

Electrical Permit Application

CITY OF CLARE
202 W. FIFTH STREET
989-386-7541

www.cityofclare.org

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED	COUNTY

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)			STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION
CITY	STATE	ZIP CODE	LOCAL LICENSE NUMBER	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)			FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)			UIA NUMBER (or reason for exemption)	

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below **"Plans Not Required."**

What is the rating of the services or feeder in ampere? _____
 What is the Building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City's Electrical Inspector. I will cooperate with the City's Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII. Fee Clarification

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.
 When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.
 When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total
1. Application Fee (non-refundable)	\$50.00	1	\$50.00
Service			
2. Through 200 Amp.	\$10.00		
3. Over 200 Amp. Thru 600 Amp.	\$15.00		
4. Over 600 Amp. Thru 800 Amp.	\$20.00		
5. Over 800 Amp. Thru 1200 Amp.	\$25.00		
6. Over 1200 Amp. (GFI only)	\$50.00		
7. Circuits	\$5.00		
8. Light Fixtures – per 25	\$6.00		
9. Dishwasher	\$5.00		
10. Furnace – Unit Heater	\$5.00		
11. Electrical – Heating Units (baseboard)	\$4.00		
12. Power Outlets (ranges, dryers, etc.)	\$7.00		
Signs			
13. Unit	\$10.00		
14. Letter	\$15.00		
15. Neon – each 25 feet	\$20.00		
16. Feeders-Buds Ducts, etc. – per 50'	\$6.00		
17. Mobile Home Park Site*	\$6.00		
18. Recreational Vehicle Park Site	\$4.00		

	Fee	#Items	Total
K.V.A. & H.P.			
19. Units up to 20	\$6.00		
20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
21. Units 51 K.V.A. or H.P. & Over	\$12.00		
Fire Alarm Systems (not smoke detectors)			
22. Up to 10 Devices	\$50.00		
23. 11 to 20 Devices	\$100.00		
24. Over 20 Devices	\$5.00 ea		
Data / Telecommunications Outlets**			
31. 1-19 Devices	\$5.00 ea		
32. 20-300 Devices	\$100.00		
33. Over 300 Devices	\$300.00		
25. Energy Retrofit – Temp. Control	\$45.00		
26. Conduit only or Grounding Only	\$45.00		
Inspections			
27. Special/Safety Insp. (Includes cert. fee)	\$50.00		
28. Additional Inspection	\$50.00		
29. Final Inspection	\$50.00	1	\$50.00
30. Certification Fee**	\$20.00		
31. Commercial Plan Review	\$150.00		

* See VII. Fee Clarification Item #17 above

** Required for all school and state-owned construction projects

*** The Michigan Electrical Code Rules no long contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

Total Fee (Must include the \$50.00 non-refundable application fee)

Make checks payable to “City of Clare”

IX. Instructions for Completing Application

General: Electrical work shall not be started until the application for permit has been filed with the City of Clare Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected. When ready for an inspection, call 989-386-7541 ext 101 providing as much advance notice as possible. Provide the job location and permit number.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF INSSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

VALIDATION AREA