



CITY OF CLARE
PARKS AND RECREATION DEPARTMENT

AGREEMENT FOR RENTAL OF PARKS AND/OR FACILITIES

GENERAL INFORMATION

- 1. Clare City Parks are open from 6 a.m. – 11:00 p.m., May 1 – Nov. 30. Parks may be winterized earlier if frost occurs.
2. Permits are recommended for any ceremony or event.
3. Permit only assures use of the specified area of the park and not exclusive use of the park.
4. Picnic tables are assigned to picnic areas by group size based on approximately 6-8 people per table.
5. Relocation of picnic tables from one area to another is prohibited.
6. The pavilion rental permit should be carried with the permit holder at all times during the event.
7. We recommend you post a "reserved" sign on the pavilion the morning of your event.
8. No confetti decoration is allowed in the parks.
9. NO ALCOHOLIC BEVERAGES ALLOWED IN ANY CITY PARK.
10. There shall be no commercial for profit activity within the City parks unless expressly sanctioned by the City.
11. Parks may not be reserved before January 1 of each year.

SHAMROCK PARK

- Little league baseball diamond
(1) Large picnic pavilion w/electricity
(2) Small picnic pavilions w/out electricity
Indoor Restrooms
Playground equipment
Grills
Shamrock Lake (62 acres)
Ice-skating rink (seasonal)
Pavilion 1 (Large-120 x 60) 120 People
Pavilion 2 (Large Old) 48 People

CLARE CITY PARK

- Potable water
Temporary skateboard park (seasonal)
No restrooms
Pavilion 48 People
6 picnic tables (1 Handicapped)
Electricity

FEES

Table with 2 columns: Category (Resident/Non-Resident) and Facility Name, and 2 columns: Amount and Deposit type.

This permit grants the following named team or group the use of the following facility at the stated times. (In the event a regular City of Clare event is scheduled at the same time, the City event will take precedence). No refunds or rain checks will be issued.

Contact Person \_\_\_\_\_ Phone ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Park/Pavilion Requested \_\_\_\_\_ # in Party \_\_\_\_\_ Reason for Request \_\_\_\_\_
Use Date(s) \_\_\_\_\_ Time From \_\_\_\_\_ to \_\_\_\_\_ Fee \_\_\_\_\_

RELEASE AND HOLD HARMLESS AGREEMENT

It is agreed by the organization using the facilities that it will be responsible for any damage to property. It is further agreed that the signing party will hold the City of Clare harmless for any damage or injury that the signing organization might incur during its use and occupation of the above named facilities.

Signature of Organization Representative/Individual \_\_\_\_\_ Date \_\_\_\_\_

This Box For City Use Only

Signature of City Buildings and Grounds Maintenance Director \_\_\_\_\_ Date \_\_\_\_\_

Refund Yes [ ] No [ ] Inspected by \_\_\_\_\_ Additional Information \_\_\_\_\_