

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Karla Swanson, Carolyn (Gus) Murphy and Jean McConnell. Absent: none. Also present were Ken Hibl, City Manager; Steve Kingsbury, Treasurer; Joy Simmer, Director of Parks & Recreation, Stacy Pechacek, Deputy Clerk, Carey Hammel, Director of MAC-TV3, Michael Burley of Bishop Land Services, members of the CHS Varsity Track Team, and other members of the public.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner Murphy to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, Board & Committee Appointments, Department Reports, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION-CHS BOYS TRACK TEAM STATE CHAMPIONS

The Clare Public Schools Boys Varsity Track Team and its coaching staff attained the distinctive and prestigious achievement of winning the Division III MITCA State Championship. This outstanding achievement is a direct reflection and credit to all members of the Boys Varsity Track Team and its coaching staff and demonstrates their amazing dedication, tireless resolve, exceptional talent, premier team spirit, and extraordinary commitment to excellence. The Mayor, Pat Humphrey, formally recognized and honored the Clare High Schools Boys Varsity Track Team and its Coaching Staff for attaining the distinctive and prestigious achievement with a Key of Excellence and Resolution 2017-066. All team members received an Excellence Certificate and a City of Clare lapel pin.

Motion by Commissioner McConnell second by Commissioner Murphy to formally recognize and express congratulations to Clare High School Boys Track Team by adoption of Resolution 2017-066. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

B. CABLE CONSORTIUM UPDATE – MR. CAREY HAMMEL

It was shared with the City Commission at the last meeting that the City of Alma has withdrawn from the MAC TV3 Cable Consortium due to budget constraints. Alma's contribution to the revenue stream of the Consortium was approximately \$40K annually. Carey Hammel, the Administrative and Operations Director for MAC TV3 and the Consortium, shared with the commission the impact the reduction of revenues will have on the studio and government-access television. Mr. Hammel played the commission a brief video outlining what the consortium offers the communities it serves before addressing the commission. It is intended to move the office located in Alma to St. Louis in order to continue serving the remainder of Gratiot County that will still be involved in the Consortium. It was also revealed by Mr. Hammel that Shepard will be withdrawing from the Consortium at the end of 2017. With the exception of a small reduction in staff and some reduced overhead costs, no significant impact is expected from these changes. Mayor Humphrey asked if there was room for the consortium to grow. Mr. Hammel responded that the consortium has offered membership to both Farwell and Chippewa Township (two areas with high cable access), but both expressed no interest.

C. EMPLOYMENT CONTRACT – JOY SIMMER, CLARE REC DIRECTOR

The City of Clare has negotiated an employment agreement with its Parks & Recreation Director, Joy Simmer. It is the desire of both parties to enter into a contractual agreement outlining and stipulating the terms of the employer/employee relationship. Both parties have outlined the terms, conditions, and stipulations of said employer/employee relationship in the written form of a contractual agreement and have mutually agreed to all provisions outlined therein. Mr. Hibl responded to a question from Commissioner Swanson regarding the percentage of increase in Ms. Simmer's salary, explaining that the reasoning was because her total compensation package was so low in comparison to other Parks and Recreation Directors. Mr. Hibl also responded to a question posed by Commissioner McConnell regarding Ms. Simmer's compensation as it compares to other department heads within the City of Clare.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the employment contract for Joy Simmer, Director of Parks and Recreation by adoption of Resolutions 2017-067. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

D. APPROVAL OF OIL & GAS LEASE

The City of Clare has enjoyed an oil and gas lease agreement with Energy Quest, Inc. for the purpose of leasing 566 acres of City-owned property for the exploration and potential extraction of subterranean oil and gas deposits. The aforementioned lease expired in 2016. West Bay Exploration Company of Traverse City has offered the City a new five-year gas & oil lease for essentially the same terms and conditions formerly offered by Energy Quest. The City has reviewed the terms and conditions of the proposed lease and determined that executing the proposed lease agreement is in the best interests of the City.

Motion was presented by Commissioner Swanson second by Commissioner Bonham to approve the Oil & Gas Lease with West Bay Exploration Company of Traverse City by adoption of Resolution 2017-068. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

E. CONSUMERS ENERGY STREET LIGHTING CONTRACT AMENDMENT

The City of Clare currently holds a Standard Lighting Agreement with Consumers Energy. A provision of this agreement requires the City to authorize all changes to the current agreement. A Consumers Energy light pole with an attached Consumers Energy street light near Tobacco River Bridge on North McEwan Street in Clare fell and was destroyed. The City considers the street light unnecessary and does not wish for the light pole/street light to be replaced. This change to the agreement requires an authorization of change by the City, which will be identified by Consumers Energy Notification Number 040062552 and finalized with Resolution 2017-069.

Motion by McConnell second by Commissioner Murphy to approve the authorization of change to the standard lighting agreement with Consumers Energy by adoption of Resolution 2017-069. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

F. APPROVAL OF MDOT CONTRACT – AIRPORT TAXIWAY PROJECT

The City of Clare has been offered a Michigan Department of Transportation (MDOT) contract for a federal/state/local airport project grant contract for construction of Part B to a parallel taxiway project for Runway 4/22 at the Clare Municipal Airport. The City Commission has reviewed the terms and conditions of said grant contract (#2017-0574, Project #B-26-0020-2816) and determined its acceptance is in the best interests of the City.

