Director, Damon DuBois, has submitted a Special Event Permit Application to host an Arnold Amusements carnival in conjunction with the Summerfest activities to raise the additional funds needed for the fireworks display.

Motion by Commissioner Bonham second by Commissioner Swanson to approve the Special Event Permit Application by adoption of Resolution 2018-077. Roll call vote: Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT

The Treasurer presented his report.

9. *DEPARTMENT REPORTS

10. CITY MANAGER'S REPORT

Planning Commission. The City Planning Commission is scheduled to meet on April 11th to review and consider the City's 2018/2019 Capital Improvement Plan.

Michigan Economic Development Corporation (MEDC) Visit. Ms. Elizabeth King, our Redevelopment Ready Community evaluator/representative from MEDC is scheduled to be in Clare on April 3rd for an orientation visit; she will be accompanied by Ms. Chelsea Rowley, our Community Assistance Team representative from MEDC.

Receipt of Grant Announcements. We've received formal notice from the Clare Community Foundation and the Consumers Energy Foundation announcing the award of the two grants - \$5,000 and \$25,000, respectively. Harmony Nowlin, our Consumers Energy community representative, intends to personally present the actual check from Consumers Energy – likely within the next two weeks.

New PA 57 Rules. The Snyder Administration in Lansing has enacted new rules regulating Tax Increment Financing (TIF) authorities (DDAs, LDFAs, etc.). The new regulations impose additional reporting requirements and other administrative burdens on local government, e.g., mandatory meetings, additional public notice requirements for meetings (equates to additional costs).

Addendums:

Planning Commission. The City Planning Commission is scheduled to meet on April 11th to review and consider, a site plan application submitted for renovations to Gateway Lanes, and Ordinance Amendment 2018-004. Additionally, the Planning Commission will hold a special meeting on April 16, following the regular City Commission meeting, to consider a site plan for façade improvement for 601 N. McEwan (Time Out Tavern).

10. *COMMUNICATIONS

SOS Media Releases. The most recent news releases from the Michigan Secretary of State's office were provided for review.

FOIAs. The most recent requests & responses were provided.

Inside 208. The latest information regarding the State's Transportation Budget were provided for review.

11. EXTENDED PUBLIC COMMENT: None.

12. CLOSED SESSION: Proposed Property Purchase

Motion by Commissioner McConnell second by Commissioner Murphy to go into closed session at 6:50 pm. Roll call vote: Yeas: Commissioners Bob Bonham, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner McConnell second by Commissioner Murphy to go into closed session at 6:50 pm. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner Bonham second by Commissioner McConnell to resume open session at 6:57 pm. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner McConnell second by Commissioner Swanson not to pursue purchase of the property. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

12. COMMISSION DISCUSSION TOPICS: None.

13. *APPROVAL OF BILLS

Approved By Consent Agenda.

14. ADJOURNMENT

Motion by Commissioner Murphy second by Commissioner Bonham to adjourn the meeting at 6:59. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

Pat Humphrey, Mayor

Diane Lyon, City Clerk