Motion by Commissioner Murphy second by Commissioner Swanson to approve the MDOT Airport Improvement Grant Contract Number 2017-0574 and agree to abide by all terms and conditions stipulated therein, said Project Number being B-26-0020-2816 by adoption of Resolution 2017-070. Roll call vote: Yeas: Commissioners Bob

Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

G. FINAL FY 2016/2017 BUDGET AMENDMENTS

State Law requires that a budget of the revenues and expenditures of a municipality be annually approved for its general and special revenue funds prior to the beginning of the fiscal year and that amendments to said budget be presented for review when/as required. The Clare City Commission approved the fiscal year 2015/16 budget on June 6, 2016 and has amended the budget as needed throughout the year. Mr. Kingsbury, City Treasurer, provided an overview of all final amendments to the fiscal year 2016/2017 budget.

Motion by Swanson second by Commissioner Bonham to approve the FY 2016/2017 Budget Amendments by adoption of Resolution 2017-071. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

H. *BOARD & COMMITTEE APPOINTMENT – PMDL BOARD (Marcy Klaus)

Approved By Consent Agenda. Resolution 2017-072.

8. TREASURER’S REPORT

The Treasurer presented his report.

9. *DEPARTMENT REPORTS

Approved By Consent Agenda.

10. CITY MANAGER’S REPORT

Planning Commission Meeting. The scheduled June 14th monthly meeting was cancelled; the next-scheduled meeting is Jul 12th.

Grant Updates. After numerous attempts, we received a thumbs-up from MEDC to submit an amendment to our Ann Arbor Trail ICE grant which, if approved, will allow us to pave approx thee additional blocks of Ann Arbor Trail. We are required to hold a 15-day notice public hearing prior to submitting the amendment; we have the hearing scheduled for Jul 3rd. Gourdie-Fraser obtained a 30-day extension from our contractor to hold his bid prices. We also finally received approval for our scope of work amendment request for the façade grant for The Venue.

Lake Shamrock Board Meeting. The Board met on June 12th and approved a one-year maintenance assessment with a total one-year budget of \$47K.

Cemetery Columbarium Update . The Cherry Grove Cemetery Board chose the colors (grey & black) of the new columbarium, and the order has been placed. Bad Axe Marble’s supplier has a monument of the size and color we ordered in stock, so it has been reserved/held in our name– a much shorter time period than the anticipated six weeks. Delivery will be coordinated after we pour the foundation.

New Chamber of Commerce President. Linda Guiliani has replaced Steve Barnes as the President of the Clare Area Chamber of Commerce. Just announced, Kathy Methner of the MEDC will be retiring and current Chamber of Commerce Director Pam O’Laughlin has been hired to fill the position. Thus, a new Clare Area Chamber of Commerce Director will be sought.

Absence. I will be out of the office for most of the two weeks commencing Jun 19th and ending Jun 30th to attend the annual MML Board of Trustees and Property & Liability Pool Director off-site conference and attempt to use accrued vacation before our fiscal year-end.

Upcoming Events. The next Business-After-Hours event is scheduled for Jun 20th from 5-7pm @ the Doherty Hotel; the event is being co-sponsored by Chemical Bank and the Doherty Hotel. Summerfest is being held during the period Jun 22nd – 25th. The City will again be cooking hotdogs @ Shamrock Park on Jun 23rd and needs team members to assist

in cooking and serving. The Clare Area Pilot's Assoc. is hosting their annual pancake breakfast at the Clare Municipal Airport on July 2nd.

Federal Mandates Related to Mercury Monitoring Programs Related to Dental Offices.

Dale Clark received correspondence pertaining to state and federal mercury monitoring programs in respect to dental office discharge of amalgam. Dale developed a monitoring program in 2014. While we've never had any issues or concerns regarding mercury levels, he will now be required to implement his monitoring program for the dental offices in Clare.

Pere Marquette Rail-Trail "Clare Gap" Meeting.

Representative Wentworth hosted a meeting in Lansing and invited all the relevant players (MDOT, MDNR, and the Railroads) to discuss "The Clare Gap" and finding solutions to moving forward with eliminating the gap. All parties present agreed in principle to work together to find a solution to the routing and real estate needed to complete the trail. A follow-up meeting will be held in Lansing on June 20th.

11. *COMMUNICATIONS

Approved By Consent Agenda.

Secretary of State Media Releases. The most recent news releases from the SOS office were provided for the Commission's review.

LAMAR Ad Correspondence. We've received correspondence from LAMAR Advertising informing us that for the first time in a significant number of years, we will receive revenue (\$522.75) for the billboard lease arrangement we have with that company.

12. EXTENDED PUBLIC COMMENT: None.

13. COMMISSION DISCUSSION TOPICS: Commissioner Jean McConnell will not be present at the July 3, 2017 meeting. Mr. Hibl provided a brief update on the progress of the Recreation Complex.

14. *APPROVAL OF BILLS

Approved By Consent Agenda.

15. ADJOURNMENT

Motion by Commissioner Swanson second by Commissioner McConnell to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:57 p.m.

Pat Humphrey, Mayor

Stacy B. Pechacek, Deputy Clerk